



Board of Directors Minutes of Meeting #8/20

Meeting #8/20 was held on Thursday, October 22nd, 2020 by Virtual Meeting. Chair Smith called the meeting to order at 1:05 p.m.

Present: Ted Smith, Chair
Andy Letham, Vice Chair
Angus Ross, Director
Ron Hooper, Director
Pat Dunn, Director
Deborah Kiezebrink, Director
Ron Windover, Director
Kathleen Seymour-Fagan, Director

Regrets: Cathy Moore, Director

Staff: Mark Majchrowski, CAO
Wanda Stephen, Director, Corporate Services
Kristie Virgoe, Director, Stewardship and Conservation Lands
Ron Warne, Director, Planning, Development and Engineering
Emma Collyer, Director, Integrated Watershed Management
Melanie Dolamore, Corporate Services Assistant
John Chambers, Marketing and Communications Specialist

Guests: None

#1 - ADOPTION OF AGENDA

RESOLUTION #88/20

MOVED BY: Andy Letham
SECONDED BY: Deborah Kiezebrink

RESOLVED THAT, the Agenda for Meeting #8/20 be adopted as amended.

CARRIED

#2 - DECLARATION OF PECUNIARY INTEREST

None declared.

#3 - APPROVAL OF MINUTES

RESOLUTION #89/20

MOVED BY: Ron Hooper

SECONDED BY: Deborah Kiezebrink

RESOLVED, THAT, the Board of Directors Minutes of Meeting #7/20 be adopted.

CARRIED

#4 - BUSINESS ARISING FROM THE MINUTES

None.

5 – DEPUTATION

None.

6 - PRESENTATIONS

None.

#7 – CONSENT ITEMS

The Chair reviewed the individual consent items and asked the Directors for any item they would like further discussion on. Agenda item #7.2 Strategic Actions Update – 3rd Quarter, was pulled for discussion.

RESOLUTION #90/20

MOVED BY: Kathleen Seymour-Fagan

SECONDED BY: Deborah Kiezebrink

RESOLVED, THAT, all the proposed resolutions shown in item #7 of the agenda be approved and adopted by the Board of Directors in the order they appear on the agenda and sequentially numbered, save and except Agenda item #7.2 Strategic Actions Update – 3rd Quarter.

CARRIED

7.1 – Permits Issued by Designated Staff (September)

RESOLUTION #91/20

RESOLVED, THAT, the following Section 28 Permits issued by staff last month (September

2020), being 2018-162, 2018-308 and 2018-318 (extended), 2019-196, 2020-134, 2020-160 and 2020-197 (re-issuance), and 2020-234, and 2020-240 through 2020-259 inclusive, be received, AND

THAT, the Permitting performance report be received.

CARRIED

7.3 – CAO Report

RESOLUTION #92/20

RESOLVED, THAT, the CAO Monthly Report for meeting #8/20 be received.

CARRIED

7.4 – Correspondence

RESOLUTION #93/20

RESOLVED, THAT, the attached correspondence be received.

CARRIED

#7 – CONSENT ITEMS REQUIRING SEPARATE DISCUSSION

Director Dunn joined the meeting at 1:15 p.m.

7.2 – Strategic Actions Update – 3rd Quarter

RESOLUTION #94/20

MOVED BY: Ron Hooper

SECONDED BY: Andy Letham

RESOLVED, THAT, the staff report on Strategic Actions Update for the third quarter be received.

CARRIED

Mr. Majchrowski fielded a question on legal fees related to the enforcement process on the development listed that was conducted without permit approvals. This development falls under Risk Management Official services that Kawartha Conservation performs for drinking water source protection on behalf of the City of Kawartha Lakes.

Mr. Warne fielded a question on the quantity of permits this quarter and the new online permit

application process, while Ms. Collyer fielded a question on the data loggers and provided a brief overview of the technology for the Board. Ms. Virgoe provided an update on the OMAFRA grant for the Talbot watershed.

Director Kiezebrink congratulated staff on receipt of the RBC grant for urban stewardship.

#8 – ACTION ITEMS

8.1 – Amendment to Administrative and Meeting Procedural By-Law #1

RESOLUTION #95/20

MOVED BY: Pat Dunn

SECONDED BY: Andy Letham

RESOLVED, THAT, the amendments to the Administrative and Meeting Procedural By-Law #1 to further enable electronic participation be approved and adopted for use effective November 1st, 2020.

CARRIED

8.2 – Planning & Permitting Client Service & Streamlining Update

RESOLUTION #96/20

MOVED BY: Ron Hooper

SECONDED BY: Angus Ross

RECOMMENDED RESOLUTION:

WHEREAS, the 36 Conservation Authorities have embarked on a Client Service and Streamlining initiative to improve client service and accountability, increase the speed of approvals and reduce ‘regulatory burden’; and,

WHEREAS, the Conservation Ontario Client Service and Streamlining Initiative Steering Committee has developed guidance documents to further this initiative; and,

WHEREAS, Conservation Ontario have developed a Guideline for Conservation Authority Pre-Consultation (Planning and Permitting Applications) which were endorsed by Conservation Ontario Council on September 28, 2020;

RESOLVED, THAT, the Guideline for Conservation Authority Pre-Consultation (Planning and Permitting Applications) developed by Conservation Ontario, be endorsed for use in our planning and permitting services.

CARRIED

8.3 – 2021 Budget**RESOLUTION #97/20**

MOVED BY: Andy Letham

SECONDED BY: Deborah Kiezebrink

RESOLVED, THAT, the 2021 budget be supported by funds from the Unspecified Reserve for further review at the November Board of Directors meeting, AND,

THAT, staff proceed with the development of the 2021 budget based on the discussion provided.

CARRIED

The Board had discussions on various items proposed in the 2021 budget document. Vice Chair Letham asked for consideration on allocating the \$25,000 one-time costs through reserves and deferring certain items like consultation services, compensation package and corporate wear.

CAO Majchrowski fielded a question on the strategic plan and staffing changes. Together, Mr. Majchrowski and Ms. Stephen explained the proposed compensation package for the Board.

#9 – NEW BUSINESS

Vice Chair Letham requested that Mr. Majchrowski provide a cost and projected date for completion of a Lake Dalrymple Lake Management Plan to include in the City of Kawartha Lakes budget deliberations. Mr. Majchrowski confirmed that he has been in discussions with the local Councillor on this project and it could potentially be implemented in 2021 at a cost of \$90,000 in year 1 and \$70,000 per subsequent year for a 4-year project.

Mr. Majchrowski updated the Board on the meeting scheduled with the Mississaugas of Scugog Islands First Nation for Friday, October 23rd. Mr. Majchrowski to report back with recommendations following the meeting.

#10 – REPORTS AND UPDATES FROM BOARD MEMBERS

None.

#11 – CLOSED SESSION

None.

#12 - ADJOURNMENT

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There being no further business, the meeting adjourned at 1:42 p.m.

RESOLUTION #98/20

MOVED BY: Pat Dunn

SECONDED BY: Ron Hooper

RESOLVED THAT, the Board of Directors Meeting #8/20 be adjourned.

CARRIED

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Ted Smith

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Ted Smith
Chair

DocuSigned by:

Mark Majchrowski

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Mark Majchrowski
CAO