



## Board of Directors Minutes of Meeting #6/20

Meeting #6/20 was held on Thursday, July 23<sup>rd</sup>, 2020 by Virtual Meeting. Chair Smith called the meeting to order at 1:01 p.m.

Present: Ted Smith, Chair  
Andy Letham, Vice Chair  
Angus Ross, Director  
Kathleen Seymour-Fagan, Director  
Ron Hooper, Director  
Pat Dunn, Director  
Cathy Moore, Director  
Ron Windover, Director

Regrets: Deborah Kiezebrink, Director

Staff: Mark Majchrowski, CAO  
Wanda Stephen, Director, Corporate Services  
Kristie Virgoe, Director, Stewardship and Conservation Lands  
Emma Collyer, Director, Integrated Watershed Management  
Ron Warne, Director, Planning, Development and Engineering  
Melanie Dolamore, Corporate Services Assistant  
John Chambers, Communications Specialist  
Jonathan Lucas, General Accountant

Guests: None

### #1 – Adoption of Agenda

#### RESOLUTION #57/20

MOVED BY: Ron Windover

SECONDED BY: Cathy Moore

RESOLVED THAT, the Agenda for Meeting #6/20 be adopted.

CARRIED

### #2 - Declaration of Pecuniary Interest

None declared.

**#3 - Approval of Minutes**

**RESOLUTION #58/20**

MOVED BY: Ron Hooper

SECONDED BY: Angus Ross

**RESOLVED, THAT,** the Board of Directors Minutes of Meeting #5/20 be adopted as circulated.

CARRIED

**#4 - Business Arising from the Minutes**

None.

**# 5 – Deputation**

None.

**# 6 – Presentations**

None.

**#7 – Consent Items**

The Chair reviewed the individual consent items and asked the Directors for any item they would like further discussion on. Item #7.3 - Permit Application Boathouse (42 Hardwood Street) City of Kawartha Lakes, former Fenelon Twp. was pulled for discussion.

**RESOLUTION #59/20**

MOVED BY: Angus Ross

SECONDED BY: Andy Letham

**RESOLVED, THAT,** all the proposed resolutions shown in Item #7 of the Agenda be approved and adopted by the Board of Directors in the order they appear on the Agenda and sequentially numbered, save and except item #7.3 - Permit Application Boathouse (42 Hardwood Street) City of Kawartha Lakes, former Fenelon Twp.

CARRIED

## **7.1 – Permits Issued by Designated Staff**

### **RESOLUTION #60/20**

**RESOLVED, THAT,** the following Section 28 Permits were issued by Staff last month (June 2020), being 2018-382 and 2019-334 (re-issuance), 2019-226 (extended) and 2020-135 through 2020-177 inclusive, be received, AND

THAT, the Permitting performance report be received.

CARRIED

Mr. Majchrowski and Mr. Warne explained for the Board that the monthly Permitting Performance report is easily prepared with the new IMS system but would be comfortable reporting quarterly if preferred by the Board.

## **7.2 – Permitting – Annual Report 2019**

### **RESOLUTION #61/20**

**RESOLVED, THAT,** the following permitting performance report for 2019 be received.

CARRIED

## **7.4 – Strategic Actions Update – 2<sup>nd</sup> Quarter**

### **RESOLUTION #62/20**

**RESOLVED, THAT,** the staff report on Strategic Actions Update for the second quarter be received.

CARRIED

## **7.5 – CAO Report**

### **RESOLUTION #63/20**

**RESOLVED, THAT,** the CAO Monthly Report for meeting #6/20 be received.

CARRIED

## **7.6 – Correspondence**

### **RESOLUTION #64/20**

RESOLVED, THAT, the attached correspondence be received.

CARRIED

Director Dunn joined the meeting at 1:12 p.m.

## **#7 – Consent Items Requiring Separate Discussion**

### **7.3 – Permit Application Boathouse (42 Hardwood Street) City of Kawartha Lakes, former Fenelon Twp.**

RESOLUTION #65/20

MOVED BY: Ron Hooper

SECONDED BY: Ron Windover

RESOLVED, THAT, the Permit application submitted pursuant to Ontario Regulation 182/06: “Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses” to allow for the construction of a 89.5 m<sup>2</sup> boathouse at 42 Hardwood Street, City of Kawartha Lakes, be approved.

CARRIED

Mr. Warne provided clarification on the report at the request of the Board.

## **#8 – Action Items**

### **8.1 – Interim Financial Statement, May 31, 2020**

RESOLUTION #66/20

MOVED BY: Cathy Moore

SECONDED BY: Angus Ross

RESOLVED, THAT, the interim financial statements to May 31, 2020 be received.

CARRIED

Mr. Majchrowski fielded questions on special projects, and on the projected deficit with the possibility of covering the loss of revenue through reserves.

### **8.2 – 2021 Preliminary Budget**

RESOLUTION #67/20

MOVED BY: Cathy Moore

SECONDED BY: Kathleen Seymour-Fagan

**RESOLVED, THAT,** the 2021 preliminary budget report be received.

CARRIED

**#9 – New Business**

None.

**#10– Reports and Updates from Board Members**

Mr. Majchrowski provided the Board with an update on items including the departure of Debbie Balika, Water Quality Specialist to Conservation Ontario, and a return to work plan for staff on layoff including staff availability, remote work options and safety measures.

**#11 – Closed Session**

**RESOLUTION #68/20**

MOVED BY: Ron Hooper

SECONDED BY: Angus Ross

**RESOLVED THAT,** the Board enter a closed session at 1:26 p.m.

CARRIED

**RESOLUTION #69/20**

MOVED BY: Ron Hooper

SECONDED BY: Pat Dunn

**RESOLVED THAT,** the Board exit out of closed session at 2:15 p.m.

CARRIED

**RESOLUTION #70/20**

MOVED BY: Ron Windover

SECONDED BY: Ron Hooper

**RESOLVED THAT,** the Board endorse the recommendations provided.

CARRIED

**#12 – Adjournment**

There being no further business, the meeting adjourned at 2:20 p.m.

**RESOLUTION #71/20**

MOVED BY: Andy Letham  
SECONDED BY: Pat Dunn

RESOLVED THAT, the Board of Directors Meeting #6/20 be adjourned.

CARRIED

*W.C. Ted Smith*

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Ted Smith  
Chair

*Mark Majchrowski*

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Mark Majchrowski  
CAO