



Kawartha-Haliburton Source Protection Authority Meeting #1/2023

Thursday, March 23, 2023, 1:00 p.m.

Kawartha Conservation, Boardroom

277 Kenrei Road, Lindsay, ON K9V 4R1

(Virtual access details to be provided for members unavailable to attend in-person)

Agenda

We would like to acknowledge that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which we are located.

Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that our watershed forms a part of the treaty and traditional territory of the south-eastern Anishinaabeg.

It is on these ancestral and treaty lands that we live and work. To honour this legacy, we commit to being stewards of the natural environment and undertake to have a relationship of respect with our Treaty partners.

- | | |
|--|------------|
| 1) Adoption of Agenda | Page 1 |
| 2) Declaration of Pecuniary Interest | |
| 3) Approval of Minutes | Page 2-5 |
| • SPA Meeting #2/22 – April 21, 2022 | |
| 4) Business Arising from the Minutes | |
| 5) Presentation – Clean Water Act and Source Protection Planning | Page 6-37 |
| 6) Update on Trent Source Protection Committee Activities | Page 38-42 |
| 7) Annual Progress Reporting | Page 43-63 |
| 8) SPC Municipal Representative | Page 64-65 |
| 9) Correspondence | Page 66-68 |
| 10) New Business | |
| 11) Next Meeting – April 20, 2023 | |
| 12) Adjournment | |



Agenda Item #3
K-H SPA Meeting #1/2023
March 23, 2023
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To: The Chair and Members of Kawartha-Haliburton Source Protection
Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer

Re: Approval of Minutes

KEY ISSUE:

To approve the minutes of Meeting #2/2022 (April 21, 2022).

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the minutes of Meeting #2/2022 be adopted as circulated.

Minutes are attached for your review and approval.



Kawartha-Haliburton Source Protection Authority Minutes of Meeting SPA #2/22

Meeting #2/22 was held on Thursday, April 21, 2022, by virtual meeting. Chair Letham called the meeting to order at 2:00 p.m.

Present: Andy Letham, Chair
 Scott McFadden, Vice-Chair
 Pat Dunn, Director
 Ron Hooper, Director
 Ted Smith, Director
 Kathleen Seymour-Fagan, Director
 Ron Windover, Director
 Pam Sayne, Director
 Cam McKenzie, Director
 Patrick Kennedy, Director

Regrets: Deborah Kiezebrink, Director
 Robert Rock, Director
 Jeff Forbes, Director, Mississaugas of Scugog Island First Nations
 Liz Danielsen, Director

Staff: Mark Majchrowski, CAO
 Wanda Stephen, Director, Corporate Services
 Kristie Virgoe, Director, Stewardship and Conservation Lands
 Emma Collyer, Director, Integrated Watershed Management
 Melanie Dolamore, Corporate Services Assistant
 John Chambers, Marketing and Communications Specialist
 Jenna Stephens, RMO/Source Protection Technician

Guests: None

#1 - Adoption of Agenda

RESOLUTION #9/22

MOVED BY: Ted Smith
 SECONDED BY: Kathleen Seymour-Fagan

RESOLVED, THAT, the agenda for Meeting #2/22 be adopted.

CARRIED

#2 - Declaration of Pecuniary Interest

None.

#3 - Approval of Minutes

RESOLUTION #10/22

MOVED BY: Ron Hooper
SECONDED BY: Patrick Kennedy

RESOLVED, THAT, the minutes of Meeting #1/2022 (March 24, 2022) be approved.

CARRIED

#4 - Business Arising from the Minutes

None.

#5 - Update on Trent Source Protection Committee Activities

RESOLUTION #11/22

MOVED BY: Ron Hooper
SECONDED BY: Pam Sayne

RESOLVED, THAT, the update on recent Source Protection Committee activities be received.

CARRIED

Ms. Jenna Stephens provided an overview of the new activities of the Source Protection committee.

#6 – Annual Progress Report

RESOLUTION #12/22

MOVED BY: Scott McFadden
SECONDED BY: Pat Dunn

RESOLVED, THAT, the Trent Source Protection Plan Annual Progress Report be endorsed, AND,

THAT, the Trent Source Protection Plan Annual Progress Report be submitted to the Lower Trent Source Protection Authority (lead) for delivery to the Ministry of Environment, Conservation and Parks (MECP) as required by Section 46 of the Clean Water Act and Section 52 of Ontario Regulation 287/07.

CARRIED

#7 - Correspondence

None.

#8 - New Business

None.

#9 - Next Meeting

The next meeting of the Kawartha-Haliburton Source Protection Authority is scheduled for March 23, 2023, or at the call of the Chair.

#10 - Adjournment

There being no further business, the meeting adjourned at 2:20 p.m.

RESOLUTION #13/22

MOVED BY: Scott McFadden

SECONDED BY: Patrick Kennedy

RESOLVED, THAT, the Kawartha-Haliburton Source Protection Authority meeting #2/22 be adjourned.

CARRIED

Robert Rock
Chair

Mark Majchrowski
CAO



Agenda Item #5
K-H SPA Meeting #1/2023
March 23, 2023
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To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Clean Water Act and Source Protection Planning Presentation

KEY ISSUE:

An orientation presentation will be provided on the Source Protection Planning Program.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the presentation on the Clean Water Act and Source Protection Planning be received.

Clean Water Act and Source Protection Planning

An overview presentation on the Source Protection Program will be given by Jenna Stephens, Source Protection Technician, which includes the development and implementation of the Source Protection Plan, supporting technical information and its origins through the Clean Water Act.

DRINKING WATER SOURCE PROTECTION

ACT FOR CLEAN WATER

Source Water Protection Orientation

March 23, 2023

Presented by
Jenna Stephens

Overview – Source Protection Program

Overview of the Drinking Water Source Protection Program

- Scope
- Program Components
 - Terms of Reference, Assessment Report, Source Protection Plan, Implementation
- Role of Source Protection Authorities
- Timelines

Walkerton, 2000



- Canada's worst E. coli outbreak
- 7 fatalities, 2,300 illnesses
- ~\$200 million to date
- Walkerton Inquiry (2002)
 - Justice O'Connor made 121 recommendations

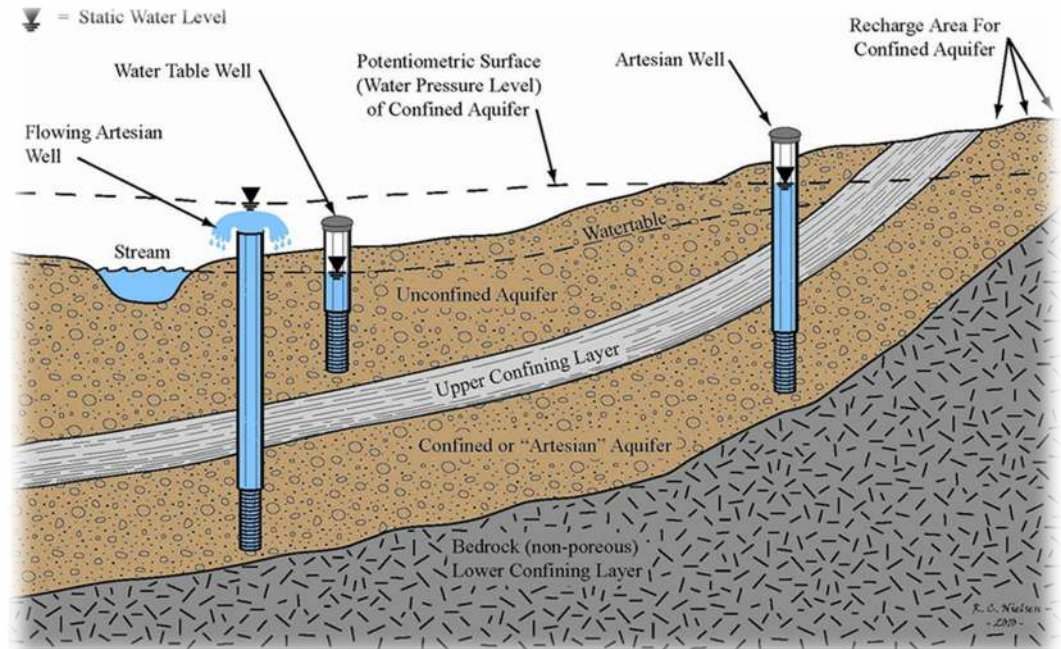


Justice O'Connor recommended a 'multi-barrier' approach to protecting drinking water

- ✓ Reliable treatment
- ✓ Sound distribution system
- ✓ Testing and monitoring
- ✓ Plans to deal with adverse situations
- ✓ Source protection

What is Source Water?

- **Untreated water**
 - in rivers, lakes & streams
 - in underground aquifers



Overview – Source Protection Program

Clean Water Act

Protect surface and groundwater sources from **contamination** and **overuse** (water quality and quantity) now and in the future.



“The first barrier to the contamination of drinking water involves protecting the sources of drinking water.”

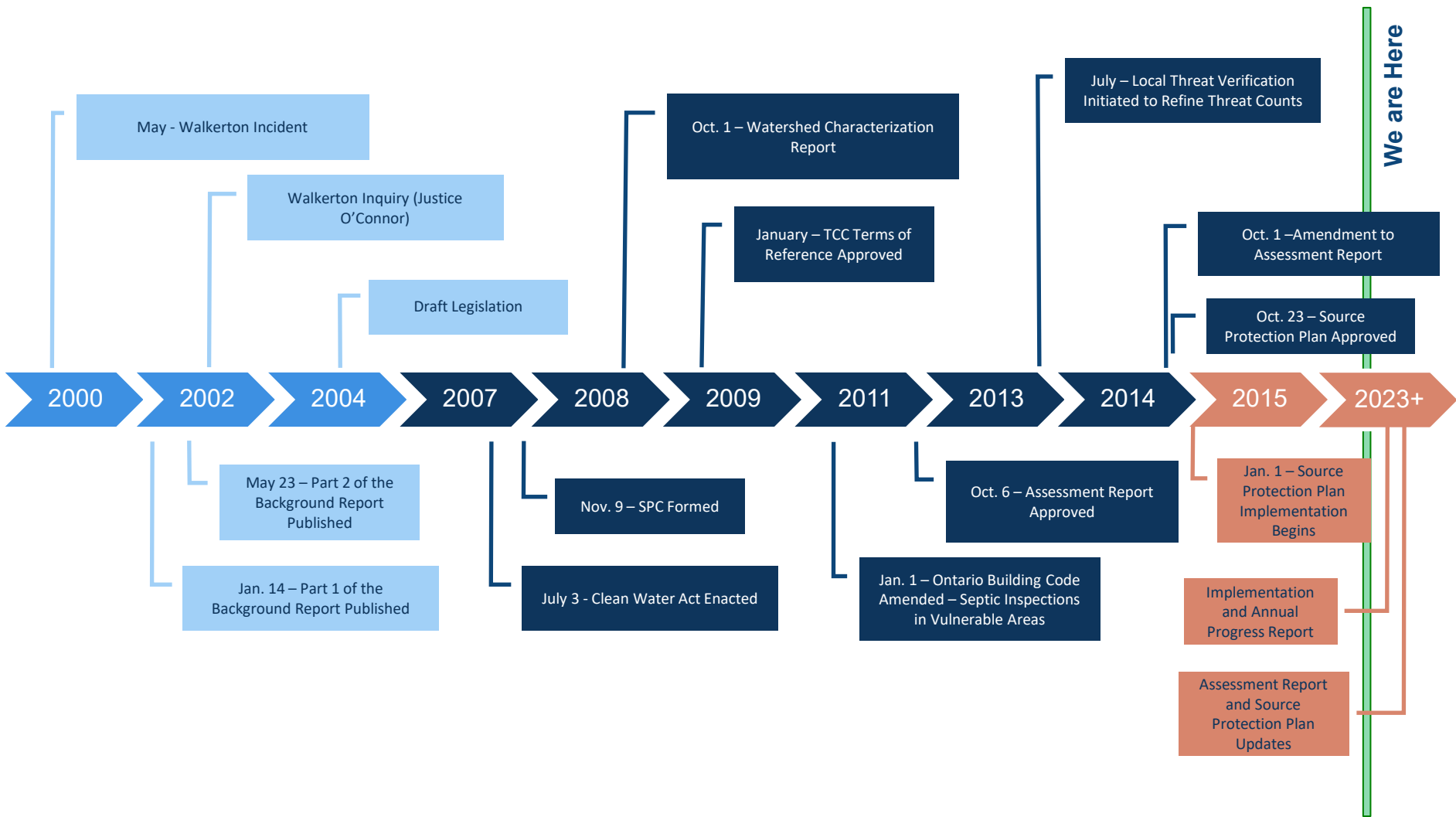
Clean Water Act, 2006 and General Regulation 287/07

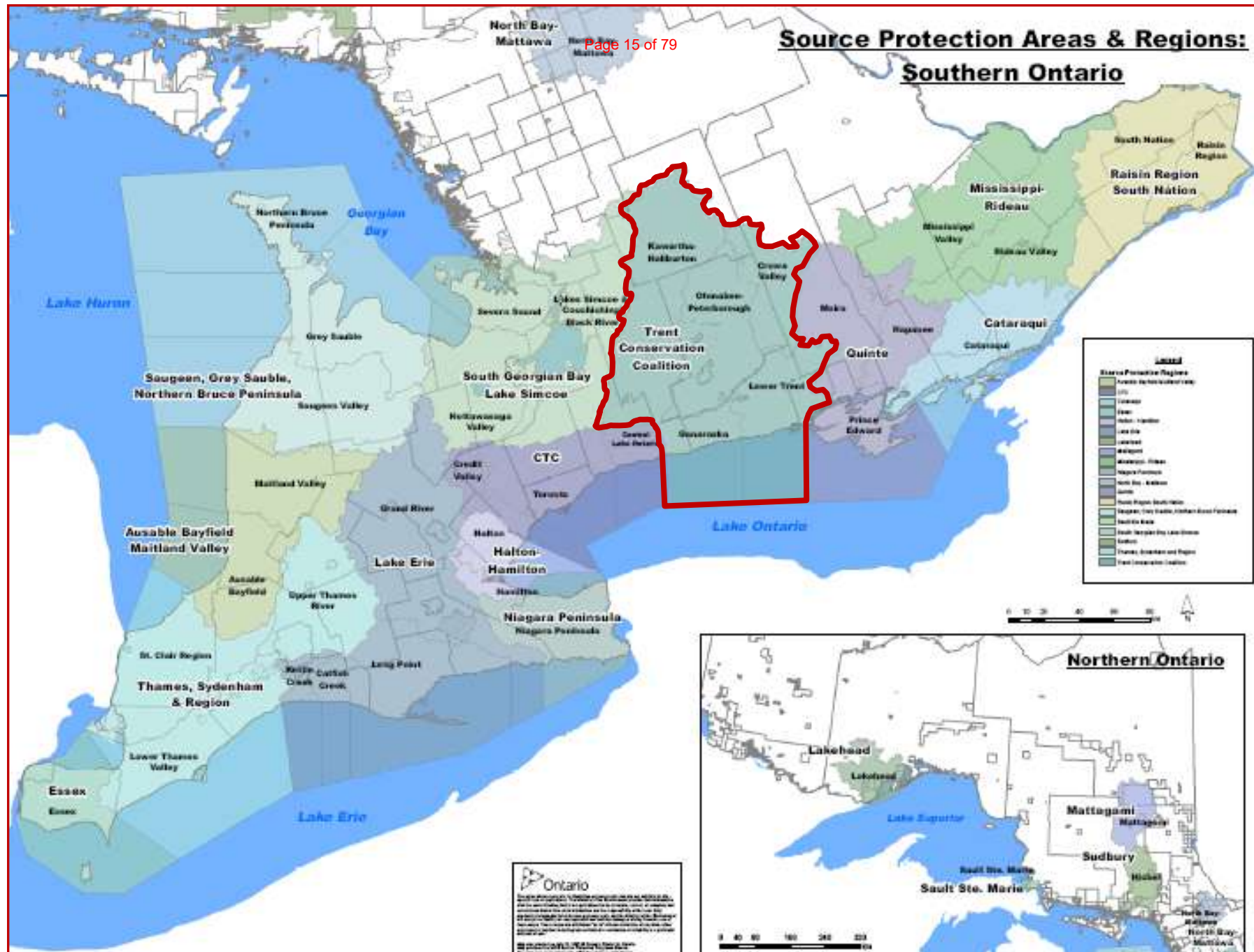
- Clean Water Act passed October, 2006
- 6 Regulations passed June 28, 2007
- Clean Water Act enacted July 3, 2007
- Protect surface and groundwater sources from contamination and overuse (*water quality and quantity*) now and in the future.



***Focus is municipal
drinking water
systems***

Overview – Source Protection Program





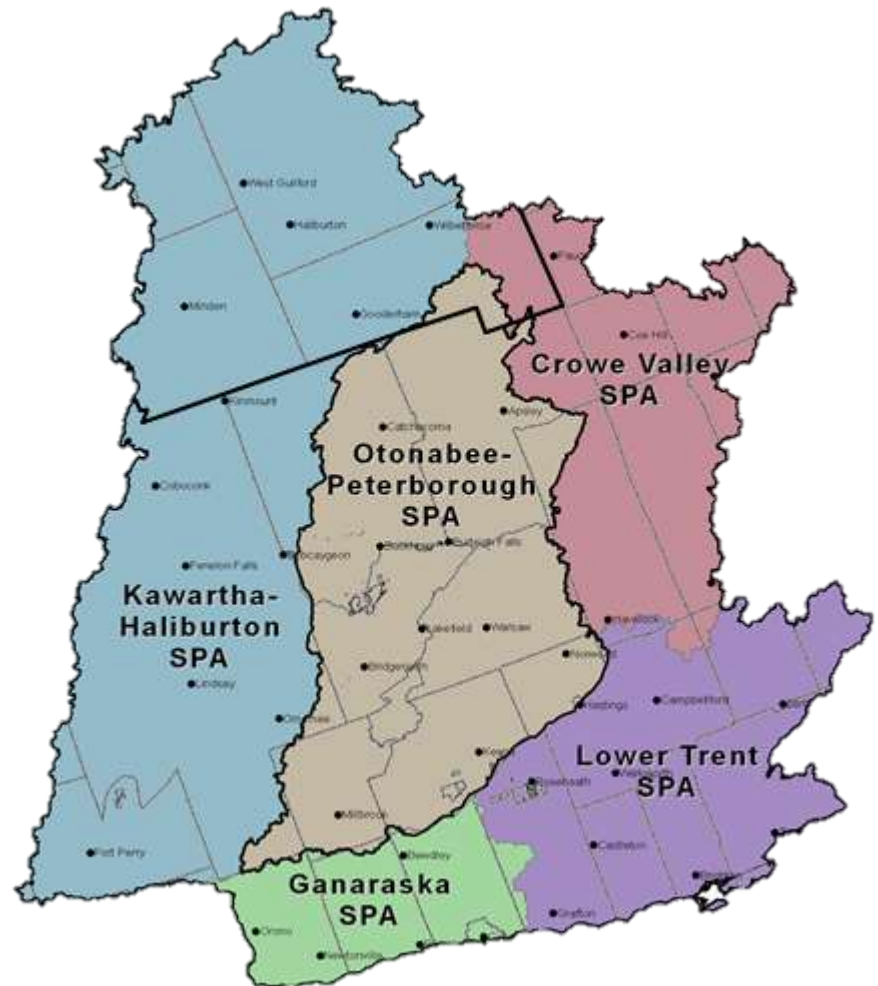
Source Protection Region includes:

- Crowe Valley CA
- Ganaraska Region CA
- Kawartha Conservation
- Lower Trent Conservation
- Otonabee Conservation

+

Areas outside of CA jurisdiction:

- Part of Haliburton County
- Part of Peterborough County
- Part of Havelock-Belmont-Methuen/Trent Hills



Overview – Source Protection Region

Trent Conservation Coalition Source Protection Region:

- Multi-jurisdictional:
- 5 Counties, 32 municipalities, 4 First Nations, federal waterway
- Diverse Geography: Canadian Shield, bedrock, deep soils
- 3 major watershed groupings: Trent River, Lake Ontario, Bay of Quinte
- Land Use Diversity: agriculture, mining/aggregates, forestry, seasonal use (cottage country), urbanizing areas
- 35 municipal wells, 18 municipal surface water supplies
- Over 50% of population on private wells or drawing from lakes and rivers

Kawartha – Haliburton Source Protection Area



City of Kawartha Lakes
Peterborough County
Cavan-Monaghan
Trent Lakes
Haliburton County
Minden Hills
Dysart et al
Algonquin Highlands
Highlands East
Region of Durham
Brock
Scugog
Uxbridge

Overview – Source Protection Area

Kawartha-Haliburton Source Protection Area:

- 12 municipalities, 1 First Nation reserve, federal waterway
- Diverse Geology: Precambrian Shield, Paleozoic bedrock, thick overburden of ORM in the south
- Includes Gull River, Burnt River, Western Kawartha Lakes watersheds
- Land Use Diversity: agriculture, mining/aggregates, forestry, seasonal use (cottage country), urbanizing areas
- 6 Municipal surface water systems (intakes) and 16 Municipal well systems (29 wells)
- Less than 28.5 km² (0.86%) of land is within a vulnerable area where protection plan policies apply
- Approximately 45% of population obtain their water from 22 municipal residential drinking water systems

<p>Stage 1 Plan the Work</p> <p>Establish source protection authorities</p> <p>Establish chairs of source protection committees</p> <p>Establish source protection committees</p> <p>Negotiate terms of reference (work plan)</p>	<p>Stage 2 Assess the Risks</p> <p>Identify and assess threats to drinking water by considering physical conditions and land use</p> <p>Prepare Assessment Report</p>	<p>Stage 3 Plan for Source Protection</p> <p>Prepare source protection plan, including policies to address significant threats to drinking water (based on Assessment Report)</p>	<p>Stage 4 Take Action</p> <p>Implement the source protection plan</p> <p>Inspect and Enforce</p> <p>Monitor and Report</p> <p>Review plan</p> <p>Update source protection documents</p>
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Overview – Source Protection Program

Administrative Structure

- Ministry of the Environment, Conservation and Parks → sets direction, approvals
- Source Protection Committee → local leadership, develop the plan
- Source Protection Authorities (5) → responsible for the plan process
- Municipal Working Groups (5) → input to the plan
- Trent Conservation Coalition → regional input – technical, mgmt
 - 5 Conservation Authorities
 - Municipal staff
- Various Stakeholders → input to the plan

Overview – Source Protection Program

Source Protection Committee

28 reps (including Chair)

- 7 Municipal reps (predominantly elected)
- 3 agriculture reps
- 4 Business reps (industry, recreation, aggregates, economic development)
- 4 Public reps (rural, urban, waterfront, environmental)
- 3 First Nations reps
- 2 Drinking water experts
- 1 Trent-Severn Waterway rep
- 3 Non-voting Liaisons (SPA, MECP, Health Unit)



Source Protection Authorities

- Municipal reps outside conservation authority watersheds
- Conservation Authority Board Members
- Responsible for:
 - Initiating the Source Protection Planning process
 - SPC Chair nomination
 - SPC member selection
 - Administrative and technical support to SPC
 - Coordinate preparation of Source Protection plan deliverables
 - Consolidate comments on plan deliverables
 - Submit Source Protection Plan deliverables to the MECP
 - Liaison between Province, stakeholders
 - Annual Progress Reports (Implementation)

Overview – Source Protection Program

Municipalities

- Own and operate municipal drinking water systems
- Have a strong role in developing and implementing source protection plans
- Responsible for implementing policies
- Direct input to the planning process
 - Representatives on the Source Protection Committee
 - Representatives on Source Protection Authority boards
 - Municipal Working Groups
 - Commenting Agency

Overview – Source Protection Program

Overview – Source Protection Program

There are three major deliverables, followed by implementation activities:

Terms of Reference (work plan)	COMPLETED	2009 (January)
Assessment Report (technical foundation)	COMPLETED	2011 (October 6)
Source Protection Plan (policies/recommendations)	COMPLETED	2014 (October 23)
Implementation <ul style="list-style-type: none"> • First Annual Progress Report Submission • Ongoing Annual Progress Reports • Update of Source Protection Documents 	WE ARE HERE	2015 + 2018 (May 1) 2019+ (May 1) 2018+

Terms of Reference

- Outlined the work that needs to be undertaken to complete the Assessment Report and the Source Protection Plan.

Assessment Report

- Outlined the technical foundation for the Source Protection Plan, including vulnerable areas and drinking water threats.

Source Protection Plan

- Outlined the specific policies to ensure significant drinking water threats will not be a problem in the future; the plan may address other policies/actions to ensure municipal water supply systems are protected.

Implementation

- Responsibilities identified for implementing agencies in the source protection plan will need to be carried out. Annual reports will be submitted to the Ministry.



TERMS OF REFERENCE

for the preparation of the
Assessment Report & Source Protection Plan for the

KAWARTHA-HALIBURTON SOURCE PROTECTION AREA

Completed in conjunction with the other Source Protection Areas
in the Trent River Watershed

Approved by the Minister of the Environment
January 29, 2009

Published on the Environmental Registry
February 5, 2009

PREPARED BY:

Trent Conservation Coalition Source Protection Committee
c/o Lower Trent Conservation, 114 Murray Street, R.R. 1 Trenton, ON K9V 5P4

www.trentsourceprotection.on.ca



Approved

Trent Assessment Report

October 1, 2014

Volume 1 of 3

Trent Source Protection Areas:
Crowe Valley Source Protection Area
Kawartha-Haliburton Source Protection Area
Lower Trent Source Protection Area
Otonabee-Peterborough Source Protection Area



www.trentsourceprotection.on.ca



Trent Source Protection Plan

Approved October 23, 2014

Effective January 1, 2015

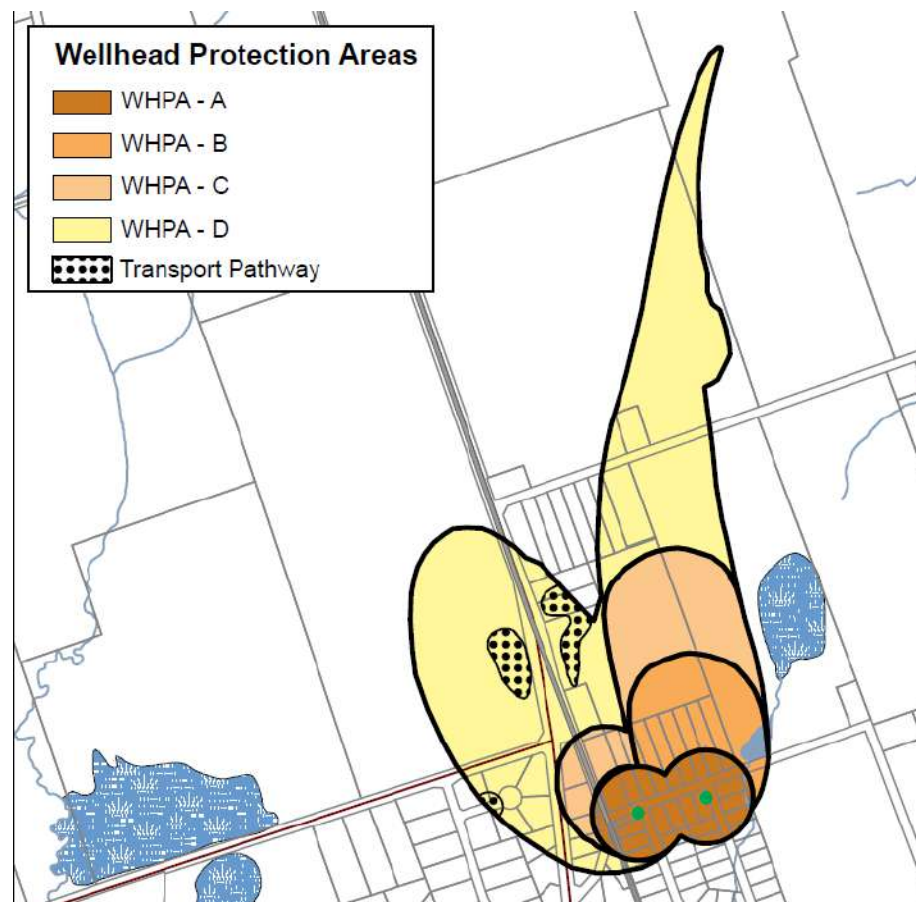
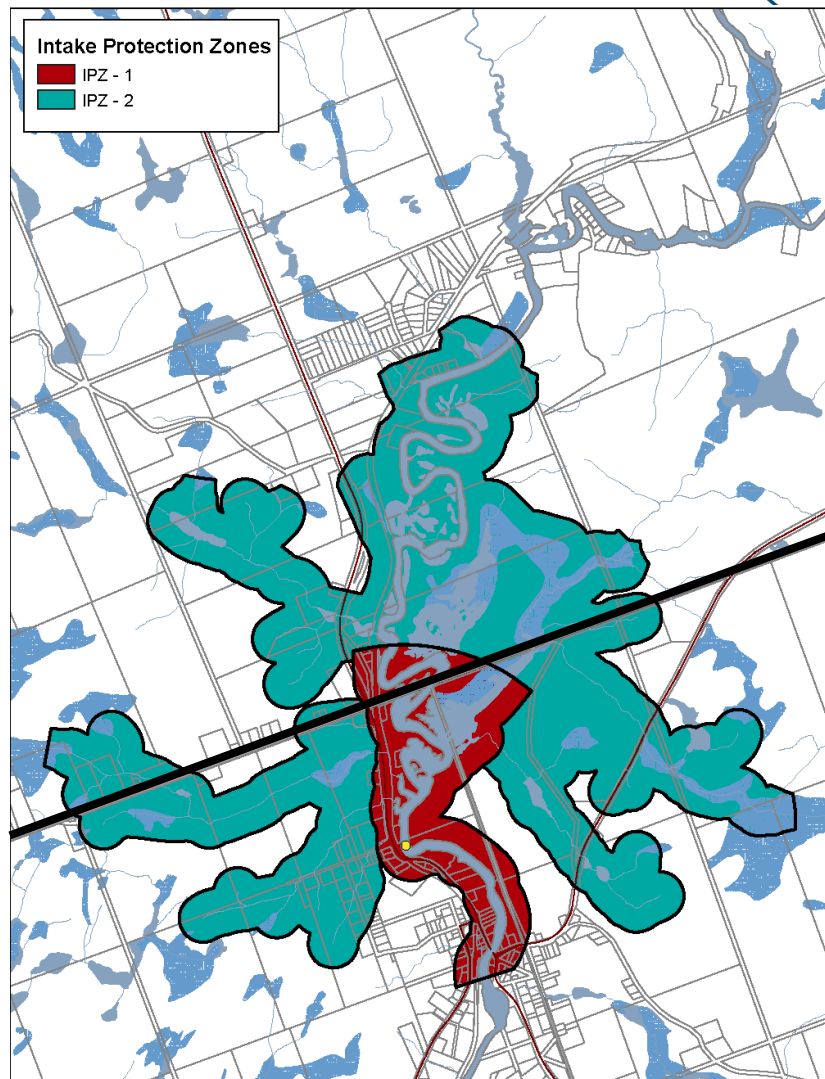
Crowe Valley Source Protection Area
Kawartha-Haliburton Source Protection Area
Lower Trent Source Protection Area
Otonabee-Peterborough Source Protection Area



www.trentsourceprotection.on.ca

Assessment Report:

Intake Protection Zones and Wellhead Protection Areas

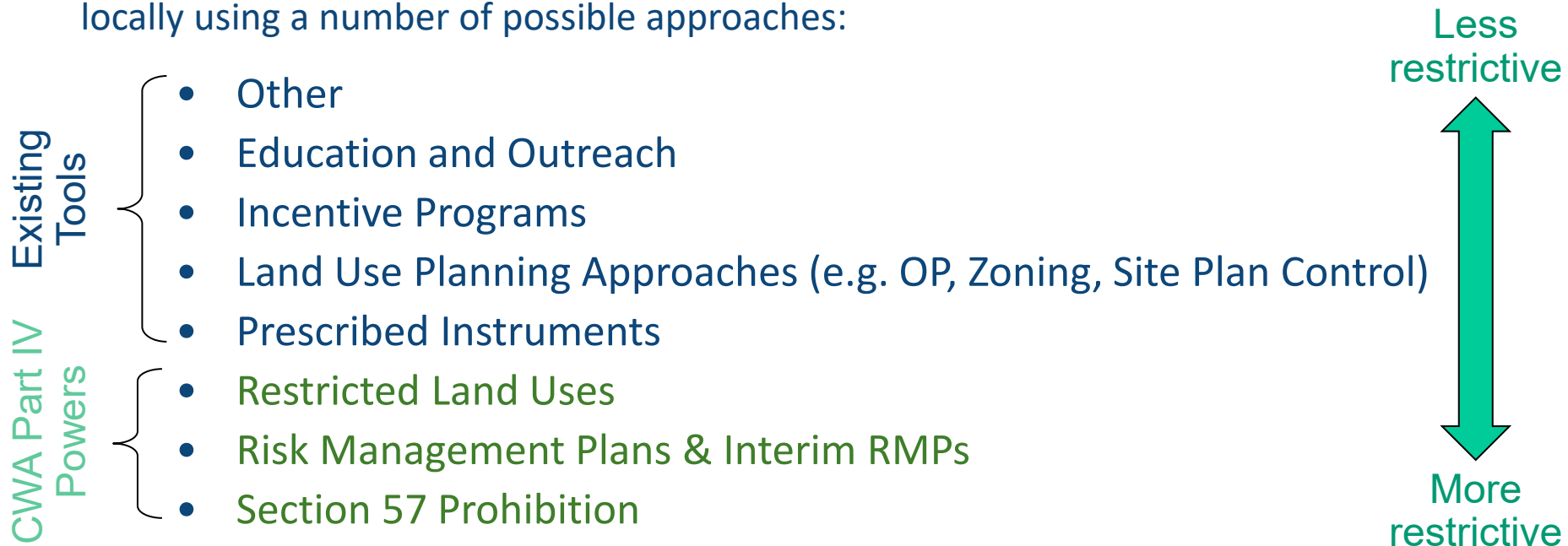


Source Protection Plan

Which Tools are Available to Manage or Prohibit a Threat?

Policy Approaches:

Once created, there is a legal obligation for the policies in a SPP to be implemented locally using a number of possible approaches:



Example Policy

POLICY A-4

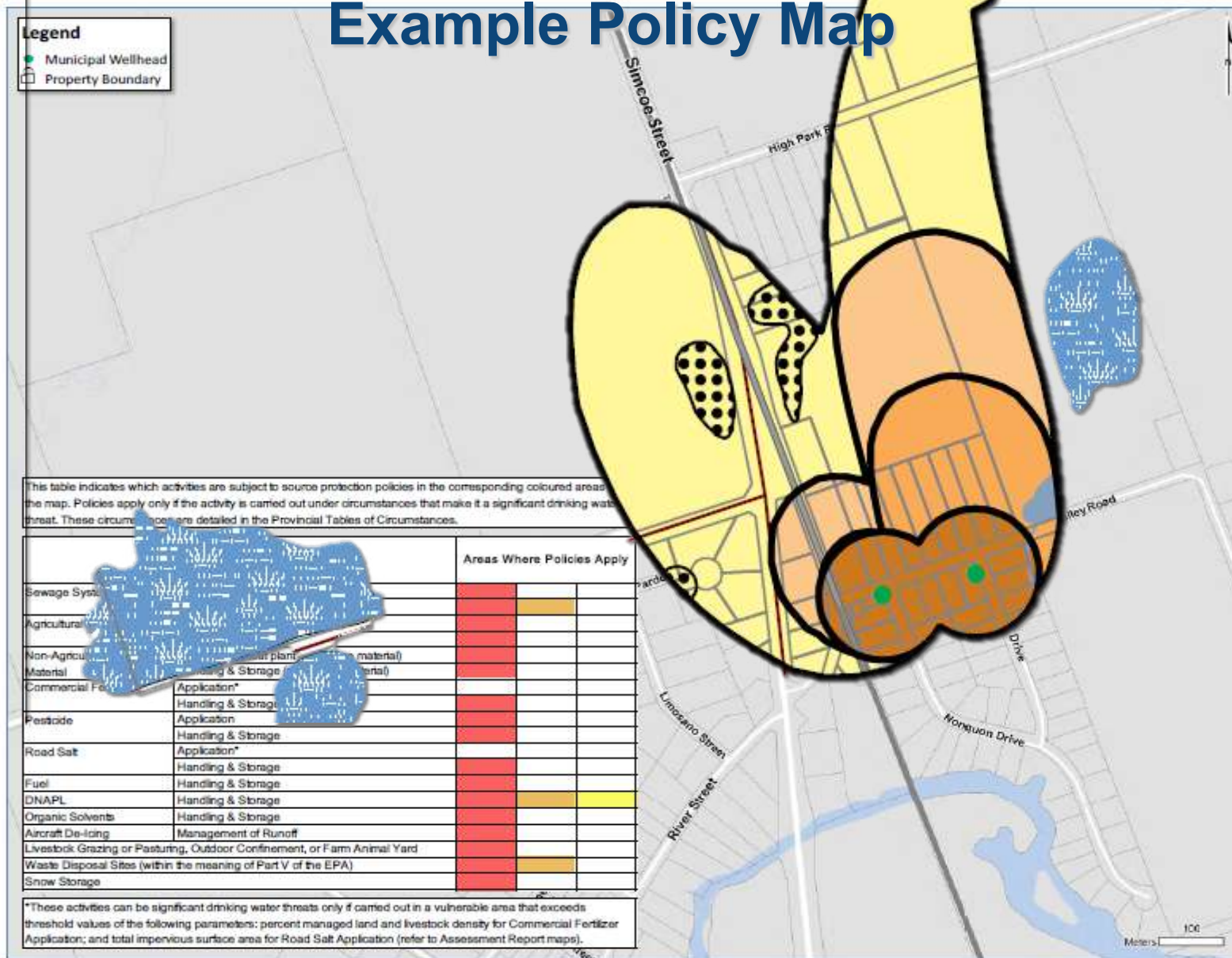
Drinking Water Threat		Applicable Area			
Category	Subcategory	IPZ & WHPA-E			WHPA A-D
Agricultural Source Material	Application	10	9	8	10
	Storage	10	9	8	10
Commercial Fertilizer	Application	10	9	-	10
	Handling & Storage	10	-	-	10
Pesticides	Application	10	9	8.1	10
	Handling & Storage	10	9	-	10
Livestock	Grazing & Pasturing	10	9	8	10
	Outdoor Confinement Area or Farm Animal Yard	10	9	8	10

Applicable Activities: Any of the following activities that would be a future significant drinking water threat (see Table 4.6):

- a) The application of agricultural source material to land;
- b) The storage of agricultural source material;
- c) The application of commercial fertilizer to land;
- d) The handling and storage of commercial fertilizer;
- e) The application of pesticide to land;
- f) The handling and storage of pesticide; and
- g) The use of land as livestock grazing or pasturing land, an outdoor confinement area or a farm animal yard.

Policy No.	Tool	Legal Effect	Implementer	E/F	Policy Text	Monitoring Policy
A-4(1)	PRO	MC	RMO	F	In a WHPA-A or IPZ-1 ¹ , the activity is prohibited and designated for the purpose of section 57 of the <i>Clean Water Act, 2006</i> .	G-7(1)
A-4(2)	RMP	MC	RMO	F	The activity is designated for the purpose of section 58 of the <i>Clean Water Act, 2006</i> . The risk management plan will be prepared in accordance with the general provisions given in policy G-8.	G-8(4)
A-4(3)	RMP	MC	RMO	F	The risk management plan required by Policy A-4(2) will be developed in consideration of the requirements of any applicable Prescribed Instrument, as appropriate.	G-8(4)
A-4(4)	PI	MC	OMAFRA MECP	F	In a WHPA-A or IPZ-1 ¹ , and where a Prescribed Instrument is required, future occurrences of the activity are not permitted.	G-2(2)

Example Policy Map



Implementation

Source protection plan policies identify agencies which are responsible for implementation.

Implementing bodies:

- **Source Protection Authority**
- **Conservation Authority**
- **Municipality**
- **Provincial Government (e.g. MECP, OMAFRA)**
- **Risk Management Official/Risk Management Inspector**

We have entered into an agreement with the City of Kawartha Lakes, delegating Part IV authorities to us. The Township of Minden Hills and the Region of Durham have retained their Part IV authorities.

Implementation Overview

	SPA	CA	Municipality	RMO	Province
Reporting	✓	✓	✓	✓	✓
Sewage Policies			✓	✓	✓
Agricultural Policies				✓	✓
Fuel, DNAPL Policies				✓	
Road Salt, Waste Policies			✓	✓	✓
NASM / ASM Policies				✓	✓
Monitoring Policies (transport pathways)			✓		✓
Education & Outreach			✓		
Other (signage, incentive programs, emergency response provisions, climate change data, land acquisition, etc.)		✓	✓		✓

Implementation Timeline

There are several policies which identify timelines for the completion of the policies.

For example:

- By February 1 each year, RMO must complete a report on activities
- By February 1 each year, provincial agencies must complete reports
- By May 1 each year, SPA must complete a report summarizing all activities of agencies
- Within 3 years, provincial agencies must review nutrient management plans, pesticide permits and other prescribed instruments
- Within 5 years of SPP implementation, the RMO must have risk management plans for all threats completed
- The municipality must have completed any updates to its Official Plan or by-law amendments by the time of the next official plan review (every 5 years)

- Municipalities
 - Receive applications made under both the Planning and Building Code Act and review for their location within a vulnerable area, forwarding to the RMO when necessary
- RMOs
 - Receive and review Planning and Building Code Act applications within vulnerable areas
 - One of three tools will be used: Prohibition, Risk Management Plan or Restricted Land Use Notice
 - Negotiate Risk Management Plans where necessary
- SPA Staff
 - Support implementing bodies, coordinate annual reporting by February 1 deadline, collect information on implementation challenges and coordinate updates to guiding documents, support and guide system owners through upgrade/decommissioning processes

Activities for 2023 Onward

- S.36 workplan was submitted on October 12, 2018
 - This workplan outlines the updates and implementation challenges that have been identified through the first 4 years of implementation which must be incorporated into updated versions of the Explanatory Document, Assessment Report, and Source Protection Plan
 - Early Engagement with MECP has been completed, Pre-Consultation and Public Consultation on the proposed changes will occur with final submission of the amendment package to MECP by the end of 2023
- Annual Progress Reports submitted May 1 of every year (started in 2018)
 - These reports outline implementation progress of all of the implementing bodies responsible for policies within the Source Protection Plan
- Selection of municipal representatives to sit on the Source Protection Committee
 - Process outlined in the Clean Water Act, Kawartha-Haliburton Source Protection Authority will have 2 municipal representatives
- Ongoing public education and outreach
 - Attendance at public events, social media posts, development and circulation of information pamphlets, targeted information sessions, etc.

QUESTIONS?

To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Update on Trent Conservation Coalition Source Protection Committee Activities

KEY ISSUE:

To provide an update on recent Source Protection Committee activities.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the update on recent Source Protection Committee activities be received.

Since our last Source Protection Authority (SPA) meeting held on April 21st, 2022, the Source Protection Committee (SPC) met on May 19th, July 21st, October 4th, 2022, and December 16th, 2022. This report summarizes the key topics for discussion and outcomes of those meetings. The meeting summaries produced for the SPC meetings are attached for information.

Chair's Reports

Chair Jim Hunt provided reports to the Committee on recent program updates and activities across the Province, including a positive one-on-one meeting with the new Director of the Conservation and Source Protection Branch, Kristen Service. Chair Hunt's appointment expired in August, which resulted in an interim chair being appointed for the October meeting. After proceeding through the renewal process, Chair Hunt was successful in his bid for reappointment.

General Program Update

The Project Coordinator provided the Committee with an overview of the Section 34 (of the Clean Water Act 2006) amendments which are in process within the Kawartha-Haliburton Source Protection Area. The amendment for the connection of a new production well in Blackstock proceeded through the consultation period with no issues and was submitted to the Ministry of the Environment, Conservation and Parks for approval on August 19th, 2022.

Staff attended preliminary meetings with developers and concerned citizens regarding the expansion of the King's Bay drinking water system to accommodate some proposed development in the area. It is anticipated that a Section 34 amendment will be needed in 2023.

Information was shared with the Committee on the ongoing program oversight and education

For more information, please contact Jenna Stephens, extension 224.

and outreach efforts being led by Conservation Ontario (CO). They have supported the creation of multiple working groups focused on Program Managers, Transport Pathways, Communications, and Road Salt Threats. Each of these working groups are creating and sharing valuable education and outreach resources which are to be used in conjunction with the ongoing social media and outreach campaigns across the Province. Training materials were also circulated to local source protection staff to share with new municipal councillors and board of directors' members.

The Program Coordinator confirmed that the final budget report from the previous fiscal year (April 1, 2021 to March 31, 2022) was submitted on time. He also confirmed that the new Transfer Payment Agreement was received, including everything noted in the budget request, and the agreement is for the next two fiscal years (April 1, 2022, to March 31, 2024).

Best Management Practices for Other Systems

An overview of the Best Management Practices document was provided, which was produced by the Ministry of Environment, Conservation and Parks to address drinking water systems which are not currently covered under the Clean Water Act. The goal of the document is to ensure clean and safe drinking water to everyone in Ontario. Best management practices are outlined for both groundwater and surface water sources. Curve Lake First Nation had been approved for a pilot project related to best practices for Indigenous Communities, and meetings were held with staff from Curve Lake. Meetings were also held with local Real Estate Associations.

Source Protection Plan Amendments

A summary was provided on the status of the remaining policies which are required to be amended as part of the Section 36 Workplan or resulting from the amended Director's Technical Rules.

Road Salt Storage

The amended Director's Technical Rules have significantly lowered the volume of salt required to constitute a significant drinking water threat. The Program Coordinator suggested that Education and Outreach be used for 10-100 kg of road salt, and Part IV tools be used for over 100 kg. Two potential options were presented to the Committee, with the "innovative" prohibition of existing and future salt storage being the preferred approach.

The Program Coordinator attended a meeting with staff from the Ministry of the Environment, Conservation and Parks to discuss the proposed road salt storage prohibition policy, at which the Ministry indicated that they would not support this approach. An alternative policy was developed which would accomplish the same result. The new policy is a "Specify Action" Policy which asks Municipalities to set and enforce standards for road salt storage that would prevent the exposure or potential exposure of road salt to precipitation, or runoff from precipitation/snow melt.

Snow Storage

A new approach was presented to the Committee by the Program Coordinator which would have the local Risk Management Officials using municipal zoning maps to determine where commercial/industrial snow storage threats could be present in vulnerable areas. A Prescribed Instrument policy is required to address snow storage facilities.

Questions were raised by the Committee of why institutional land uses aren't included with the commercial/industrial threats, citing Trent University's snow storage. The program Coordinator clarified that the Ministry and the Director's Technical Rules suggest the risks to drinking water are greater in commercial/industrial areas than any others. As such, large residential and institutional parking lots are not included as significant threats but can be covered by Education and Outreach activities. It might be possible to include some snow storage measures, if a road salt risk management plan is required for larger parking lots.

The Program Coordinator noted that the new Director's Technical Rules now focus on: snow plowed into piles on site in areas where the predominant land use is Commercial or Industrial (can be managed by Part IV policies), and snow relocated and stored at storm water drainage system outfalls that serve a snow disposal facility (will be managed by a Prescribed Instrument). A new policy is required to be written to address the "storm water drainage system outfalls that serve a snow disposal facility".

Waste Policy Removal

The Program Coordinator outlined the adjustments that were made to the existing waste policies and preamble text to conform with the new Director's Technical Rules. The policy exception for small quantity threats was removed as these are no longer considered threats under the updated Technical Rules.

Pesticide Application

After lengthy discussion with local source protection staff and the Committee, it was decided that in order to sufficiently meet the intent of the amended Director's Technical Rules the existing pesticide policies would be amended. These amendments include a prohibition exemption for future threats in a WHPA-A and IPZ-1 for pesticide application to address health and environmental threats, such as mosquitoes (for West Nile) and toxic or noxious weeds (Giant Hogweed or Poison Ivy).

Prescribed Instruments

An overview of the threats managed by Prescribed Instruments was provided, and it was noted that these are often managed through Environmental Compliance Approvals, including waste, agricultural source material, non-agricultural source material, and sewage. The Program Coordinator expressed concern that these approvals are supposed to contain measures specific to source water protection and to date, the only reassurance that the

Committee has that these threats are being adequately managed is the annual reporting submitted from the Ministries responsible for these approvals, which does not go into significant detail. A potential solution was proposed which would add some content to the existing Prescribed Instrument policies stating, “At minimum, the Prescribed Instrument shall include reference to the applicable source protection vulnerable area and protocols for emergency responses relating to protecting the drinking water source.”. The Committee has the power to create “must conform” policies which the Ministries must then adhere to.

Sewage Policies

Due to changes to the Director’s Technical Rules, there are a number of amendments to the sewage policies within the Source Protection Plan which are now required. The Program Coordinator explained that these changes include: changing all references to “septic systems” to “onsite sewage works”, reflecting updated threat sub-categories and circumstances, and adding consideration of the new Consolidated Linear Infrastructure Approval process.

The Consolidated Linear Infrastructure permissions approach will change the current permissions framework for low-risk sewage works by consolidating approvals for linear infrastructure (e.g., sanitary collection, stormwater works). Each municipality will receive one Consolidated Linear Infrastructure-Environmental Compliance Approval (CLI-ECA) for Municipal Sewage Collection System, and one CLI-ECA for their Municipal Stormwater Management System. Industrial, commercial, and higher risk works will still require a separate ECA. Policy text has been amended to address this new situation.

Climate Change

There was a change to the Director’s Technical Rules which addresses the inclusion of climate change risk assessments in Source Protection Assessment Reports, and what needs to be included in the Assessment Report if that risk assessment is done. In order to meet the intent of the Technical Rule, wording was added to the existing Climate Change policy which directs Municipalities to use the Conservation Ontario Climate Change Vulnerability Assessment Tool and/or developing a climate action plan.

Minor Policy Decisions

Some minor amendments were required to be made to some of the existing and previously approved policies. These amendments include the removal of redundant or expired policy wording, corrections to terms mentioned in the policies, and replacing all references of “First Nation Communities” to “Indigenous Communities”.

Consultation Plan

In December, a high-level summary of the proposed amendments to the explanatory document, assessment report and source protection plan was shared with the Committee. These amendments will address policy implementation challenges and ensure conformity with the new Director’s Technical Rules. The Committee then approved the s.36 amendment

Agenda Item #6

K-H SPA Meeting #2/22

April 21, 2022

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package for submission to the Ministry of the Environment, Conservation and Parks for early engagement. The committee also received an overview of how the amendments will proceed through the remainder of the amendment process, including pre-consultation and public consultation prior to final submission to the Ministry for approval.

Leads Reports

At each Committee meeting, the Leads of each Source Protection Area gave an update on the status of program implementation within their area. These reports help to identify challenges or areas in which the Committee may support the Leads. These updates included details of the status of all remaining Risk Management Plans, current issues or challenges, status updates on any Section 34 amendments, positive progress or news, and the successes or challenges of the current education and outreach efforts. These updates were received for information.

**Agenda Item #7**

K-H SPA Meeting #1/23

March 23, 2023

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To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Annual Progress Report

KEY ISSUE:

To provide the draft Annual Progress Report for submission of comments to the Source Protection Committee.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the Kawartha-Haliburton Source Protection Authority approve the grade of "P: Progressing Well/On Target" for the status of implementation within the watershed; AND,

THAT, the draft Kawartha Haliburton Source Protection Authority annual progress report be endorsed and forwarded to the Source Protection Committee for comment in accordance with O. Reg. 287/07.

BACKGROUND

The *Clean Water Act* and associated general regulation 287/07 identify reporting requirements specific to the Source Protection Authority (SPA). There is a need to report to the Minister of the Ministry of the Environment, Conservation and Parks (MECP) on progress related to Source Protection Plan (SPP) implementation.

The SPP created by Source Protection Committees (SPC) also contain a number of reporting policies that must be reported to the SPA annually. This information is aggregated by staff representing the SPA from each of the implementing bodies and summarized, resulting in the content for annual progress report.

ANNUAL PROGRESS REPORT

O. Reg. 287/07 of the *Clean Water Act* outlines the requirements for the Source Protection Region (SPR) to submit an annual progress report to the MECP. This annual progress report contains implementation information for 2022, which must be submitted to the Minister of the MECP by May 1, 2023. Each SPR must submit one report per source protection plan (SPP). The region has two SPPs (Trent and Ganaraska), and as such, the Trent SPR will be submitting two reports.

For more information, please contact Jenna Stephens, extension 224.



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The information to be contained within these reports has been dictated by the MECP in a detailed Supplemental Report, and a simpler “public-facing” document. The “public – facing” document has been designed to summarize the information in the supplemental document into a more digestible format for general communication purposes.

As of 2021 the Trent Conservation Coalition Source Protection Region has moved away from excel documents which have previously been used to collect annual report information from local implementing bodies and has changed to an online electronic reporting format. The online reporting format is supported by the MECP and Conservation Ontario. Two training/refreshers webinars were held in late 2022/early 2023 for all municipal staff who complete the annual report for their municipality.

SPA staff have compiled applicable information at a broadly summarized scale for the Kawartha-Haliburton Source Protection Area (Attachment – KHSPA Annual Progress Report).

Once this report is approved by the Kawartha-Haliburton Source Protection Authority Board of Directors (K-H SPA BOD), it is then rolled into a regional annual progress report which will be presented to the SPC for comment and endorsement on March 30, 2023. Due to tight timing on this front, the draft K-H SPA annual progress report has been incorporated into the regional annual progress report. This regional annual progress report will be submitted to the K-H SPA BOD for endorsement on April 20, 2023, which will allow the lead SPA, Lower Trent, to submit the annual progress report to the MECP by the May 1, 2023, deadline.

ANNUAL PROGRESS REPORT GRADING

The annual progress report for the K-H SPA has been completed using a public facing document template provided by the MECP. Within this document there are 5 sections which require a grade to be assigned (P: Progressing well/on target, S: Satisfactory, or L: Limited progress made) to assess implementation progress as identified below:

- Municipal Progress
- Septic Inspections
- Risk Management Plans
- Provincial Progress
- Awareness and Change in Behaviour

An overall implementation grade for the K-H SPA must be assigned as well, which will help to inform the regional implementation progress grade.

The following ratings and summary of implementation measures proposed:

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Municipal Progress:

Municipalities and approval authorities under the *Planning Act* are the implementing body for 56 policies in the Trent SPP.

All municipalities have established standard operating procedures to ensure day-to-day planning decisions conform to the SPP. Four municipalities have completed amendments to their Official Plans and Zoning By-Laws, ensuring that they conform to the SPP. The remaining municipalities have their amendments in progress and will have them finalized within the timeframe specified within the SPP. All municipalities have confirmed that updates to their Emergency Management Plans are complete, ensuring that they conform to the SPP.

A rating of **P: Progressing Well/On Target** is suggested.

Septic Inspections:

The Ontario Building Code (OBC) requires that septic system threats be subject to a mandatory inspection program within a drinking water protection zone.

Within the K-H SPA, the septic inspections are completed by the municipal building inspectors or chief building inspectors. All existing septic threats (364) were inspected in the first 5-year phase, of which 301 (83%) passed with no maintenance required, 51 (14%) passed with minor maintenance required, and 12 (3%) failed and required major work such as replacement. All septic systems are now in the second 5-year inspection phase. Of the 365 existing septic threats, 189 have been inspected to date, 16 of which required minor maintenance and 7 of which required major maintenance.

A rating of **P: Progressing Well/On Target** is suggested.

Risk Management Plans:

Risk Management Officials (RMOs) are the Implementing Body for 39 policies in the Trent SPP and utilize the following tools which were established under Part IV of the Act, to manage threats: Prohibition (s.57); Risk Management Plans (s.58); and Restricted Land Uses (s.59).

Due to the COVID-19 pandemic, Provincial lockdowns, and unexpected staff changes, RMOs across the region struggled to overcome these challenges. As a result, many Source Protection Regions were granted timeline extensions for the negotiation of the remaining Risk Management plans. The Ministry of the Environment, Conservation and Parks granted the Trent Conservation Coalition Source Protection Region a Risk Management Plan extension to December 31, 2022. The total number of Risk Management Plans (RMPs) established in the Kawartha-Haliburton SPA in 2022 was 6, bringing the total number of RMPs to 47. These 47 plans collectively manage a total of

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662, or 98% of the 673 significant drinking water threats initially enumerated in the Assessment Report. The outstanding RMPs will be negotiated in 2023.

The total number of inspections carried out by a Risk Management Official/Inspector is 9. The RMO will now be inspecting all RMPs on the same schedule, once a year. The compliance rate with the risk management plans established is 100%. As a result of these inspections, it was found that some RMPs need to be revoked due to change in property ownership or cessation of the threat activity on the property. RMOs are working to revoke these RMPs on an ongoing basis.

RMOs within the K-H SPA issued 23 Section 59 notices in 2020 for a total of 149 Section 59 notices since the effective date (January 1, 2015) of the Trent Source Protection Plan. The processes to screen development applications are reported to be working well and some municipalities continue to fine tune their screening processes to improve efficiencies.

A rating of **P: Progressing Well/On Target** is suggested.

Provincial Progress: P:

Five provincial ministries reported on progress of 27 policies in our SPP. The ministries have implemented 70% of the TCC policies. The remaining 30% are reported to be in progress, however these are on items such as "Continue ongoing investigation and implementation of innovative practices and mitigative technologies..." and therefore will most likely always be marked as in progress.

The table below summarizes the progress achieved for policy implementation as reported by each ministry.

Implementing Body (Provincial Ministry)	Policy Implementation Complete (%)	Policy Implementation In Progress (%)	Policy Implementation Not in Progress (%)
Ministry of Agriculture, Food, and Rural Affairs (OMAFRA)	100	0	0
Ministry of the Environment, Conservation and Parks (MECP)	90	10	0
Ministry of Natural Resources and Forestry (MNRF)	100	0	0
Ministry of Transportation (MTO)	60	40	0
Ministry of Municipal Affairs and Housing (MMAH)	0	100	0

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A rating of **P: Progressing Well/On Target** is suggested.

Source Protection Awareness and Change in Behaviour:

Signage was identified as an effective tool for raising awareness of the Drinking Water Source Protection (DWSP) program and the importance of protecting sources of municipal drinking water. Prior to 2021, 60 Drinking Water Protection Zone signs have been installed in the Kawartha-Haliburton SPA; 4 on Provincial highways, 56 on municipal and county roads.

With pandemic restrictions lifted, RMOs were again able to attend in-person events such as the East Central Farm Show and the Country Living Show. As usual, the vulnerable area maps and Drinking Water Protection Zone road sign were a great draw for people walking by.

The City of Kawartha Lakes RMO hosted a meeting with the Technical Standards and Safety Association, the Ontario Petroleum Transporters and Technicians Association, the Ministry of the Environment, Conservation and Parks, the Ministry of Government and Consumer Services, and local fuel providers to create a partnership and launch a pilot program to work with the local fuel providers to ensure all private fuel outlets within source water protection areas are regularly inspected to protect the drinking water from fuel contamination.

Lastly, the City of Kawartha Lakes and Kawartha Conservation partnered to host a real estate agent information session. Topics such as SWP, planning requirements, permitting requirements, septic inspections, and various municipal programs and initiatives were shared. It was requested that these sessions become a yearly occurrence. The municipality and Kawartha Conservation staff continue to share Conservation Ontario's (CO's) education and outreach materials throughout the year.

A rating of **P: Progressing Well/On Target** is suggested.

SUMMARY AND OVERALL PROGRESS GRADE

All required annual reports from implementing agencies have been received and all reporting requirements for 2022 have been met; should annual reports from individual implementing bodies be required, staff would be pleased to provide them upon request.

The grading suggested for each of the implementation categories is summarized below. As illustrated, the categories all score a grade of Progressing Well/On Target -- a similar grade for the overall grading of implementation progress is recommended.

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Implementation Category	Suggested Grade	
Municipal Progress	Progressing Well/On Target	P
Septic Inspections	Progressing Well/On Target	P
Risk Management Plans	Progressing Well/On Target	P
Provincial Progress	Progressing Well/On Target	P
Awareness and Behaviour Change	Progressing Well/On Target	P
Overall	Progressing Well/On Target	P

Staff are seeking Board approval of the suggested status of P: Progressing Well/On Target for implementation of all implementation categories within the Kawartha-Haliburton Source Protection Area.

ATTACHMENT

Kawartha-Haliburton Source Protection Area Annual Progress Report – May 1, 2023

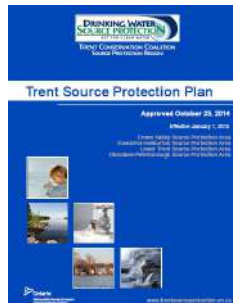
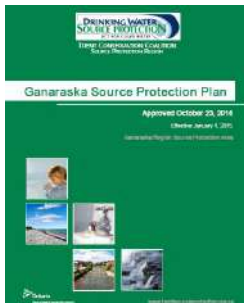
1. Introduction

DRAFT for Approval of Grades by SPA Boards

This annual progress report outlines the progress made in implementing our source protection plan(s) for the Trent Conservation Coalition (TCC) and its five Source Protection Authorities (SPAs) as required by the *Clean Water Act* and regulations.

The five SPAs who have contributed to this annual report, and their applicable Source Protection Plan is as follows:

Source Protection Plan	Source Protection Area
Ganaraska	Ganaraska Region
Trent	Kawartha-Haliburton
	Otonabee-Peterborough
	Crowe Valley
	Lower Trent



There are approximately 210,000 residents serviced by 53 municipal residential drinking water systems.

II. A message from your local Source Protection Committee

On behalf of the Trent Conservation Coalition Source Protection Committee and Staff, it is my pleasure to introduce our 2022 Annual Progress Report. The Report outlines the implementation status of the Trent and Ganaraska Source Protection Plans, and the Report highlights how the various implementers of policies in the Source Protection Plans have met the requirements necessary to protect sources of municipal drinking water, across our vast source protection region. Implementers including Municipalities, Risk Management Officials and Provincial Ministries are required to report each year on their progress, to ensure that sources of municipal drinking water continue to be protected. The benefits of this work are incalculable.

This year was once again filled with challenges because of the lingering health impacts of the COVID-19 Pandemic. We must not, however, lose sight of the critical importance to general health that is related to the safety of our drinking water. The Walkerton Water Tragedy of May 2000 serves as a reminder of the critical importance of safe drinking water. Protecting sources of drinking water is the first step in a multi-barrier approach designed to ensure that municipal drinking water meets the highest possible safety standards.

This Annual Progress Report provides data and analysis and outlines many accomplishments throughout 2022. The Report demonstrates that the policies that are in place are working as intended.

The Source Protection Committee and Staff have had an extremely busy year preparing amendments to our Assessment Reports and Source Protection Plans, as required under Section 36 of the *Clean Water Act, 2006*. Changes to the Technical Rules in 2017 and 2021, resulted in some necessary amendments. The Committee had also identified several policies that needed revisions to make them more effective.

I am pleased to announce that our complete package of amendments was submitted to the Ministry of the Environment, Conservation and Parks on December 20, 2022, for their initial review. These amendments represent the culmination of several years of consultation, research and decision making.

I encourage you to read this progress Report, in the hope that you will gain a more complete appreciation and understanding of the magnitude and importance of this ongoing work directed toward protecting sources of drinking water.

Jim Hunt, Chair of the Trent Conservation Coalition Source Protection Committee.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

III. Our Watershed

To learn more, please read our assessment report(s) and source protection plan(s).

Kawartha-Haliburton Source Protection Area

The Kawartha-Haliburton Source Protection Area is comprised of watersheds that represent the jurisdiction of Kawartha Conservation, and an additional watershed area to the North primarily within Haliburton County.

The K-H SPA covers an area of 5,406 km² and is located within the southcentral region of Ontario, fringing on the Greater Toronto Area to the south and Algonquin Park to the north. There are 11 municipalities within or partially within the Source Protection Area.

There are six existing municipal residential drinking water systems in the source protection area that obtain their water from surface water sources. These systems serve about 22,350 people and include:

- Bobcaygeon
- Fenelon Falls
- Kinmount
- Lindsay
- Norland
- Southview Estates

There are 16 existing municipal residential drinking water systems in the source protection area that obtain their water from groundwater sources. These systems serve about 15,700 people and include:

- | | |
|----------------------------------|-----------------------------|
| • Blackstock | • Mariposa Estates |
| • Canadiana Shores | • Minden |
| • Greenbank | • Omemee |
| • Janetville | • Pleasant Point |
| • Kings Bay | • Port Perry |
| • Lutterworth Pines Trailer Park | • Sonya Village Subdivision |
| • Manilla | • Victoria Place |
| • Manorview | • Woodfield |

The Mississaugas of Scugog Island First Nation is located within the Source Protection Area, and all residents of the Mississaugas of Scugog Island First Nation are served by private wells.


IV. At a Glance: Progress on Source Protection Plan Implementation

Data and information related to SPP implementation in the City of Kawartha Lakes communities of Pinewood and Birch Point subdivisions has been included in this report despite the fact that those two systems are located within the Otonabee-Peterborough SPA.

1. Source Protection Plan Policies

All of the policies (100%) that address significant drinking water threats are implemented, in progress and have been evaluated and determined to require no further action(s).

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

2. Municipal Progress: Addressing Risks on the Ground

Municipalities and Approval Authorities under the *Planning Act* are the Implementing Body for 56 policies in the Trent SPP.

<i>Compliance Date Summary</i>
5 years Official Plan + 3 years Zoning By-Law


The jurisdictions of 43 municipalities lie within the TCC SPR, however of those, 27 municipalities (22 lower tier and 5 upper tier) contain vulnerable areas where SPP policies apply. There are 19 municipalities located within or partially within the Kawartha-Haliburton SPA; 14 lower tier, 4 upper tier and 1 single tier municipalities in the Kawartha-Haliburton SPA.

All municipalities (100%) within the SPA have established standard operating procedures to ensure day-to-day planning decisions conform to the SPP. Some fine tuning of the process is required to ensure all relevant applications are flagged and transport pathway notifications occur to ensure that planning advice is provided to manage or provide options to manage potential transport pathways.

67% of the municipalities have completed amendments to Official Plans and Zoning By-Laws, ensuring that they conform to the SPP. The remaining municipalities have their amendments in progress with plans in place to complete the updated within the timeframe specified in the Trent SPP.

All of the municipalities (100%) have implemented updates to Emergency Management Plans are complete, ensuring that they conform to the SPP.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

3. Septic Inspections

While outside the scope of the *Clean Water Act*, The Ontario Building Code (OBC) requires that septic system threats be subject to a mandatory inspection program. Based on the location of individual septic systems, the responsibility to undertake these inspections may be that of the local Health Unit/department, municipality, or Conservation Authority depending on which body is empowered by the principal authority (municipalities).

<i>Compliance Date Summary</i>		Compliance dates for existing septic inspections (those constructed by the following date) are set by s. 1.10.2.4 (2)(a)(i)(A) of O. Reg. 315/10: BUILDING CODE to be five years after the date of publishing of the Assessment Report on the Environmental Bill of Rights. The EBR Registry Number is 012-2699 and was posted November 3, 2014 therefore the compliance date for existing septic systems is November 3, 2019.
Existing	5 years from notice on EBR (November 3, 2019)	
Future	When the plan takes effect (January 1, 2015)	

A total of 100% (364) of existing septic threats have been inspected in accordance with OBC in the first inspection period, of which 83% passed inspection and are functioning as designed or carrying out the required pump-outs. 14% required minor maintenance such as a pump out or lid replacement, and 3% needed major work such as tank replacement. All systems are now in the second 5-year inspection period and inspections will begin following the same schedule which was used for the first round of inspections. Compliance dates for existing threats are set by the s. 1.10.2.4 (2)(a)(i)(A) of [O. Reg. 315/10: BUILDING CODE](#) to be five years after the date of publishing of the Assessment Report on the Environmental Bill of Rights, November 3, 2014.

Within the second 5-year inspection period, 189 of the now 365 septic threats have been inspected. Of the systems inspected, 16 needed minor maintenance such as a pump out or lid replacement, and 7 needed major work such as tank replacement. The remaining system inspections will be completed before the end of the current 5-year inspection period. Municipalities have indicated that, if necessary, the inspections will be completed through a legal order.

100% of municipalities and/or health units have standard operating procedures to ensure OBC compliance and thus ensure that future septic systems do not become significant threats.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

✓	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

4. Risk Management Plans

Risk Management Officials (RMOs) are the Implementing Body for 39 policies in the Trent SPP, and utilize the following tools which were established under Part IV of the Act, to manage threats: Prohibition (s.57); Risk Management Plans (s.58); and, Restricted Land Uses (s.59).

<i>Compliance Date Summary</i>		Existing threats have a 5 year compliance date. Future threat policies are effective when the plan takes effect. Although there are many RMP's yet to complete, RMO's have until January 1, 2020 to complete them.
Existing	5 years from plan taking effect (January 1, 2020)	
Future	When the plan takes effect (January 1, 2015)	

Due to the COVID-19 pandemic, Provincial lockdowns, and unexpected staff changes, RMOs across the region struggled to overcome these challenges. As a result, many Source Protection Regions were granted timeline extensions for the negotiation of the remaining Risk Management plans. The Ministry of the Environment, Conservation and Parks granted the Trent Conservation Coalition Source Protection Region a Risk Management Plan extension to December 31, 2022. The total number of Risk Management Plans (RMPs) established in the Kawartha-Haliburton SPA in 2022 was 6, bringing the total number of RMPs to 47. These 47 plans collectively manage a total of 662, or 98% of the 673 significant drinking water threats initially enumerated in the Assessment Report. The outstanding RMPs will be negotiated in 2023.

The total number of inspections carried out by a Risk Management Official / Inspector is 9. The RMO will now be inspecting all RMPs on the same schedule, once a year. The compliance rate with the risk management plans established is 100%. As a result of these inspections, it was found that some RMPs need to be revoked due to change in property ownership or cessation of the threat activity on the property. RMOs are working to revoke these RMPs on an ongoing basis.

RMOs within the K-H SPA issued 23 Section 59 notices in 2020 for a total of 149 Section 59 notices since the effective date (January 1, 2015) of the Trent Source Protection Plan. The processes to screen development applications are reported to be working well and some municipalities continue to fine tune their screening processes to improve efficiencies.

The contact details for the RMOs can found on the TCC website RMO webpage (<http://trentsourceprotection.on.ca/risk-management/contact-your-risk-management-official-inspector>).

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

✓	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

5. Provincial Progress: Addressing Risks on the Ground

Five provincial ministries reported on progress of 27 policies in our Source Protection Plan.


<i>Compliance Date Summary</i>	
Existing	5 years from plan taking effect (January 1, 2020)
Future	When the plan takes effect (January 1, 2015)

The ministries have implemented 70% of the TCC policies. The remaining 30% are reported to be in progress, however these are on things such as “Continue ongoing investigation and implementation of innovative practices and mitigative technologies...” and therefore will most likely always be marked as in progress.

The table below summarizes the progress achieved for policy implementation as reported by each ministry:

Implementing Body	Policy Implementation Complete (%)	Policy Implementation In Progress (%)	Policy Implementation Not in Progress (%)
Ministry of Agriculture, Food, and Rural Affairs (OMAFRA)	100	0	0
Ministry of the Environment, Conservation and Parks (MECP)	90	10	0
Ministry of Natural Resources and Forestry (MNRF)	100	0	0
Ministry of Transportation (MTO)	60	40	0
Ministry of Municipal Affairs and Housing (MMAH)	0	100	0

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
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6. Source Protection Awareness and Change in Behaviour

Ten (10) policies in the Trent SPP recognize the importance of using the education and outreach tool to change behavior to better protect sources of municipal drinking water.

<i>Compliance Date Summary</i>	
Existing / Future	5 years from when plan takes effect (January 1, 2020)

Signage was identified an effective tool for raising awareness of the DWSP program and the importance of protecting sources of municipal drinking water. To date, 60 Drinking Water Protection Zone signs have been installed in the Kawartha-Haliburton SPA:

- 4 signs were installed by the Ministry of Transportation along provincial highways before 2022
- 56 signs have been installed by Municipalities on county and municipal roads before 2022
- Several municipalities have replaced existing signage with the provincially designed DWSP signs before 2022

With pandemic restrictions lifted, RMOs were again able to attend in-person events such as the East Central Farm Show and the Country Living Show. As usual, the vulnerable area maps and Drinking Water Protection Zone road sign were a great draw for people walking by. The City of Kawartha Lakes RMO hosted a meeting with the Technical Standards and Safety Association, the Ontario Petroleum Transporters and Technicians Association, the Ministry of the Environment, Conservation and Parks, the Ministry of Government and Consumer Services, and local fuel providers to create a partnership and launch a pilot program to work with the local fuel providers to ensure all private fuel outlets within source water protection areas are regularly inspected to protect the drinking water from fuel contamination. Lastly, the City of Kawartha Lakes and Kawartha Conservation partnered to host a real estate agent information session. Topics such as SWP, planning requirements, permitting requirements, septic inspections, and various municipal programs and initiatives were shared. It was requested that these sessions become a yearly occurrence. The municipality and Kawartha Conservation staff continue to share CO's education and outreach materials throughout the year.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

✓	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

7. Source Protection Plan Policies: Summary of Delays

Prescribed Threat	Number Addressed from 2015-2020	Number Remaining	Rationale for Delay	Potential Future Actions
Septic Inspections	365	176	2020 was the first year of the second round of the 5 year inspection program, however due to the COVID-19 pandemic and subsequent staffing shortages, no septic system inspections were completed in 2021.	Staff have adapted a program approach which will allow septic inspections to resume through the remainder of the pandemic while adhering to strict health and safety protocols. Workplans have been adjusted to reflect this. The remaining inspections are scheduled to be completed in 2023, however some may require legal orders.
Risk Management Plans	47	Up to 10	Changes in ownership have impacted the completion of RMPs, as well as the refusal of landowners or tenants to negotiate RMPs for their properties. Staff turnover has impacted the negotiation of RMPs in the Township of Minden Hills.	RMOs will be moving forward with the negotiation of all remaining RMPs regardless of the pending amendment to the Director's Technical rules as Source Protection Plan policies will need to be updated before RMOs are able to enforce the new rules, which is a lengthy process. RMOs will be completing all remaining RMPs either through negotiation efforts or legal Orders under the Clean Water Act.

8. More from the Watershed

Find out more information about DWSP and what's happening in the TCC SPR at trentsourceprotection.on.ca including details on:

- The *Clean Water Act*
- The Trent Conservation Coalition Source Protection Region
- The five Trent Conservation Coalition Source Protection Areas
- Publications and resources e.g. the source protection plans and assessment reports
- Am I affected? / policy mapping tool

To learn more about the Trent Conservation Coalition Source Protection Region, visit our homepage at <http://www.trentsourceprotection.on.ca>.

To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenn Stephens, Source Protection Technician

Re: Nomination of Kawartha-Haliburton Source Protection Committee Members

KEY ISSUE:

Endorsement of Township of Highlands East Deputy Mayor Cecil Ryall as the new municipal representative for the Kawartha-Haliburton Source Protection Authority on the Source Protection Committee.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, Township of Highlands East Deputy Mayor Cecil Ryall be endorsed as the municipal representative on the Trent Conservation Coalition Source Protection Committee, AND

THAT, this endorsement be active upon receipt of all formal council resolutions from each of the member municipalities within the Kawartha-Haliburton Source Protection Area, AND

THAT, upon active endorsement, that the municipal representative for the Kawartha-Haliburton Source Protection Area be forwarded to the Lower Trent Source Protection Authority as the lead Source Protection Authority for official appointment to the Source Protection Committee.

BACKGROUND

On December 9, 2023, letters were circulated to the clerks of all the municipalities within the Source Protection Area (SPA) notifying them of the need for replacement of a municipal member on the Source Protection Committee (SPC). This letter included a job description, a brief summary of the SPC, and the selection process.

We received interest from one municipality. Deputy Mayor Cecil Ryall from the Township of Highlands East is the candidate moving forward in the appointment process. As per O. Reg. 288/07 of the *Clean Water Act, 2006* all municipalities within the Kawartha-Haliburton Source Protection Area (K-H SPA) are required to pass a formal council resolution endorsing Deputy Mayor Cecil Ryall as the SPC representative.

On February 28, 2023, correspondence was circulated to the clerks of the municipalities

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within the K-H SPA requesting the aforementioned council resolutions. At the time of the writing of this report, we are actively receiving resolutions of support from municipalities and are anticipating receipt of support from the remaining municipalities within the coming weeks (see attached correspondence and copies of resolutions). These resolutions of support will be forwarded along with the formal nomination to the lead SPA for approval and formal appointment to the SPC.

Summary

One new SPC member needed to be identified for the Kawartha-Haliburton Source Protection Area at present. Township of Highlands East Deputy Mayor Cecil Ryall has been nominated as the municipal representative on the SPC. Formal council resolutions have been obtained from several member municipalities within the K-H SPA, with the remaining anticipated to be obtained before the end of March.

Once all municipal resolutions have been received, the nomination of Deputy Mayor Cecil Ryall as the new municipal member on the Trent SPC representing municipalities in the Kawartha-Haliburton Source Protection Area may be endorsed and forwarded to the lead Source Protection Authority (Lower Trent Conservation Authority) for official appointment to the Source Protection Committee. The resolution is worded to achieve this endorsement recognizing the pending resolutions of support from several municipalities, while expediting the appointment of the Member on the Committee.

We are also aware that replacement of the second municipal representative within our Source Protection Area may be requested due to a significant change in responsibilities for the current municipal representative from the Source Protection Area sitting on the Committee.



Agenda Item #9

K-H SPA Meeting #1/2023

March 23, 2023

Page 1 of 3

To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Correspondence

KEY ISSUE:

To provide an update on correspondence received related to Source Protection Planning initiatives.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the correspondence be received.

The following correspondence is provided for informational purposes:

Robyn Rogers, Municipality of Highlands East – December 13, 2022

RE: Trent Conservation Coalition Source Protection Region: Kawartha–Haliburton Source Protection Authority

Appointment of Councillor McKenzie to the Trent Conservation Coalition Source Protection Region as the Highlands East representative by way of Resolution #2022-585.

Mallory Bishop, Dysart et al – December 14, 2022

RE: Representative for Kawartha-Haliburton Source Protection Authority

Appointment of Deputy Mayor Walt McKechnie as the Dysart et al representative on the Source Protection Authority Board.

David Piccini, Ministry of Environment, Conservation and Parks – December 19, 2022

RE: MECP Blackstock Approval

Approval from the Minister for the proposed amendments to the Trent Assessment Report and the Trent Source Protection Plan in accordance with the *Clean Water Act, 2006*, affecting the Blackstock drinking water system in the Township of Scugog, Region of Durham.

For more information, please contact Mark Majchrowski, extension 215.



Agenda Item #9

K-H SPA Meeting #1/2023

March 23, 2023

Page 2 of 3

Mike Rutter, County of Haliburton – January 26, 2023

RE: Representative on the Trent Conservation Coalition Source Protection Committee - Vacancy

Council nomination of Deputy Mayor Cecil Ryall as the Municipality of Highlands East representative on the Trent Conservation Coalition Source Protection Committee.

Township of Minden Hills – January 26, 2023

RE: Representative for Kawartha-Haliburton Source Protection Authority

A copy of Council Resolution #2023-047 appointing Councillor Sayne as the Township of Minden Hills representative on the Source Protection Authority Board.

Robyn Rogers, Municipality of Highlands East – March 15, 2023

RE: Trent Conservation Coalition Source Protection Committee

Appointment of Deputy Mayor Ryall to the Trent Conservation Coalition Source Protection Committee to represent all member municipalities from the Source Protection Area, by way of Resolution #2023-102.

Robyn Rogers, Municipality of Highlands East – March 15, 2023

RE: Kawartha-Haliburton Source Protection Authority

Appointment of Councillor McKenzie as the representative for the Kawartha-Haliburton Source Protection Authority by way of Resolution #2023-103 and that Resolution #2022-585 from December 13, 2022, be repealed due to the incorrect name being stated for the Trent Conservation Coalition Source Protection Region.

Dysart et al Council – March 16, 2023

RE: Municipal Representation on the Trent Conservation Coalition Source Protection – Dysart Endorsement

Council endorsement of the Municipality of Highlands East's Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

For more information, please contact Mark Majchrowski, extension 215.



Agenda Item #9

K-H SPA Meeting #1/2023

March 23, 2023

Page 3 of 3

Debbie Leroux, Township of Uxbridge – March 16, 2023

RE: Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Dysart Endorsement

Council endorsement of the Municipality of Highlands East's Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.



Municipal Clerk
Municipality of Highlands East
P.O. Box 295, 2249 Loop Road
Wilberforce, Ontario, Canada, K0L 3C0
705-448-2981 Ext.422

December 13, 2022

Delivered via Email: mdolamore@kawarthaconservation.com

Mark Majchrowski
Chief Administrative Officer
Kawartha Conservation
277 Kenrei Rd
Lindsay, ON K9V 4R1

Re: Trent Conservation Coalition Source Protection Region: Kawartha – Haliburton Source Protection Authority

At the Regular Meeting of Council for the Municipality of Highlands East on Tuesday December 13, 2022 the following resolution was approved:

Resolution # 2022- 585

That the Council for the Municipality of Highlands East appoints Councillor McKenzie to the Trent Conservation Coalition Source Protection Region as their representative.

If you have any questions, please do not hesitate to reach out.

Yours truly,

Robyn Rogers
Municipal Clerk

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Instagram: [highlandseast](https://www.instagram.com/highlandseast)

From: [Mallory Bishop](#)
To: [Melanie Dolamore](#)
Cc: [Walt McKechnie](#)
Subject: RE: Representative for Kawartha-Haliburton Source Protection Authority
Date: December 14, 2022 10:34:15 AM
Attachments: [image001.jpg](#)
[DEA SPAReplacementLetter.pdf](#)

Hello Melanie,

At the regular meeting of Dysart et al Council yesterday, Deputy Mayor Walt McKechnie was appointed as the Dysart et al representative on the Kawartha-Haliburton Source Protection Authority. Deputy Mayor McKechnie has been copied on this email should you wish to reach out to him to schedule your orientation meeting.

Thank you,

Mallory Bishop

Municipal Clerk

Municipality of Dysart et al

135 Maple Avenue, P.O. Box 389

Haliburton, Ontario K0M 1S0

Email: mbishop@dysartetal.ca

Tel: (705) 457-1740 Ext. 631

Fax: (705) 457-1964

Please tell us about your Dysart experience or provide general feedback through this link:

<https://forms.dysartetal.ca/General-Feedback>

From: Melanie Dolamore <mdolamore@kawarthaconservation.com>

Sent: December 9, 2022 10:50 AM

To: Mallory Bishop <mbishop@dysartetal.ca>

Subject: Representative for Kawartha-Haliburton Source Protection Authority

You don't often get email from mdolamore@kawarthaconservation.com. [Learn why this is important](#)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Please contact the Help Desk if you require assistance.

Good morning,

On behalf of Mark Majchrowski, CAO, kindly see the attached correspondence regarding the Kawartha-Haliburton Source Protection Authority

Kind regards,

Melanie Dolamore
Corporate Services Assistant
KAWARTHA CONSERVATION
277 Kenrei Road
Lindsay, ON K9V 4R1

Tel: 705.328.2271 ext. 216
Fax: 705.328.2286

KawarthaConservation.com

HOLIDAY CLOSURE NOTICE: The Kawartha Conservation Administration Centre will be closed starting at 4:30 p.m. on Friday, December 23rd, reopening Tuesday, January 3rd, 2023 at 8:30 a.m.

The Kawartha Conservation Administration Centre is open Monday to Friday, 8:30 a.m. to 4:30 p.m. Visitors are encouraged to schedule an appointment in advance to ensure an appropriate member of our team is available to assist you. For more information, visit us online at www.kawarthaconservation.com or call 705-328-2271.



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Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et
des Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Tel.: 416-314-6790

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416.314.6790



357-2022-2313

December 19, 2022

Eric Sandford
Chair
Lower Trent Region Conservation Authority
Email: ericsandford@centrehastings.com

James Hunt
Chair
Trent Conservation Coalition Source
Protection Committee
Email: jthunt@eagle.ca

Andy Letham
Chair
Kawartha Region Conservation Authority
Email: aletham@kawarthalakes.ca

Dear Eric Sandford, Andy Letham and James Hunt:

I am pleased to inform you that the Ministry of the Environment, Conservation and Parks has completed its review of your proposed amendments to the Trent Assessment Report and the Trent Source Protection Plan in accordance with the *Clean Water Act, 2006*, affecting the Blackstock drinking water system in the Township of Scugog, Region of Durham.

To ensure that Ontario's municipal drinking water sources continue to be protected in the Trent Conservation Coalition Source Protection Region, I approve the amendments pursuant to section 34 of the *Clean Water Act, 2006*. The amendments to the drinking water system for the Hamlet of Blackstock, in the Township of Scugog, Region of Durham, will take effect on the day a notice of this decision is posted to Ontario's Environmental Registry.

I appreciate the dedication of the local municipalities, source protection authorities and committees, and all our partners and stakeholders for their work and contributions to these amendments. Our strong protection framework will continue to help ensure Ontario's drinking water is held to high safety standards and that sources of drinking water in the province are protected for future generations.

Sincerely,

A handwritten signature in dark ink, appearing to read "David Piccini".

David Piccini
Minister of the Environment, Conservation and Parks

c: Keith Taylor, Project Manager, Lower Trent Region Conservation Authority
Kirsten Service, Director, Conservation and Source Protection Branch, MECP

From: [Mike Rutter](#)
To: [Melanie Dolamore](#)
Cc: [Mark Majchrowski](#); jthunt@eagle.ca; keith.taylor@ltc.on.ca
Subject: RE: Representative on the Trent Conservation Coalition Source Protection Committee - Vacancy
Date: January 26, 2023 3:00:33 PM
Attachments: [image002.jpg](#)
[image003.jpg](#)

Good afternoon Melanie,

Please be advised that Haliburton County Council met yesterday and nominated Cecil Ryall, Deputy Mayor of the Municipality of Highlands East as our representative on the above-mentioned Committee.

I will forward a letter in due course, but I wanted to let you know before your deadline.

County Councillor Ryall's email is cryall@highlandseast.ca

Please feel free to contact me if you require any additional information.

Mike

Mike Rutter
Chief Administrative Officer
County of Haliburton
Box 399 Minden, Ontario K0M 2K0
Phone: 705-286-1333 Ext 223
Fax: 705-286-4829



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Thank you.

From: Melanie Dolamore <mdolamore@kawarthaconservation.com>
Sent: December 9, 2022 11:25 AM
To: Mike Rutter <mrutter@haliburtoncounty.ca>

Cc: Mark Majchrowski <mmajchrowski@kawarthaconservation.com>; jthunt@eagle.ca;
keith.taylor@ltc.on.ca

Subject: Representative on the Trent Conservation Coalition Source Protection Committee - Vacancy

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Good morning,

On behalf of Mark Majchrowski, CAO, kindly see the attached correspondence regarding the Trent Conservation Coalition Source Protection Committee.

Kind regards,

Melanie Dolamore
Corporate Services Assistant
KAWARTHA CONSERVATION
277 Kenrei Road
Lindsay, ON K9V 4R1

Tel: 705.328.2271 ext. 216

Fax: 705.328.2286

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The Corporation of the Township of Minden Hills

Resolutions

Regular Council - 26 Jan 2023

Item 14.3.

Date: January 26, 2023

Res. #2023-047

Moved by: Councillor McKelvey

Seconded by: Councillor Sisson

That Council receives correspondence from Kawartha-Haliburton Source Protection Authority requesting a Council Representation, as information;

And further that Council appoints Councillor Sayne as Council Representative to the Kawartha-Haliburton Source Protection Authority.

☒ Carried

☐ Defeated

☐ Recorded Vote

Recorded Vote:

	For	Against	Absent
Mayor Bob Carter			
Mayor Lisa Schell			
Councillor Tammy McKelvey			
Councillor Ivan Ingram			
Councillor Shirley Johannessen			
Councillor Pam Sayne			
Councillor Bob Sisson			

Mayor Bob Carter



Municipal Clerk
Municipality of Highlands East
P.O. Box 295, 2249 Loop Road
Wilberforce, Ontario, Canada, K0L 3C0
705-448-2981 Ext.422

March 15, 2023

Delivered via Email: mdolamore@kawarthaconservation.com>

Mark Majchrowski
Chief Administrative Officer
Kawartha Conservation
277 Kenrei Rd
Lindsay, ON K9V 4R1

Re: Trent Conservation Coalition Source Protection Committee:

At the Regular Meeting of Council for the Municipality of Highlands East on Tuesday March 14, 2023 the following resolution was approved:

Resolution # 2023- 102

That Council approve the appointment of Deputy Mayor Ryall to the Trent Conservation Coalition Source Protection Committee to represent all member municipalities from the Source Protection Area.

If you have any questions, please do not hesitate to reach out.

Yours truly,

Robyn Rogers
Municipal Clerk

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Municipal Clerk
Municipality of Highlands East
P.O. Box 295, 2249 Loop Road
Wilberforce, Ontario, Canada, K0L 3C0
705-448-2981 Ext.422

March 15, 2023

Delivered via Email: mdolamore@kawarthaconservation.com

Mark Majchrowski
Chief Administrative Officer
Kawartha Conservation
277 Kenrei Rd
Lindsay, ON K9V 4R1

Re: Kawartha-Haliburton Source Protection Authority:

At the Regular Meeting of Council for the Municipality of Highlands East on Tuesday March 14, 2023 the following resolution was approved:

Resolution # 2023- 103

That Council for the Municipality of Highlands East approve the appointment of Councillor McKenzie as the representative for the Kawartha-Haliburton Source Protection Authority and;

That resolution # 2022-585 from the December 13, 2022 Regular Meeting of Council be repealed due to the incorrect name stated being: Trent Conservation Coalition Source Protection Region.

If you have any questions, please do not hesitate to reach out.

Yours truly,

Robyn Rogers
Municipal Clerk

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The Municipality of Dysart et al

Regular Council Resolution

Tuesday, March 14, 2023

Motion #23-131

Moved by: *Tammy Donaldson*

Seconded by: *Carm Fawcett*

Be it resolved that the Municipality of Dysart et al endorses the Municipality of Highlands East's Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Carried ☒

Defeated ☐

Deferred ☐

Murray Fearrey
Murray Fearrey, Mayor

Tamara Wilbee
Tamara Wilbee, CAO/Deputy Clerk



The Corporation of the
**Township
of
Uxbridge**
In The Regional Municipality of Durham

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51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9P 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.uxbridge.ca

SENT VIA EMAIL

March 13, 2023

Trent Conservation Coalition Source Protection Region
c/o Melanie Dolamore
Corporate Services Assistant
Kawartha Conservation
mdolamore@kawarthaconservation.com

**RE: MUNICIPAL REPRESENTATION ON THE TRENT CONSERVATION
COALITION SOURCE PROTECTION COMMITTEE
TOWNSHIP FILE NO. A-16 CA**

Please be advised that during the regular meeting of the General Purpose and Administration Committee of March 6, 2023, the following motion was carried:

THAT the Township of Uxbridge endorse the Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

I trust you will find the above to be satisfactory.

Yours truly,

Debbie Leroux
Director of Legislative Services/Clerk

DL/ljr