



Board of Directors Minutes of Meeting #1/21

Meeting #1/21 was held on Thursday, January 21st, 2021 by Virtual Meeting. Chair Smith called the meeting to order at 1:00 p.m.

Present: Pat Dunn, Director
Ron Hooper, Director
Andy Letham, Vice Chair
Kathleen Seymour-Fagan, Director
Ron Windover, Director
Ted Smith, Chair

Regrets: Angus Ross, Director
Cathy Moore, Director
Deborah Kiezebrink, Director

Staff: Mark Majchrowski, CAO
Wanda Stephen, Director, Corporate Services
Kristie Virgoe, Director, Stewardship and Conservation Lands
Ron Warne, Director, Planning, Development and Engineering
Emma Collyer, Director, Integrated Watershed Management
John Chambers, Marketing and Communications Specialist
Melanie Dolamore, Corporate Services Assistant

Guests: None

#1 - ADOPTION OF AGENDA

RESOLUTION #1/21

MOVED BY: Pat Dunn
SECONDED BY: Ron Hooper

RESOLVED THAT, the Agenda for Meeting #1/21 be adopted as amended.

CARRIED

#2 – Declaration of Pecuniary Interest

None declared.

#3 – Approval of Minutes

RESOLUTION #2/21

MOVED BY: Andy Letham

SECONDED BY: Ron Windover

RESOLVED, THAT, the Board of Directors Minutes of Meeting #9/20 be adopted.

CARRIED

#4 – Business Arising from the Minutes

None.

5 – Election of Chair and Vice Chair

RESOLUTION #3/21

MOVED BY: Pat Dunn

SECONDED BY: Ron Hooper

RESOLVED, THAT, Mark Majchrowski, CAO, be appointed as elections chair.

CARRIED

Chair Smith relinquished his position as Chair of the Board.

RESOLUTION #4/21

MOVED BY: Pat Dunn

SECONDED BY: Ron Hooper

RESOLVED, THAT, in the event of a vote by ballot, that John Chambers and Kristie Virgoe be appointed as scrutineers; and

THAT, the ballots be cast electronically, and

THAT, all ballots be destroyed following the election.

CARRIED

The Election Chair called for nominations for the position of Chair for 2021.

One (1) nomination was received from Director Dunn for Director Letham as Chair.

Nominations for Chair were called a second time. Nominations for Chair were called a third time and final time. There were no further nominations.

The Election Chair asked for a motion to close the nominations for Chair.

RESOLUTION #5/21

MOVED BY: Ted Smith

SECONDED BY: Pat Dunn

RESOLVED, THAT, the nominations for the position of Chair be closed.

CARRIED

Director Letham agreed to stand for the position of Chair and addressed the Board to thank them for the nomination and speak to the changes in the year ahead.

The Election Chair congratulated Director Letham on his appointment to the position of Chair for 2021.

The Election Chair called for nominations for the position of Vice-Chair for 2021.

One (1) nomination was received from Director Seymour-Fagan for Director Pat Dunn for Vice-Chair and one (1) nomination was received from Director Smith for Director Ron Hooper as Vice-Chair.

Nominations for Vice-Chair were called a second time. Nominations for Vice-Chair were called a third time and final time. There were no further nominations.

The Election Chair asked for a motion to close the nominations for Vice-Chair.

RESOLUTION #6/21

MOVED BY: Andy Letham

SECONDED BY: Ron Windover

RESOLVED, THAT, the nominations for the position of Vice-Chair be closed.

CARRIED

The Election Chair asked the Directors nominated if they would stand for the position of Vice-Chair.

Director Dunn and Director Hooper both respectfully declined the position of Vice-Chair for 2021.

Chair Letham made a motion to postpone the election of Vice-Chair until the next Board meeting.

RESOLUTION #7/21

MOVED BY: Andy Letham

SECONDED BY: Ron Hooper

RESOLVED, THAT, the election for the position of Vice-Chair be deferred until the next Board of Directors meeting of the Conservation Authority, in accordance with Provincial guidance permitting the deferral of annual meeting or specific components of annual meetings as might be needed during the pandemic.

CARRIED

The Election Chair stepped down from the position and newly appointed Chair Letham assumed the Chair.

6 – Deputation

None.

7 – Presentations

RESOLUTION #8/21

MOVED BY: Ron Windover

SECONDED BY: Pat Dunn

RESOLVED, THAT, the presentation on 2020 Year in Review be received.

CARRIED

Ms. Mark Majchrowski provided opening remarks followed by a video presentation highlighting accomplishments throughout the 2020 year.

#8 – Consent Items

The Chair asked for the Consent Items be reviewed individually to allow staff to provide an overview of their reports and open the floor for conversation.

8.1 – Administrative Resolutions for 2021

RESOLUTION #9/21

MOVED BY: Ted Smith

SECONDED BY: Ron Hooper

1) RESOLVED, THAT, the Royal Bank (Lindsay Branch) be appointed as the bank for Kawartha Region Conservation Authority for 2021.

- 2) RESOLVED, THAT, the Kawartha Region Conservation Authority may borrow from the Royal Bank, at the bank's prime rate of interest, up to the sum of THREE HUNDRED and FIFTY THOUSAND (\$350,000.00) DOLLARS necessary for its purposes until payment to the Authority of any grants and sums to be paid to the Authority by the participating municipalities; and, THAT, the normal signing officers of the Authority are hereby authorized to execute for and on behalf of the Authority a promissory note or notes for the sum to be borrowed and to affix thereto the corporate seal of the Authority; and, THAT, the amount borrowed pursuant to this resolution together with interest thereon at the Royal Bank's prime rate of interest be a charge upon the whole of the Authority by way of grants as and when such monies are received and of sums received or to be received by the Authority from the participating municipalities as and when such monies are received; and, THAT, the normal signing officers of the Authority are hereby authorized and directed to apply in payment of the monies borrowed pursuant to this resolution together with interest thereon at the Royal Bank's prime rate of interest, monies received by the Authority by way of grants, or sums received by the Authority from participating municipalities.
- 3) RESOLVED, THAT, for the year 2021, the firm of Hicks Morley Hamilton Stewart Storie LLP, be appointed as solicitor for human resource matters, and, THAT, Gardiner Roberts LLP and Due Process Legal Services, be appointed as the solicitors for matters dealing with planning and regulations, and, THAT, Warner & Cork, Barristers and Solicitors be appointed as solicitor for general legal matters.

CARRIED

8.2 – Permits Issued by Designated Staff

RESOLUTION #10/21

MOVED BY: Pat Dunn
SECONDED BY: Kathleen Seymour-Fagan

RESOLVED, THAT, the following Section 28 Permits issued by staff (November 2020), being 2018-381 (extended), 2020-016 and 2020-247 (revised), and 2020-330 through 2020-333 and 2020-335 through 2020-390 inclusive, be received, AND

THAT, the following Section 28 Permits issued by staff (December 2020), being 2018-212 (extended), 2020-252 (revised), and 2020-391 through 2020-405 be received, AND

THAT, the Permitting performance report be received.

CARRIED

8.2 – Strategic Actions Update –4th Quarter

RESOLUTION #11/21

MOVED BY: Ron Windover
SECONDED BY: Ted Smith

RESOLVED, THAT, the staff report on Strategic Actions Update for the fourth quarter be received.

CARRIED

8.4 – 2020 Year in Review

RESOLUTION #12/21

MOVED BY: Ron Hooper

SECONDED BY: Pat Dunn

RESOLVED, THAT, the 2020 Year in Review and Strategic Plan accomplishments report be received,
AND

THAT, the staff report and attached Strategic Plan Accomplishments for 2020 be forwarded to the Ministry of the Environment, Conservation and Parks, Ministry of Natural Resources and Forestry, Conservation Ontario, Ontario Conservation Authorities, and member Municipalities.

CARRIED

8.5 – Conservation Authorities Act Proposed Amendments: Bill 229

RESOLUTION #13/21

MOVED BY: Ron Windover

SECONDED BY: Kathleen Seymour-Fagan

RESOLVED, THAT, the staff report on the amendments to the Conservation Authorities Act be received,
AND,

THAT, staff be directed to provide input to the Provincial Conservation Authority Working Group to assist the Working Group and the Province develop regulations and other guidance in support of the amended Conservation Authorities Act.

CARRIED

Mr. Majchrowski fielded a question on citizen appointments which was followed by discussion amongst the Board.

The Chair asked that staff report back to the Board regularly on permits and changes that have been implemented because of the new legislation to keep the Board up to date on what is changing.

8.6 – CAO Report

RESOLUTION #14/21

MOVED BY: Pat Dunn

SECONDED BY: Ron Hooper

RESOLVED, THAT, the CAO Monthly Report for meeting #1/21 be received.

CARRIED

8.7 – Correspondence

RESOLUTION #15/21

MOVED BY: Kathleen Seymour-Fagan

SECONDED BY: Ted Smith

RESOLVED, THAT, the attached correspondence be received.

CARRIED

#9 – Action Items

9.1 – 2021 Draft Budget

RESOLUTION #16/21

MOVED BY: Kathleen Seymour-Fagan

SECONDED BY: Ron Hooper

RESOLVED, THAT, the 2021 Draft Budget with a programs and projects overview be circulated to the member municipalities.

CARRIED

Mr. Majchrowski confirmed that the Lake Dalrymple project was removed from the 2021 Draft budget and will be brought forward to City of Kawartha Lakes Council at the February budget meeting as an optional project for consideration.

9.2 – Administrative By-Law #1 Update

RESOLUTION #17/21

MOVED BY: Ron Windover

SECONDED BY: Kathleen Seymour-Fagan

RESOLVED, THAT, the amendments to the Administrative and Meeting Procedural By-Law #1 to enable ex-officio Board members be approved and adopted for use effective at the next Board of Director meeting.

CARRIED

#10 – New Business

None.

#11 – Reports and Updates from Board Members

Director Smith addressed the Board and thanked them for his time as Chair, as well as shared his admiration for the staff at Kawartha Conservation and the dedicated work they do on behalf of the member municipalities.

On behalf of the Board, Chair Letham thanked Director Smith for his leadership and service as Chair through the last four years.

Director Hooper addressed the Board on the Municipality of Clarington's trail program similar to the Talking Trail and the vandalism they have received and suggested that consideration be given to the location of signage to prevent unwanted damage.

#12 – Closed Session**RESOLUTION #18/21**

MOVED BY: Pat Dunn
SECONDED BY: Ron Windover

RESOLVED, THAT, the Board enter a closed session at 2:31p.m.

CARRIED

RESOLUTION #19/21

MOVED BY: Pat Dunn
SECONDED BY: Ron Hooper

RESOLVED, THAT, the report be received.

CARRIED

RESOLUTION #20/21

MOVED BY: Ron Windover
SECONDED BY: Kathleen Seymour-Fagan

RESOLVED, THAT, the Board exit a closed session at 2:42 p.m.

CARRIED

#13 – Adjournment

There being no further business, the meeting adjourned at 2:45 p.m.

RESOLUTION #21/21

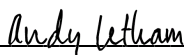
MOVED BY: Pat Dunn

SECONDED BY: Kathleen Seymour-Fagan

RESOLVED THAT, the Board of Directors Meeting #1/21 be adjourned.

CARRIED

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Andy Letham
Chair

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Mark Majchrowski
CAO