



## Board of Directors Minutes of Meeting #4/23

Meeting #4/23 was held on Thursday, May 25, 2023, in person at the Kawartha Conservation Administration Centre. The Chair called the meeting to order at 1:07 p.m.

Present: Robert Rock, Chair  
Pat Warren, Vice-Chair  
Tracy Richardson, Director  
Eric Smeaton, Director  
Harold Wright, Director  
Peter Franzen, Director  
Gerry Byrne, Director  
Cria Pettingill, Director

Regrets: Lloyd Rang, Director  
Jeff Forbes, Director, Mississaugas of Scugog Island First Nations (virtual)

Staff: Mark Majchrowski, CAO  
Kristie Virgoe, Director, Stewardship and Conservation Lands  
Matthew Mantle, Director, Planning and Development Services  
Jonathan Lucas, Acting Director, Corporate Services  
Nancy Aspden, Acting Manager, Integrated Watershed Management  
Melanie Dolamore, Corporate Services Assistant  
John Chambers, Marketing and Communications Specialist

Guests: Adam Delle Cese, CPA, Partner, BDO Canada  
Nick Corsi, Senior Manager, CPA, BDO Canada

### FIRST NATIONS ACKNOWLEDGEMENT

The Vice Chair began meeting #4/23 with a First Nations Acknowledgement:

*We would like to acknowledge that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which we are located.*

*Today, this area is home to many indigenous peoples from across Turtle Island. We acknowledge that our watershed forms a part of the treaty and traditional territory of the south-eastern Anishinaabeg.*

*It is on these ancestral and treaty lands that we live and work. To honour this legacy, we commit to being stewards of the natural environment and undertake to have a relationship of respect with our Treaty partners.*

### #1 - ADOPTION OF AGENDA

**RESOLUTION #53/23**

MOVED BY: GERRY BYRNE

SECONDED BY: HAROLD WRIGHT

**RESOLVED THAT**, the Agenda for Meeting #4/23 be adopted.

CARRIED

**#2 – Declaration of Pecuniary Interest**

None.

**#3 – Approval of Minutes**

**RESOLUTION #54/23**

MOVED BY: PETER FRANZEN

SECONDED BY: PAT WARREN

**RESOLVED, THAT**, the Board of Directors Minutes of Meeting #3/23 be adopted as circulated.

CARRIED

**#4 – Business Arising from the Minutes**

None.

**#5 – Deputation**

None.

**#6 – Presentations and Applicable Action Items**

**RESOLUTION #55/23**

MOVED BY: PETER FRANZEN

SECONDED BY: HAROLD WRIGHT

**RESOLVED, THAT**, the presentation on the 2022 Audited Financial Statement by Mr. Adam Delle Cese, CPA and Mr. Nick Corsi, CPA representing the firm BDO Canada Lt. be received.

CARRIED

BDO Canada Ltd. attended and presented the 2022 audited financial statements and addressed questions of the Board members.

**RESOLUTION #56/23**

MOVED BY: PETER FRANZEN

SECONDED BY: HAROLD WRIGHT

**RESOLVED, THAT**, the 2022 draft financial statements as audited by the firm BOD Canada Ltd., be approved AND,

**THAT**, the reserves be adjusted in the amount of:

\$151,304 addition to Unrestricted Net Assets,  
\$138,233 addition to Capital Asset Acquisitions,  
\$29,761 addition to Conservation Initiatives,  
\$1,298 reduction in Windy Ridge Conservation Area, and  
\$20,413 reduction in the net investment in Tangible Capital Assets,

Representing a total increase in net assets of \$297,587 in 2022.

CARRIED

**RESOLUTION #57/23**

MOVED BY: CRIA PETTINGILL

SECONDED BY: ERIC SMEATON

**RESOLVED, THAT**, the presentation on Section 28 Hearing Procedures be received.

CARRIED

Mr. Mantle presented the Board with the process of the Kawartha Conservation Hearing Procedures. Questions were raised on timing, adjournment, tribunal panel and applicant representation, with responses provided by Mr. Mantle and Mr. Majchrowski. A recommendation was provided from the Board for staff consideration of implementing a process on when legal or other representation would be implemented by Kawartha Conservation based on the corresponding representation of the permit applicant.

<b>#7 – Staff Reports</b>
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**7.1 – Permits Issued by Designated Staff (April)**

**RESOLUTION #58/23**

MOVED BY: HAROLD WRIGHT

SECONDED BY: CRIA PETTINGILL

**RESOLVED, THAT**, the following Section 28 Permits issued by staff be received.

<b>Permits</b>	2022-418 (REVISED), 2023-041, 2023-054, 2023-082, 2023-095, 2023-096, 2023-100, 2023-101, 2023-104 to 2023-118, 2023-121 to 2023-124
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**AND THAT**, the Permitting performance report be received.

CARRIED

## **7.2 – Lake Dalrymple Update**

### **RESOLUTION #59/23**

MOVED BY: TRACY RICHARDSON

SECONDED BY: PETER FRANZEN

**RESOLVED, THAT**, the update on the development of the Lake Dalrymple Management Plan be received.

CARRIED

Ms. Aspden provided clarification on the unnamed tributary to Lake Dalrymple and its current phosphorus levels, as well as details surrounding the Lake Dalrymple Dashboard.

## **7.3 – CAO Report**

### **RESOLUTION #60/23**

MOVED BY: PAT WARREN

SECONDED BY: HAROLD WRIGHT

**RESOLVED, THAT**, the CAO Monthly Report for meeting #4/23 be received.

CARRIED

## **7.4 – Correspondence**

### **RESOLUTION #61/23**

MOVED BY: ERIC SMEATON

SECONDED BY: PETER FRANZEN

**RESOLVED, THAT**, the attached correspondence be received.

CARRIED

Mr. Majchrowski fielded a question on site plan control as part of Conservation Ontario's comments to the Ministry on ERO #019-6822 and provided clarification on the responses submitted.

**#8 – Action Items****8.1 – 2023 Municipal Levy Weighted Vote****RESOLUTION #62/23**

MOVED BY: GERRY BYRNE

SECONDED BY: PETER FRANZEN

**RESOLVED, THAT,** the General Operating municipal levy in support of the Operating Budget be set at \$1,715,325 with the Operating Levy being apportioned between watershed municipalities as follows:

City of Kawartha Lakes	59.3214%	\$ 1,017,555
Region of Durham	35.0564%	\$ 618,484
Municipality of Trent Lakes	4.2372%	\$ 72,682
Township of Cavan Monaghan	0.3850%	\$ 6,604

AND;

THAT, the 2023 General Benefiting Projects Budget be set at \$40,000 and the levy be approved at \$40,000 and apportioned between watershed municipalities as follows:

City of Kawartha Lakes	59.3214%	\$ 23,729
Region of Durham	35.0564%	\$ 14,423
Municipality of Trent Lakes	4.2372%	\$ 1,695
Township of Cavan Monaghan	0.3850%	\$ 154

AND;

THAT, the special benefiting projects proceed as the required funding is approved by the benefiting municipalities.

CARRIED

**2023 Budget Vote**

*A weighted vote for operating levy is required under Ontario Regulation 139/96 made under the Conservation Authorities Act.*

*The recorded vote is taken in alphabetical order by surname, with the Chair voting last. A weighted majority of 51% of those present carries the vote.*



<b>2023 Apportionment</b>				
<b>Municipality</b>	<b>Levy Apportionment</b>	<b>Budget Vote Apportionment</b>	<b>Number of Members</b>	<b>Vote % Per Member</b>
City of Kawartha Lakes	59.3214%	50.0000%	3	16.6667%
Region of Durham	36.0564%	44.3186%	4	11.0797%
Municipality of Trent Lakes	4.2372%	5.2081%	1	5.2081%
Township of Cavan Monaghan	0.3850%	0.4732%	1	0.4732%
	<b>100.0000%</b>	<b>100.00%</b>	<b>9</b>	

2023 Vote Recording				
Municipality	Last Name, First Name	Title	Present (Yes/No)	Vote Decision (Yes, No or Abstain)
Township of Cavan Monaghan	Byrne, Gerry	Director	Yes	Yes
Municipality of Trent Lakes	Franzen, Peter	Director	Yes	Yes
Region of Durham	Pettingill, Cria	Director	Yes	Yes
Region of Durham	Rang, Lloyd	Director	No	
City of Kawartha Lakes	Richardson, Tracy	Director	Yes	Yes
City of Kawartha Lakes	Smeaton, Eric	Director	Yes	Yes
City of Kawartha Lakes	Warren, Pat	Vice-Chair	Yes	Yes
Region of Durham	Wright, Harold	Director	Yes	Yes
Region of Durham	Rock, Robert	Chair	Yes	Yes

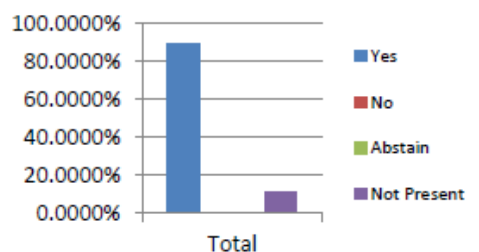
2023 Results				
	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Not Present</u>
City of Kawartha Lakes	50.0000%	0.0000%	0.0000%	0.0000%
Region of Durham	33.2390%	0.0000%	0.0000%	11.0797%
Municipality of Trent Lakes	5.2081%	0.0000%	0.0000%	0.0000%
Township of Cavan Monaghan	0.4732%	0.0000%	0.0000%	0.0000%
<b>Total</b>	<b>88.9203%</b>	<b>0.0000%</b>	<b>0.0000%</b>	<b>11.0797%</b>

**Running Vote**

(Total Yes / Available Vote)

**100.0000%***\*Abstainment not considered as available vote***Results**

The 2023 budget is approved by the Board of Directors.



Staff fielded questions on donations, and the special project for Trent Lakes.

## 8.2 – Draft Municipal Apportioning Agreement

### RESOLUTION #63/23

MOVED BY: PAT WARREN

SECONDED BY: PETER FRANZEN

**RESOLVED, THAT**, an amendment be made to clause 5 of the draft Municipal Apportioning Agreement to include mediation as an additional dispute resolution method.

CARRIED

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**RESOLUTION #64/23**

MOVED BY: CRIA PETTINGILL

SECONDED BY: HAROLD WRIGHT

**RESOLVED, THAT**, the draft apportioning agreement be endorsed as the framework for discussions with participating municipalities.

CARRIED

Mr. Majchrowski provided clarification on the dispute resolution clause and after Board discussion it was suggested that an amendment be made to Clause 5, and that the wording be changed to include mediation as an additional dispute resolution method.

**8.3 – Lake Management Implementation Action Plan 2024-2028**

**RESOLUTION #65/23**

MOVED BY: PAT WARREN

SECONDED BY: ERIC SMEATON

**RESOLVED, THAT**, the 2024-2028 Lake Management Implementation Action Plan be endorsed.

CARRIED

**#9 – New Business**

None.

**#10 – Reports and Updates from Board Members**

Chair Rock invited the Board to attend the Lake Scugog Enhancement Project Open House.

**#11 – Closed Session**

None.

**#12 – Adjournment**

There being no further business, the meeting adjourned at 3:17 p.m.

**RESOLUTION #66/23**

MOVED BY: TRACY RICHARDSON

SECONDED BY: PETER FRANZEN

**RESOLVED THAT**, the Board of Directors Meeting #4/23 be adjourned.

CARRIED

DocuSigned by:

*Robert Rock*

Robert Rock  
Chair

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DocuSigned by:

*Mark Majchrowski*

Mark Majchrowski  
CAO

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