



Board of Directors Meeting #9/23
Thursday, December 21, 2023
1:00 p.m.
Kawartha Conservation, Boardroom
277 Kenrei Road, Lindsay, ON K9V 4R1

AGENDA

We would like to acknowledge that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which we are located.

Today, this area is home to many indigenous peoples from across Turtle Island. We acknowledge that our watershed forms a part of the treaty and traditional territory of the south-eastern Anishinaabeg.

It is on these ancestral and treaty lands that we live and work. To honour this legacy, we commit to being stewards of the natural environment and undertake to have a relationship of respect with our Treaty partners.

- | | |
|---|------------|
| 1. Adoption of Agenda | Page 1 |
| 2. Declaration of Pecuniary Interest | |
| 3. Approval of Minutes | |
| • BOD Meeting #8/23 | Page 2-9 |
| 4. Business Arising from the Minutes | |
| 5. Deputation – None | |
| 6. Presentations and Applicable Action Items - None | |
| 7. Staff Reports | |
| 7.1 Permits Issued by Designated Staff (November) | Page 10-14 |
| 7.2 CAO Report | Page 15-28 |
| 7.3 Correspondence | Page 29-49 |
| 8. Action Items | |
| 8.1 Fee Schedule Approval | Page 50-57 |
| 8.2 CA Act Transition | Page 58-59 |
| 9. New Business | |
| 10. Reports and Updates from Board Members | |
| 11. Closed Session – None | |
| 12. Adjournment | |



Agenda Item #3

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To: The Chair and Members of
Kawartha Conservation Board of Directors

From: Mark Majchrowski, CAO

Re: Approval of Minutes

KEY ISSUE:

To approve the minutes of Meeting #8/23 held on Thursday, November 28, 2023.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the Board of Directors Minutes of Meeting #8/23 be adopted as circulated.

BACKGROUND

Minutes are attached for your review and approval.



Board of Directors Minutes of Meeting #8/23

Meeting #8/23 was held on Thursday, November 23, 2023, in person at the Kawartha Conservation Administration Centre. The Chair called the meeting to order at 1:02 p.m.

Present: Robert Rock, Chair
Pat Warren, Vice-Chair
Eric Smeaton, Director
Tracy Richardson, Director
Harold Wright, Director
Peter Franzen, Director
Gerry Byrne, Director
Cria Pettingill, Director

Regrets: Lloyd Rang, Director
Mississaugas of Scugog Island First Nations (vacant)

Staff: Mark Majchrowski, CAO
Matthew Mantle, Director, Planning and Development Services
Jonathan Lucas, Acting Director, Corporate Services
Nancy Aspden, Acting Manager, Integrated Watershed Management
Melanie Dolamore, Corporate Services Assistant
John Chambers, Marketing and Communications Specialist
Carolyn Snider, Administrative Support, Conservation Programs
Melissa Creasy Alexander, Conservation Areas Assistant
Galen Yerex, Floodplain GIS/Mapping Technician

Guests: None.

FIRST NATIONS ACKNOWLEDGEMENT

The Chair began meeting #8/23 with a First Nations Acknowledgement:

We would like to acknowledge that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which we are located.

Today, this area is home to many indigenous peoples from across Turtle Island. We acknowledge that our watershed forms a part of the treaty and traditional territory of the south-eastern Anishinaabeg.

It is on these ancestral and treaty lands that we live and work. To honour this legacy, we commit to being stewards of the natural environment and undertake to have a relationship of respect with our Treaty partners.

#1 - ADOPTION OF AGENDA

RESOLUTION #116/23

MOVED BY: CRIA PETTINGILL

SECONDED BY: GERRY BYRNE

RESOLVED THAT, the Agenda for Meeting #8/23 be adopted.

CARRIED

#2 – Declaration of Pecuniary Interest

None.

#3 – Approval of Minutes

RESOLUTION #117/23

MOVED BY: PETER FRANZEN

SECONDED BY: ERIC SMEATON

RESOLVED, THAT, the Board of Directors Minutes of Meeting #7/23 be adopted as circulated.

CARRIED

#4 – Business Arising from the Minutes

Director Franzen advised the Board that the Municipality of Trent lakes passed resolution at their last meeting of Council to support the Haliburton Highlands Land Trust initiative for creation of the Highlands Corridor.

#5 – Deputation

None.

#6 – Presentations and Applicable Action Items

6.1 – Lake Management Implementation Action Plan Accomplishments 2019-2023

RESOLUTION #118/23

MOVED BY: HAROLD WRIGHT

SECONDED BY: PAT WARREN

RESOLVED, THAT, the presentation on Lake Management Implementation Action Plan Accomplishments from 2019-2023 conducted in the City of Kawartha Lakes, be received.

CARRIED

Ms. Virgoe, Ms. Snider, and Ms. Aspden fielded questions from the Board and provided clarification on a variety of items presented, including Carleton’s involvement in the aquatic plant program, analysis of water samples, erosion certification, sedimentation and e-coli, Bobcaygeon Dam and aquatic thrusters.

6.1.1 – Lake Management Implementation Action Plan Accomplishments 2019-2023

RESOLUTION #119/23

MOVED BY: HAROLD WRIGHT

SECONDED BY: PAT WARREN

RESOLVED, THAT, the Lake Management Implementation Action Plan Accomplishments 2019-2023 be received.

CARRIED

Ms. Kristie Virgoe, Director, Stewardship and Conservation Lands and Ms. Carolyn Snider, Administrative Support, Conservation Programs, presented a high-level list of accomplishments over the past 5 years of implementation actions, including improving our scientific understanding and making meaningful on-the ground improvements to support the health of our lakes.

6.2 – Community Outreach and Education Programming

RESOLUTION #120/23

MOVED BY: CRIA PETTINGILL

SECONDED BY: TRACY RICHARDSON

RESOLVED, THAT, the presentation on our Community Outreach and Education programming be received.

CARRIED

Ms. Melissa Creasy Alexander, Conservation Areas Technician, presented the Board with a highlight of accomplishments of the Community Outreach and Education Program through 2023. Questions were fielded on special event promotion and cost recovery for programming.

| |
|---------------------------|
| #7 – Staff Reports |
|---------------------------|

7.1 – Permits Issued by Designated Staff (October)

RESOLUTION #121/23

MOVED BY: GERRY BYRNE
SECONDED BY: PETER FRANZEN

RESOLVED, THAT, the following Section 28 Permits issued by staff be received:

| |
|--|
| <p>Permits Issued: 2023-379 to 2023-410</p> <p>Permits Revised: 2023-278, 2023-279, 2023-285, 2023-350, 2023-396</p> |
|--|

AND THAT, the permitting performance report be received.

CARRIED

Mr. Mantle fielded questions from the board on withdrawn/denied permit applications, and permit tracking methods.

7.2 – Interim Financial Statement (September 30th)

RESOLUTION #122/23

MOVED BY: PAT WARREN
SECONDED BY: HAROLD WRIGHT

RESOLVED, THAT, the interim financial statements to September 30, 2023, be received.

CARRIED

7.3 –CAO Report

RESOLUTION #123/23

MOVED BY: GERRY BYRNE
SECONDED BY: ERIC SMEATON

RESOLVED, THAT, the CAO Monthly Report for meeting #8/23 be received.

CARRIED

Mr. Majchrowski provided clarification on the Van Dorn sampler and its application in water quality sampling. An explanation of bathymetry work performed in conjunction with the flood plain mapping studies was also provided.

Director Smeaton encouraged each Board member to pledge to make 10 Conservation posts per year under a theme like “Conservation is Cool” to share information with the public. It was also requested that staff consider scheduling a field trip for Board members as a learning opportunity in 2024.

7.4 – Correspondence

RESOLUTION #124/23

MOVED BY: CRIA PETTINGILL

SECONDED BY: HAROLD WRIGHT

RESOLVED, THAT, the attached correspondence be received.

CARRIED

#8 – Action Items

8.1 – Fenelon Falls South Tributary Flood Plain Mapping Study

RESOLUTION #125/23

MOVED BY: PAT WARREN

SECONDED BY: TRACY RICHARDSON

RESOLVED, THAT, the Fenelon Falls South Tributary Flood Plain mapping study report and associated modelling be received and endorsed.

CARRIED

8.2 – Administrative By Law #1 Update

RESOLUTION #126/23

MOVED BY: HAROLD WRIGHT

SECONDED BY: ERIC SMEATON

RESOLVED, THAT, the amendments to the Administrative and Meeting Procedural By-Law #1 to achieve compliance with legislative updates and best governance practices be approved and adopted for use immediately.

CARRIED

The Board requested that staff follow up with the Mississaugas of Scugog Island First Nation for their new member appointment to the Board of Directors. Mr. Majchrowski fielded questions on Board appointments and voting.

8.3 – 2024 Draft Budget

RESOLUTION #127/23

MOVED BY: GERRY BRYNE

SECONDED BY: PETER FRANZEN

RESOLVED, THAT, the draft 2024 budget proceed and that the final draft be presented for approval to circulate to the member municipalities at the January 25th, 2024 Board of Directors meeting.

CARRIED

8.4 – Conservation Authorities Act – Phase 2 Transition Activities

RESOLUTION #128/23

MOVED BY: PAT WARREN

SECONDED BY: CRIA PETTINGILL

RESOLVED, THAT, the staff report on Phase 2 Transition Activities related to *Conservation Authorities Act* changes be received.

CARRIED

#9 – New Business

A motion was made by Director Franzen to support the Haliburton Highlands Land Trust initiative.

RESOLUTION #129/23

MOVED BY: PETER FRANZEN

SECONDED BY: PAT WARREN

RESOLVED, THAT, the concept of the Highlands Corridor as the nature-based solution to building climate change resilience, proposed by the Haliburton Highlands Land Trust be supported.

CARRIED

#10 – Reports and Updates from Board Members

None.

#11 – Closed Session

RESOLUTION #130/23

MOVED BY: CRIA PETTINGILL

SECONDED BY: GERRY BYRNE

RESOLVED, THAT, the Board enter a closed session.

CARRIED

RESOLUTION #131/23

MOVED BY: ERIC SMEATON

SECONDED BY: CRIA PETTINGILL

RESOLVED, THAT, the Board exit a closed session.

CARRIED

RESOLUTION #132/23

MOVED BY: GERRY BYRNE

SECONDED BY: PAT WARREN

RESOLVED, THAT, the information items presented in closed session be received.

CARRIED

#12 – Adjournment

There being no further business, the meeting adjourned at 3:30 p.m.

RESOLUTION #133/23

MOVED BY: ERIC SMEATON

SECONDED BY: HAROLD WRIGHT

RESOLVED THAT, the Board of Directors Meeting #8/23 be adjourned.

CARRIED

Robert Rock
Chair

Mark Majchrowski
CAO



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To: The Chair and Members of
Kawartha Conservation Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Matthew Mantle, Director, Planning and Development Services

Re: Permits Issued by Designated Staff (November)

KEY ISSUE:

A summary listing of permits approved by designated staff for information purposes.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the following Section 28 Permits issued by staff be received:

| |
|---|
| Permits Issued: 2023-411 to 2023-444 |
| Permits Revised: 2023-336, 2022-418, 2023-427 |

AND, THAT, the permitting performance report be received.

The following information identifies the permitting performance associated with the processing of permits since the previous staff report to the Board, aggregated on a monthly basis. Most of our permits fall within the minor permits category and are associated with a 14-day timeframe for determination of a complete application, and a decision on issuance of a permit is tied to a 21-day timeframe. Major (complex) applications and streamlined applications also have timeframes associated with approvals as shown below.

| Type of Permit | Complete App. Review | Permit Issuance |
|----------------|----------------------|-----------------|
| Streamlined | 10 | 14 |
| Minor | 14 | 21 |
| Major | 21 | 28 |

As displayed in Table 1, during the month of November, our team issued 37 permits and met

For more information, please contact Matthew Mantle at extension 213.



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approximately 95% of the metric for application review timelines and met 81% of issuing permits within the Client Service Standard timeframes.

Our application review timelines have been improving both in terms of percentage of applications meeting guidelines and a reduction in the average number of days over the guidelines. Permit issuance statistics have also been improving in the percentage of applications meeting guidelines in comparison to previous reporting periods throughout the annum. This month, a slight decrease in the number of applications meeting permit issuance guidelines was observed.

Table 1: Number of applications meeting Client Service Standards for Permit Review and Issuance

| Month | Application Review | | Permit Issuance | |
|----------|--------------------|-----|-----------------|-----|
| | No. | % | No. | % |
| November | 35/37 | 95% | 30/37 | 81% |

Table 2, below, illustrates permits that did not meet the revised Client Service Standard for determination of a complete application and permit issuance during this reporting period.

A chart indicating monthly permitting activity and a related graph indicating performance relative to guidelines are provided in the attachments following this report.

Table 2: Permits Exceeding Client Service Standards for Permit Review and Issuance

| Permit Number | Guideline Not Met | CALC Review Guideline | # Days Taken | Days Over | Reason |
|-----------------|-------------------|-----------------------|--------------|-----------|--|
| November | | | | | |
| 2023-336-REV | Permit Issuance | 14 | 21 | 7 | Delays due to resourcing challenges and workload |
| 2022-418-REV | Permit Issuance | 21 | 23 | 2 | Delays due to resourcing challenges and workload |
| 2023-413 | Permit Issuance | 21 | 23 | 2 | Delays due to resourcing challenges and workload |
| 2023-414 | Permit Issuance | 21 | 22 | 1 | Delays due to resourcing challenges and workload |

For more information, please contact Matthew Mantle at extension 213.

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| Permit Number | Guideline Not Met | CALC Review Guideline | # Days Taken | Days Over | Reason |
|---------------|--------------------|-----------------------|--------------|-----------|---|
| 2023-415 | Application Review | 10 | 11 | 1 | Turnaround time between submission of new documents and review of new documents |
| | Permit Issuance | 14 | 15 | 1 | |
| 2023-418 | Application Review | 14 | 19 | 5 | Confirmation of flood boundary with internal technical staff required |
| 2023-430 | Permit Issuance | 21 | 27 | 6 | Delays due to resourcing challenges and workload |
| 2023-433 | Permit Issuance | 21 | 22 | 1 | Delays due to resourcing challenges and workload |

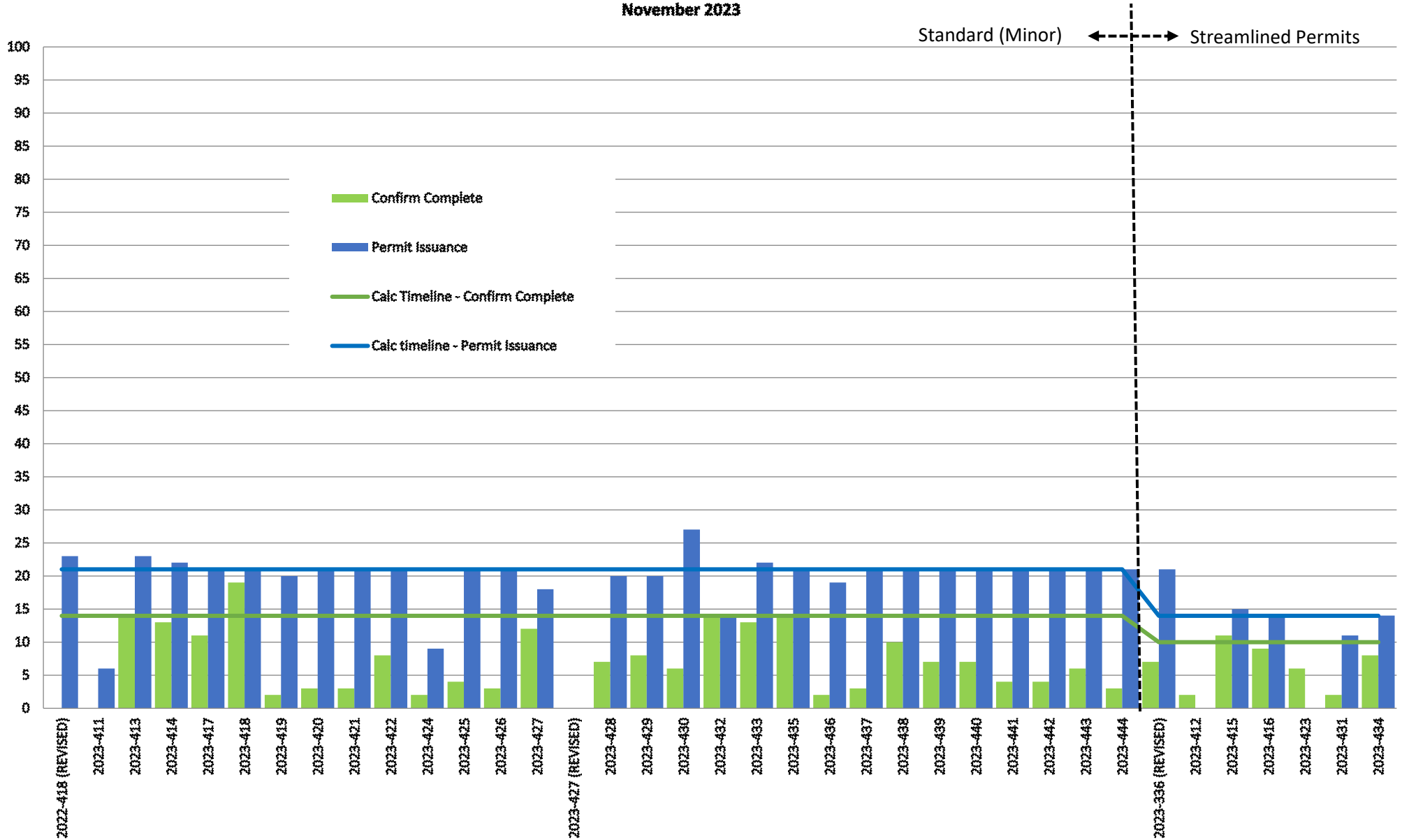
Please see attached reports for additional details.

Acknowledgements/Contributions from:

Will Chapple, Permitting Analyst; Amanda Brazeau, Administrative and Client Services

For more information, please contact Matthew Mantle at extension 213.

CALC Performance Reporting November 2023



| PERMITS ISSUED | | | | | |
|--------------------|-------------|-------------------------------|------------------------|-------------------|--|
| Permit # | Permit Type | Address | Geographic Township | Date Issued | Description |
| 2023-411 | Standard | 29 Southside Rd | City of Kawartha Lakes | November 1, 2023 | Shoreline erosion protection using sloped river rock |
| 2023-412 | Streamlined | 161 Ridge Dr | City of Kawartha Lakes | November 1, 2023 | Demolition of existing one-storey dwelling, detached garage, and boathouse. |
| 2023-413 | Standard | 11491 Highway 12 | Scugog | November 2, 2023 | Directional drilling and installation of underground ducts, pedestals, vaults, and fiber optic cable for high speed internet project. |
| 2023-414 | Standard | Shirley Rd, east of Simcoe St | Scugog | November 3, 2023 | Directional drill and installation of underground ducts, pedestals, vaults and fiber optic cable for high speed internet project. |
| 2023-415 | Streamlined | 19251 The Mississaugas Trail | Scugog | November 3, 2023 | Demolition and reconstruction of 38'x20' deck |
| 2023-416 | Streamlined | 421 Beaver Rd | City of Kawartha Lakes | November 3, 2023 | Attaching 10'x16' prefabricated hardtop cover to existing deck and trailer |
| 2023-417 | Standard | Lindsay St N | City of Kawartha Lakes | November 6, 2023 | Installation of storm outfall works along Lindsay St. N., approximately 380 metres north of Eglington St, through to approximately 600m north of Eglington St. |
| 2023-418 | Standard | 50 Princess St | City of Kawartha Lakes | November 7, 2023 | Construction of a two-storey attached garage addition and a covered entry at the front door of the dwelling. |
| 2022-418 (REVISED) | Standard | Birch Point Road | City of Kawartha Lakes | November 8, 2023 | Revised to include updated site plan |
| 2023-419 | Standard | 540 Kirkfield Rd | City of Kawartha Lakes | November 8, 2023 | Excavation of two shallow wetlands to improve habitat diversity and water retention. |
| 2023-420 | Standard | 21 Oak Park Rd | City of Kawartha Lakes | November 8, 2023 | Installation of armour stone and sloped rock for shoreline erosion protection |
| 2023-421 | Standard | 104 Lakeland Rd | City of Kawartha Lakes | November 8, 2023 | Installation of armour stone and sloped rock for shoreline erosion protection. |
| 2023-422 | Standard | 64 Farmstead Rd | City of Kawartha Lakes | November 8, 2023 | Open cut for the installation of gas services |
| 2023-336 (REVISED) | Streamlined | 197 Snug Harbour Rd | City of Kawartha Lakes | November 10, 2023 | Revised to include updated site plan |
| 2023-423 | Streamlined | 6 Dover St | City of Kawartha Lakes | November 10, 2023 | Septic replacement |
| 2023-424 | Standard | 6 Raby St | City of Kawartha Lakes | November 10, 2023 | Demolition of existing dwelling, decks, and two detached accessory structures and reconstruction of dwelling with covered deck. |
| 2023-425 | Standard | 29 Juniper View Dr | City of Kawartha Lakes | November 10, 2023 | Removal and replacement of deck boards associated with existing boathouse. |
| 2023-426 | Standard | 36 Fire Route 121 | Trent Lakes | November 10, 2023 | Construction of additions and wall demolition connecting to existing dwelling |
| 2023-427 | Standard | 9 Shelley Dr | City of Kawartha Lakes | November 10, 2023 | Installation of shoreline stabilization and erosion protection using sloped river rock over a non woven geotextile filter fabric |
| 2023-427 (REVISED) | Standard | 9 Shelley Dr | City of Kawartha Lakes | November 13, 2023 | Revision - site sketch and shoreline cross-section attached to permit |
| 2023-428 | Standard | 4 Birch Island Road | Scugog | November 13, 2023 | Removal of existing shoreline material and installation of erosion protection using armour stone and sloped rock. |
| 2023-429 | Standard | 98 Washago Bay Lane | Scugog | November 13, 2023 | Installation of shoreline erosion protection measures using a granite boulder retaining wall and sloped rock and repairs to existing concrete stairs. |
| 2023-430 | Standard | 78 Aldred Drive | Scugog | November 13, 2023 | Demolition and reconstruction of two accessory structures on existing foundations and exterior repairs to existing dwelling to remediate fire damage. |
| 2023-431 | Streamlined | 9 Avoline Blvd | City of Kawartha Lakes | November 13, 2023 | Construction of a new deck. |
| 2023-432 | Standard | 55 Kenhill Beach Rd | City of Kawartha Lakes | November 17, 2023 | Repairs to existing shoreline retaining wall and installation of erosion protection with armour stone and sloped rock. |
| 2023-433 | Standard | 155 Edgewood Cres | Scugog | November 17, 2023 | Shoreline erosion protection using sloped river rock |
| 2023-434 | Streamlined | 273 County Road 30 | City of Kawartha Lakes | November 17, 2023 | Minor grade modifications for the installation of a residential driveway entrance. |
| 2023-435 | Standard | 13801 Highway 12 | Scugog | November 21, 2023 | Directional drill and installation of underground ducts, pedestals, flush to grade vaults and fiber optic cable |
| 2023-436 | Standard | 634 view lake rd | Scugog | November 21, 2023 | Installation of shoreline erosion protection using armour stone and sloped rock. |
| 2023-437 | Standard | 630 Viewlake Rd | Scugog | November 22, 2023 | Installation of shoreline erosion protection using armour stone and sloped rock. |
| 2023-438 | Standard | 8 Kenver St | City of Kawartha Lakes | November 23, 2023 | Demolition of existing dwelling and detached accessory structures, reconstruction of dwelling with attached garage and deck, and fill of existing wet slip. |
| 2023-439 | Standard | 144 Minns Ave | City of Kawartha Lakes | November 23, 2023 | Shoreline erosion protection using armour stone and sloped rock. |
| 2023-440 | Standard | 51 McLaren's Creek Rd | City of Kawartha Lakes | November 23, 2023 | Construction of an agricultural storage barn. |
| 2023-441 | Standard | 45 Alton Rd | City of Kawartha Lakes | November 29, 2023 | Construction of an enclosed car port on concrete footings. |
| 2023-442 | Standard | Birch Point Dr | City of Kawartha Lakes | November 29, 2023 | Residential dwelling with driveway, septic and shoreline alteration |
| 2023-443 | Standard | 872 Cedar Glen Rd | City of Kawartha Lakes | November 30, 2023 | Repair of existing shore wall using offset armour stone and sloped rock for shoreline erosion protection. |
| 2023-444 | Standard | 362 Carnegie Beach Rd | Scugog | November 30, 2023 | Construction of a new residential dwelling, attached garage, driveway, septic, deck, and installation of CSP culvert. |



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To: The Chair and Members of
Kawartha Conservation Board of Directors

From: Mark Majchrowski, CAO

Re: CAO Report

KEY ISSUE:

To provide the Board of Directors with the monthly CAO Report.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the CAO Monthly Report for meeting #9/23 be received.

CORPORATE SERVICES

Staff continue to develop our 2024 budget, align budget processes to harmonize with legislation outcomes, and continued to work towards compliance with legislative changes involving apportionment agreements with municipalities. Presentations have been made to municipal councils and agreements are signed or awaiting signatures for 3 of 4 municipalities. The agreements with the Region of Durham are currently scheduled for mid-January. A request for an extension was sent to the Ministry for consideration and was granted on December 13th.

A Conservation Ontario meeting was held on December 11, 2023. Notable topics included updates on Conservation Authorities Act implementation and mandatory program and service deliverables, support for conservation authority planning and regulation by the Province, which has resulted in a series of standard operating procedures tied to compliance and enforcement responsibilities for adaptation and use by conservation authorities. 14 SOPs were approved at the June 2023 meeting of Conservation Ontario and an additional 16 SOPs were approved for general use at the December meeting. A series of updates on Conservation Ontario program areas was also provided (climate adaptation and mitigation, agricultural partnerships, funding programs), in addition to comment provided for 4 legislative proposals put forward by the Province affecting conservation authority work.

Communications

Media Releases

Communications produced and distributed four media releases since our last meeting.

For more information, please contact Mark Majchrowski at extension 215.



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- [The Mitten returns to the Story Walk Trail in time for the holidays](#)
- [Step into Enchantment: The Illuminated Forest returns to Ken Reid Conservation Area](#)
- [New Fenelon Falls South Tributary Flood Plain Mapping Study completed for Kawartha Lakes](#)
- [Plant a tree, grow a legacy. 2024 Tree Seedling sale now open](#)

Social Media

From Friday, November 17 to Saturday, December 9, Kawartha Conservation posted 238 updates to their social media channels, resulting in 211,000 Post Impressions, and Reaching 180,000 people. Our social media efforts during this period, particularly around Christmas at Ken Reid, the Illuminated Forest, and the Sediment and Erosion Control Symposium, resulted in 862 new fans and followers to our accounts – a 12,214% increase over the previous period. Kawartha Conservation also enjoyed 22,000 video views during the same period, and 8,900 clicks to our website content through our social media efforts.

Below is the Cross Channel Top Posts. Reviewing top posts by channel provides valuable intelligence when it comes to generating interest, gaining followers, and creating engagement. You’ll note on the four below, the top posts are completely different, based on the platform, as are the number of engagements, reactions, comments, etc.

| Platform | Post Title | Reactions | Comments | Shares | Post link clicks | Video views | Engagements | Engagement rate |
|-----------|--|-----------|----------|--------|------------------|-------------|-------------|-----------------|
| Facebook | What an incredible day. The smiles, the h... | 105 | 11 | 8 | 1,061 | 0 | 1,185 | 17.09% |
| LinkedIn | Check out these awesome woodpecker photos... | 20 | 0 | 0 | 101 | 0 | 121 | 15.57% |
| Instagram | The Illuminated Forest returns to Ken Re... | 250 | 4 | 20 | 0 | 0 | 274 | 13.07% |
| TikTok | Join us at a local freshwater stream ... | 62 | 1 | 0 | 505 | 10,3798 | 63.0 | 12.48% |

Our top performing posts by platform are shared below for your interest.

For more information, please contact Mark Majchrowski at extension 215.







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Facebook

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-----------|-----|----------|----|--------|---|------------------|-------|-------------|---|-------------|-------|-----------------|--------|---|-----------|---|----------|---|--------|----|------------------|-----|-------------|---|-------------|-----|-----------------|-------|--|-----------|-----|----------|----|--------|-----|------------------|-------|-------------|---|-------------|-------|-----------------|-------|---|-----------|----|----------|---|--------|---|------------------|-----|-------------|---|-------------|-----|-----------------|-------|
| <p>Kawartha conservation FACEBOOK Dec 2, 06:41 PM</p> <p>What an incredible day. The smiles, the h...</p>  <table border="1"> <tr><td>Reactions</td><td>105</td></tr> <tr><td>Comments</td><td>11</td></tr> <tr><td>Shares</td><td>8</td></tr> <tr><td>Post link clicks</td><td>1,061</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>1,185</td></tr> <tr><td>Engagement rate</td><td>17.09%</td></tr> </table> | Reactions | 105 | Comments | 11 | Shares | 8 | Post link clicks | 1,061 | Video views | 0 | Engagements | 1,185 | Engagement rate | 17.09% | <p>Kawartha conservation FACEBOOK Nov 29, 04:32 PM</p> <p>The Bus Schedule is now available for Chr...</p>  <table border="1"> <tr><td>Reactions</td><td>6</td></tr> <tr><td>Comments</td><td>0</td></tr> <tr><td>Shares</td><td>11</td></tr> <tr><td>Post link clicks</td><td>164</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>181</td></tr> <tr><td>Engagement rate</td><td>7.61%</td></tr> </table> | Reactions | 6 | Comments | 0 | Shares | 11 | Post link clicks | 164 | Video views | 0 | Engagements | 181 | Engagement rate | 7.61% | <p>Kawartha conservation FACEBOOK Dec 1, 04:34 PM</p> <p>✨ The Illuminated Forest returns to Ken Re...</p>  <table border="1"> <tr><td>Reactions</td><td>171</td></tr> <tr><td>Comments</td><td>24</td></tr> <tr><td>Shares</td><td>152</td></tr> <tr><td>Post link clicks</td><td>1,012</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>1,359</td></tr> <tr><td>Engagement rate</td><td>7.22%</td></tr> </table> | Reactions | 171 | Comments | 24 | Shares | 152 | Post link clicks | 1,012 | Video views | 0 | Engagements | 1,359 | Engagement rate | 7.22% | <p>Kawartha conservation FACEBOOK Nov 20, 10:00 AM</p> <p>🔦 Meet Nathan Rajevski, our Environment...</p>  <table border="1"> <tr><td>Reactions</td><td>31</td></tr> <tr><td>Comments</td><td>1</td></tr> <tr><td>Shares</td><td>2</td></tr> <tr><td>Post link clicks</td><td>103</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>137</td></tr> <tr><td>Engagement rate</td><td>6.37%</td></tr> </table> | Reactions | 31 | Comments | 1 | Shares | 2 | Post link clicks | 103 | Video views | 0 | Engagements | 137 | Engagement rate | 6.37% |
| Reactions | 105 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shares | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Post link clicks | 1,061 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 1,185 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 17.09% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reactions | 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shares | 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Post link clicks | 164 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 181 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 7.61% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reactions | 171 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shares | 152 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Post link clicks | 1,012 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 1,359 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 7.22% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reactions | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shares | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Post link clicks | 103 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 137 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 6.37% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Instagram

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------|-----|----------|---|-------|----|-------------|---|-------------|-----|-----------------|--------|---|-------|----|----------|---|-------|---|-------------|---|-------------|----|-----------------|--------|---|-------|----|----------|---|-------|---|-------------|---|-------------|----|-----------------|--------|---|-------|----|----------|---|-------|---|-------|-----|--------|---|-------------|----|-----------------|--------|
| <p>Kawarthaconservation POST Dec 1, 04:34 PM</p> <p>✨ The Illuminated Forest returns to Ken Re...</p>  <table border="1"> <tr><td>Likes</td><td>250</td></tr> <tr><td>Comments</td><td>4</td></tr> <tr><td>Saves</td><td>20</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>274</td></tr> <tr><td>Engagement rate</td><td>13.07%</td></tr> </table> | Likes | 250 | Comments | 4 | Saves | 20 | Video views | 0 | Engagements | 274 | Engagement rate | 13.07% | <p>Kawarthaconservation POST Nov 28, 11:52 AM</p> <p>Christmas is coming to Ken Reid! Activit...</p>  <table border="1"> <tr><td>Likes</td><td>11</td></tr> <tr><td>Comments</td><td>2</td></tr> <tr><td>Saves</td><td>0</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>13</td></tr> <tr><td>Engagement rate</td><td>11.71%</td></tr> </table> | Likes | 11 | Comments | 2 | Saves | 0 | Video views | 0 | Engagements | 13 | Engagement rate | 11.71% | <p>Kawarthaconservation POST Nov 23, 10:47 AM</p> <p>Check out these awesome woodpecker photos...</p>  <table border="1"> <tr><td>Likes</td><td>57</td></tr> <tr><td>Comments</td><td>1</td></tr> <tr><td>Saves</td><td>0</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>58</td></tr> <tr><td>Engagement rate</td><td>11.31%</td></tr> </table> | Likes | 57 | Comments | 1 | Saves | 0 | Video views | 0 | Engagements | 58 | Engagement rate | 11.31% | <p>Kawarthaconservation REEL Dec 3, 08:46 AM</p> <p>An amazing day for Christmas at Ken Reid...</p>  <table border="1"> <tr><td>Likes</td><td>76</td></tr> <tr><td>Comments</td><td>2</td></tr> <tr><td>Saves</td><td>2</td></tr> <tr><td>Plays</td><td>794</td></tr> <tr><td>Shares</td><td>4</td></tr> <tr><td>Engagements</td><td>80</td></tr> <tr><td>Engagement rate</td><td>10.08%</td></tr> </table> | Likes | 76 | Comments | 2 | Saves | 2 | Plays | 794 | Shares | 4 | Engagements | 80 | Engagement rate | 10.08% |
| Likes | 250 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saves | 20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 274 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 13.07% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Likes | 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saves | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 11.71% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Likes | 57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saves | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 58 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 11.31% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Likes | 76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Saves | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Plays | 794 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shares | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 10.08% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |





Agenda Item #7.2

BOD Meeting #9/23


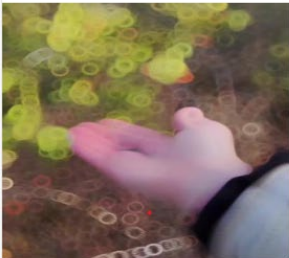


December 21, 2023

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LinkedIn

| Post Content | Reactions | Comments | Shares | Post link clicks | Video views | Engagements | Engagement rate |
|---|-----------|----------|--------|------------------|-------------|-------------|-----------------|
| <p>Kawartha conservation LINKEDIN Nov 23, 03:47 PM</p> <p>Check out these awesome woodpecker photos...</p>  | 20 | 0 | 0 | 101 | 0 | 121 | 15.57% |
| <p>Kawartha conservation LINKEDIN Nov 30, 02:32 PM</p> <p>The 'Illuminated Forest' returns to Ken Reid Conservation Area near Lindsay in December https://lnkd.in/gyne6MmP</p> | 14 | 0 | 1 | 16 | 0 | 31 | 7.14% |
| <p>Kawartha conservation LINKEDIN Nov 30, 08:46 PM</p> <p>We are excited to share our list of prese...</p>  | 7 | 0 | 2 | 13 | 0 | 22 | 5.85% |
| <p>Kawartha conservation LINKEDIN Dec 3, 12:35 PM</p> <p>Reducing road salt use 'not something that can wait' as Ontario lakes see oxygen depletion, researcher says https://lnkd.in/gUfjvY47</p> | 19 | 0 | 3 | 11 | 0 | 33 | 5.68% |

TikTok

| Post Content | Likes | Comments | Shares | Video views | Avg. time watched | Engagements | Engagement rate |
|---|-------|----------|--------|-------------|-------------------|-------------|-----------------|
| <p>Kawartha conservation TIKTOK Nov 23, 07:00 PM</p> <p>Join us at a local freshwater stream ...</p>  | 62 | 1 | 0 | 505 | 10.3798 | 63.0 | 12.48% |
| <p>Kawartha conservation TIKTOK Nov 18, 07:00 PM</p> <p>Flying through the weekend. #nature #ke...</p>  | 46 | 0 | 1 | 446 | 4.9281 | 47.0 | 10.54% |
| <p>Kawartha conservation TIKTOK Dec 2, 07:00 PM</p> <p>Such a great time at Christmas at Ken Rei...</p>  | 36 | 0 | 1 | 404 | 5.895 | 37.0 | 9.16% |
| <p>Kawartha conservation TIKTOK Dec 6, 07:00 PM</p> <p>Nature in winter. How cute is this? #kaw...</p>  | 27 | 0 | 0 | 387 | 4.691 | 27.0 | 6.98% |

X (Formerly Twitter)

We are continuing to monitor and analyze our use of X (formerly Twitter), to determine whether the reach and engagement is sufficient to warrant a continued investment in time. During this period, we did benefit from nearly 6,500 Post Impressions, 335 Video Views, and 54 Post Link Clicks. However, there were also days with zero reach or engagement. We continue to see partner municipalities and media organizations use X and engaging with Kawartha Conservation.

For more information, please contact Mark Majchrowski at extension 215.






Agenda Item #7.2

BOD Meeting #9/23

December 21, 2023

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| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------|---|---------|---|----------|---|--------------|---|-------------|---|-------------|---|-----------------|-------|--|-------|---|---------|---|----------|---|--------------|---|-------------|----|-------------|----|-----------------|-------|--|-------|----|---------|---|----------|---|--------------|---|-------------|---|-------------|----|-----------------|-------|--|-------|---|---------|---|----------|---|--------------|---|-------------|---|-------------|---|-----------------|-------|
| <p>Kawarthaconservation TWITTER Dec 1, 08:51 AM</p> <p>🌲🌲 Tomorrow is Christmas at Ken Reid! 🌲🌲🌨️...</p>  <table border="1"> <tr><td>Likes</td><td>2</td></tr> <tr><td>Replies</td><td>0</td></tr> <tr><td>Retweets</td><td>0</td></tr> <tr><td>Quote tweets</td><td>0</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>4</td></tr> <tr><td>Engagement rate</td><td>8.51%</td></tr> </table> | Likes | 2 | Replies | 0 | Retweets | 0 | Quote tweets | 0 | Video views | 0 | Engagements | 4 | Engagement rate | 8.51% | <p>Kawarthaconservation TWITTER Dec 5, 06:13 PM</p> <p>The Illuminated Forest is open nightly fr...</p>  <table border="1"> <tr><td>Likes</td><td>5</td></tr> <tr><td>Replies</td><td>0</td></tr> <tr><td>Retweets</td><td>4</td></tr> <tr><td>Quote tweets</td><td>0</td></tr> <tr><td>Video views</td><td>49</td></tr> <tr><td>Engagements</td><td>10</td></tr> <tr><td>Engagement rate</td><td>5.68%</td></tr> </table> | Likes | 5 | Replies | 0 | Retweets | 4 | Quote tweets | 0 | Video views | 49 | Engagements | 10 | Engagement rate | 5.68% | <p>Kawarthaconservation TWITTER Nov 30, 09:32 AM</p> <p>The 'Illuminated Forest' returns to Ken Reid Conservation Area near Lindsay in December https://t.co/3jgus6UDPo</p> <table border="1"> <tr><td>Likes</td><td>12</td></tr> <tr><td>Replies</td><td>0</td></tr> <tr><td>Retweets</td><td>9</td></tr> <tr><td>Quote tweets</td><td>0</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>43</td></tr> <tr><td>Engagement rate</td><td>5.06%</td></tr> </table> | Likes | 12 | Replies | 0 | Retweets | 9 | Quote tweets | 0 | Video views | 0 | Engagements | 43 | Engagement rate | 5.06% | <p>Kawarthaconservation TWITTER Dec 2, 07:47 AM</p> <p>🎄 Today is Christmas at Ken Reid! 🎄🌨️ Satur...</p>  <table border="1"> <tr><td>Likes</td><td>3</td></tr> <tr><td>Replies</td><td>0</td></tr> <tr><td>Retweets</td><td>1</td></tr> <tr><td>Quote tweets</td><td>0</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Engagements</td><td>7</td></tr> <tr><td>Engagement rate</td><td>4.96%</td></tr> </table> | Likes | 3 | Replies | 0 | Retweets | 1 | Quote tweets | 0 | Video views | 0 | Engagements | 7 | Engagement rate | 4.96% |
| Likes | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Replies | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Retweets | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quote tweets | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 8.51% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Likes | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Replies | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Retweets | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quote tweets | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 49 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 5.68% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Likes | 12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Replies | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Retweets | 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quote tweets | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 5.06% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Likes | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Replies | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Retweets | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quote tweets | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Video views | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagements | 7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engagement rate | 4.96% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Finance

The finance team has been busy with the core functions of accounts receivable, payable and payroll. We continue to focus efforts on the 2024 budget process with a second draft being presented to the Board in January. Currently, administrative undertakings are being prioritized to provide a seamless transition into the new regulatory framework in the New Year. As the year comes to an end, the finance team is preparing for system rollovers, developing year-end working papers, annual reporting, and has started preliminary audit work with BDO.

We are pleased to share that our Asset Management Plan that was endorsed by the Board of Directors was identified and spotlighted by Conservation Ontario for conservation authorities. A December meeting of General Managers and Finance Leads saw three Conservation Authorities share their Asset Management Plans and their journeys to accomplish these with Jonathan Lucas, Director, Corporate Services providing a presentation on behalf of Kawartha Conservation that was well received and had a lot of interest.

Recently, the finance team launched a project “The Power of Automation”. This project was led by our Accountant and Business Analyst, Alex Krynicki, to leverage several resources through Microsoft to create a digital infrastructure for key forms and approvals in the finance department. This process has increased efficiency, records keeping, and effectiveness for finance related requests. We look forward to expanding this project into the future and converting more PDF forms to the automated process.

For more information, please contact Mark Majchrowski at extension 215.



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Human Resources/Health & Safety

On December 5th and 6th, Corporate Services coordinated First Aid group training through St. John's Ambulance and nine individuals were certified (or recertified).

We are pleased to share that both Rebecca Pomeroy, Conservation Areas Technician, and Nathan Rajevski, Assistant Watershed Resource Technician, have accepted contract extensions until the end of 2024. Carolyn Snider's position of Administrative Support, Conservation Programs has concluded with her 21-month contract, and she has accepted the offer for a permanent position. Carolyn has been heavily focused on Lake Management Plan Implementation and has been a key force in developing the 2024-2028 Implementation Action Plan. Her focus will now shift to the Partner and Community engagement role for that plan, as well as assisting with festivals and education programs.

Our Pay Equity and Compensation Review project is progressing well. Position information questionnaires have been completed and are currently under review for Pay Equity compliance. Additionally, the comparative information from other organizations have been obtained and analysis is underway. We anticipate that a final report will be completed early in 2024 that will be shared with the Board.

Information Technology

We have been busy in the IT (Information Technology) areas of our business with security, infrastructure, and user support. Year to date (Jan 1-Dec 13), we have completed 364 user requests.

A number of projects have been completed throughout the year, we are now focusing efforts on larger initiatives that include our building security system and the replacement of our management and file server. We have procured the replacement servers which will be fundamental in managing our organizational resiliency and uptime. It's anticipated that the transition will occur in Q1 2024. Our priority will be focused to the implementation as soon as the products are delivered. Our building security enhancement project is in the final stages of reviewing project submissions, with a vendor to be awarded in 2023 and project implementation in Q1 2024.

PLANNING AND DEVELOPMENT SERVICES

Planning and Permitting Activities

We continue to experience a steady number of planning and permitting files as well as reports of activity in the watershed to be followed up from a compliance perspective. Our

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permitting performance continues to demonstrate improved performance level and we look forward to meeting performance indicators on a consistent basis.

We are overseeing various compliance tasks such as site inspections, file and case reviews, and communication with relevant parties, including enforcing violations, collecting, and validating evidence, and engaging with public and private sectors. We are working closely with local municipalities, the province and federal agencies to resolve ongoing violations and fostering relationships with regulatory bodies for enhanced cooperation.

As identified earlier, Conservation Ontario released a series of standard operating procedures, of which the most recent set were approved at their December meeting. We are currently looking at adapting and adopting the standard operating procedures for Provincial Offences Officers approved at this meeting for internal use. The standard operating procedures include several procedures to address scenarios that may be encountered while carrying out job duties, such as complaint response, initiating charges and service, inspections, search warrants, and voluntary resolution of violations.

Source Protection Activities

Source Protection activities remain active as updated policies are examined for effectiveness and work is carried out to translate changes in the technical rules to on-ground implications. Work also continues on the Risk Management Official front to establish risk management plans with remaining landowners and responding to inquiries and notice requirements related to building and planning applications. Additionally, our Risk Management Official/Source Protection Technician has attended several meetings involving program updates, emerging issues/climate change science, the source protection plan update, and has assisted in the delivery of the Risk Management Official/Risk Management Inspector training course administered by the Ministry of the Environment, Conservation and Parks.

We have also received confirmation that the Ministry of Environment, Conservation and Parks will be renewing source protection funding agreements for a 3-year period, which allows for greater stability in the program. Additional categories for funding are now eligible as part of the funding portfolio.



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Flood Plain Mapping Activities

Fenelon Falls South

The final study will be sent to our provincial representative of the National Disaster Mitigation Program (NDMP) and owners influenced by the study will receive notification that their properties may be affected.

Haliburton

Our Flood Plain Mapping Technician has completed additional field work (structure surveys) to support the development of floodplain mapping for Haliburton. Next steps include providing information on structures (e.g., bridges, culverts and dams) and preparing the flood maps during late fall 2023/winter months 2024.



Trent Lakes

We have recently acquired an engineering consultant to carry out hydrology and hydraulics modelling and will be working with them to transfer base information requirements for their work to be carried out which are progressing with funding from the Flood Hazard Identification Mapping Program (FHIMP). This project includes the two study areas of Nogies Creek and Miskwa Ziibi River. Both Miskwa Ziibi field work and Nogies Creek field work has been completed.

STEWARDSHIP AND CONSERVATION LANDS

Community Outreach / Education

Christmas at Ken Reid

Our 2024 Christmas at Ken Reid was the most popular year by far. Estimated attendance is between 3,000 and 3,500 people, an increase of 1,200 to 1,800 over the record-breaking year in 2019. These numbers represent the demand and popularity of this community event. Participants enjoyed horse drawn wagon rides, Santa's workshop, Birds of Prey, a petting zoo, live music, reptile meet and greets, and, of course, Santa. New this year was our widely popular vendors market where visitors could get a jump on Christmas shopping or enjoy some great food.

For more information, please contact Mark Majchrowski at extension 215.



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Parking was our biggest challenge this year, with large line ups down Kenrei Rd despite having bus shuttles running regularly. Our team is investigating solutions for next year to improve customer service and safety for all.

The Illuminated Forest

The Illuminated Forest is a 200m stretch of trail wrapped in Christmas lights. This is the second year we have run the trail, and the number of visitors indicates it is still a popular destination. Many of the people visiting have indicated this has become a new family tradition. One group had 4 cars full of family members who came to enjoy the lights and some family time in the outdoors.



The Illuminated Forest continues to be immensely popular with our local and regional communities. Social media content focusing on the Illuminated Forest outperforms all other Facebook content by a wide margin.

The analytics below, show a single Facebook post had a Reach of 99,511 people, while another post on the same Illuminated Forest subject resulted in 710 Reactions, and yet another received 185 Comments.

For more information, please contact Mark Majchrowski at extension 215.



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Highest reach on a post ⓘ



Facebook post
A reminder to those planning to attend The Illuminated...
Dec 5, 2023, 11:17 AM

This post's reach (99,511) is **11,431%** higher than your median post reach (863) on Facebook.

Highest reactions on a post ⓘ



Facebook post
The Illuminated Forest return Conservation Area beginning at...
Dec 1, 2023, 1:34 PM

This post received **7,789%** more reactions (710 reactions) than your median post (9 reactions) on Facebook.

Highest comments on a post ⓘ



Facebook post
A reminder to those planning to attend The Illuminated...
Dec 5, 2023, 11:17 AM

This post received 185 comments compared to your median post (0 comments) on Facebook.

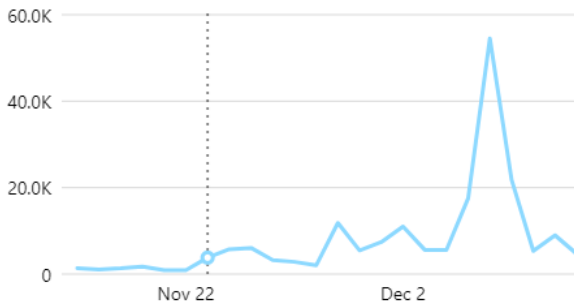
From a public engagement and awareness perspective, The Illuminated Forest and Christmas at Ken Reid excel at helping achieve the targets of our 2022-2026 Strategic Plan, particularly under the pillar of Engage and Inspire, and Innovate and Enhance, including:

- Explore tourism and economic opportunities of value to the community, businesses and member municipalities.
- Expand our connections with our municipal partners and establish working relationships for projects of benefit to the community.
- Expand outreach and collaboration with educational partners to develop and strengthen strategic, beneficial, and impactful opportunities for learning.
- Continue the use of interactive technology to connect people with nature.
- Coordinate community events that provide value to the community.

Below highlights the social media impact through Facebook and Instagram alone, including Reach, Page Visits, and New Likes (which in turn furthers our reach and engagement moving forward as we grow our audiences).

Facebook reach ⓘ

127,924 **↑ 223%**



Instagram reach ⓘ

4,165 **↑ 77.9%**



For more information, please contact Mark Majchrowski at extension 215.



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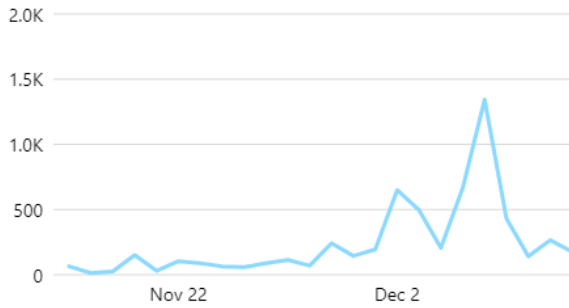
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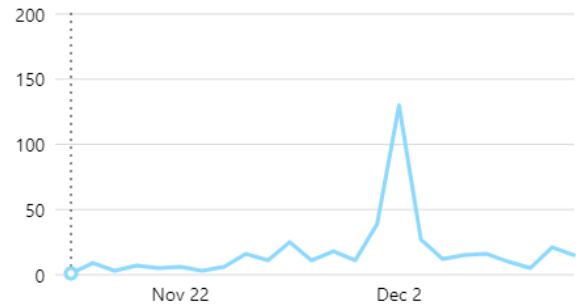
Facebook visits ⓘ

5,814 ↑ 407.8%



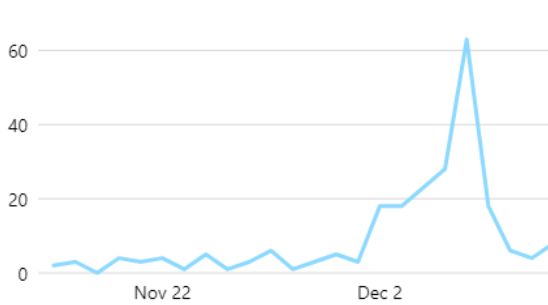
Instagram profile visits ⓘ

422 ↑ 172.3%



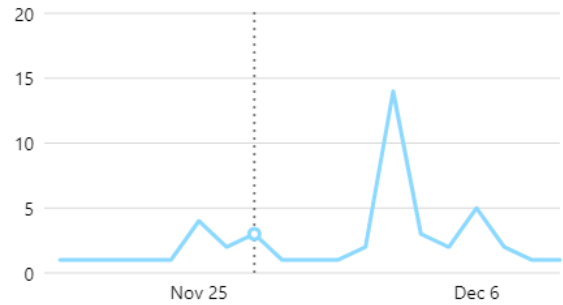
Facebook Page new likes ⓘ

230 ↑ 259.4%



New Instagram followers ⓘ

47 ↑ 20.5%



The spikes in the above reflect traffic from Christmas at Ken Reid on Saturday, December 2, and from the start of promoting the Illuminated Forest. The analytics above reflect the period of November 17, 2023 to December 10, 2023.

Conservation Lands

Ken Reid Conservation Area

While much of the work this month has gone to preparing for the Christmas at Ken Reid event and the Illuminated Forest, we were able to complete the installation of the boundary fence along Kenrei Rd. This fence will help protect our property boundaries from issues associated with trespassing and snowmobiles through the winter.



For more information, please contact Mark Majchrowski at extension 215.



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INTEGRATED WATERSHED MANAGEMENT

The month of December marks when IWM staff are busy wrapping up their field season and finalizing reports on their various programs and projects.

Our GIS Staff attended the Conservation Authorities Collaborative Information Session (CACIS) on November 20-22 at Horseshoe Valley Resort. This conference brought together GIS and IT specialists from Conservation Authorities, Provincial government, and related vendors from across Ontario. Topics included navigating advancements in technology, leveraging various software that Conservation Ontario has agreements to use and other proprietary services, open-source solutions, best management practices of applications and data and exploring software.

Innovation Hub

As we close out another successful year of hosting professional training opportunities through our innovation hub program, we prepare for the 2024 year. Registration is now open for four upcoming Ontario Building Code Part 8 – Onsite Sewage System (Exam Prep) courses to be held in January, March, and April.

Flood Forecasting and Warning

The month of November saw precipitation in the forms of both rain and snow, however no significant amounts of accumulation was recorded resulting in no watershed conditions statements to be issued. We have begun to plan for staff availability through the Christmas break in the event we experience a large precipitation event and a potential flooding situation to arise.

Water levels in Blackstock Creek, Burnt River, Gull River, Mariposa Brook, and Pigeon River are relatively stable and well below critical levels. Balsam Lake, Cameron Lake, Sturgeon Lake, and Pigeon Lake levels are lower by 12-20 cm because of the Trent Severn Waterway's winter draw down operations, which started in early November. Lake Scugog's water level has declined starting in early October. In general, all water levels at KRCA monitoring stations are within normal standards. No critical situations are observed and no issues regarding flooding are foreseen soon.

The long-range weather forecast issued by MNR indicates that conditions will be mild to the end of December, with a mix of snow and rain through to the end of the month. Late winter will see the decline of El Nino conditions and colder temperatures are forecast for Southern Ontario.



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Lake Management Plan Implementation

Investigative Upstream – Rural Extension

As temperatures approach freezing, staff were busy retrieving our data loggers from Stoney, Janetville, Jennings, Albert, Sinister and Distillery Creek for both our investigative upstream and rural extension projects.

Erosion and Sediment Control

Staff hosted a successful Erosion and Sediment Control Symposium on December 7, 2023, at the Fenelon Falls Community Centre. We had 74 participants attend the event with 9 industry vendors setting up booths and providing valuable information on the subject. Our presenters for the day included Layfield Group, GEM Services Inc, DLF, Grow Wild, Greenside Servies, Hydro Seeding, Toronto Region Conservation Authority and Erosion Solutions Ltd.



Topics discussed include evaluating erosion risk, using drones for site inspections, seed selection and application, filter socks for control, common project deficiencies, hydraulically applied engineered soil media, lessons learned on shoreline construction projects, permitting requirements and municipal drain mitigation measures.

Lake Scugog Enhancement Project (LSEP)

The Mianco Group are well under way with the construction on the Baagwatting Oil Grit Separator for the Lake Scugog Enhancement Project, construction is scheduled for completion on December 19th. In addition, the final MOU for the Lake Scugog Enhancement Project between Kawartha Conservation, Township of Scugog and the Lake Scugog Stewards has been finalized.



For more information, please contact Mark Majchrowski at extension 215.



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Academia/Partnerships

We say goodbye to our Environmental Field Technician unpaid co-op placement on December 7th, a 3rd year student with the School of Environment at Trent University. This placement worked with IWM staff one day a week since early September and was instrumental in helping staff with field monitoring including taking water quality samples, retrieving temperature loggers, and conducting our annual groundwater well sampling.

Early in the fall, we partnered with Fleming College's 3rd year Environmental Technology students, through their applied research course. Three teams of students collected water quality, aquatic habitat, and water bug data at 12 'minimally impacted' shoreline locations along Sturgeon Lake and Lake Scugog. The purpose was to build a preliminary dataset of 'healthy' conditions, against which to compare future shoreline nearshore citizen science data. This is important because there is a lack of information on 'healthy' conditions, most of our sampling occurs along developed shorelines. Students presented their projects and findings to IWM staff on December 9th.



Acknowledgements in the preparation of this report:

Nancy Aspden, Acting Director, Integrated Watershed Management; Jonathan Lucas, Director, Corporate Services; Kristie Virgoe, Director, Stewardship and Conservation Lands; Matthew Mantle, Director, Planning and Development Services



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To: The Chair and Members of
Kawartha Conservation Board of Directors

From: Mark Majchrowski, CAO

Re: Correspondence

KEY ISSUE:

To provide the Board with correspondence received.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the attached correspondence be received.

BACKGROUND

The following correspondence which may be of some interest has been received since the last meeting of the Board of Directors.

Nicholas Fischer, Conservation Ontario – November 30, 2023

RE: Conservation Ontario's comments on the "Proposed regulatory amendments to encourage greater reuse of excess soils" (ERO#019-7636)

Summary of Conservation Ontario's comments to the Environmental Registry of Ontario for the "Proposed regulatory amendments to encourage greater reuse of excess soils" is provided on the attached for the Boards interest.

Angela Coleman, Conservation Ontario – November 30, 2023

RE: Conservation Ontario's comments on the "Proposal to return lands to the Greenbelt – Greenbelt Statue Law Amendment Act, 2023 (ERO #019-7739) and the "New Act regarding the Duffins Rouge Agricultural Preserve easements and covenants" (ERO#019-7735)

Summary of Conservation Ontario's comments to the Environmental Registry of Ontario in support of the Province's decision to introduce legislation restoring 15 parcels of land that were redesignated or removed from the Greenbelt in late 2022. Further details are provided on the attached for the Boards interest.



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Erika Henry, Kawartha Lakes Food Source – December 5, 2023

RE: Christmas at Ken Reid Donation

Thank you from the Kawartha Lakes Food Source for Kawartha Conservation's donation of 239 lbs of food from Christmas at Ken Reid. More details on the Food Source and its program are provided for the Board's interest on the attached.

Graydon Smith, Minister of Natural Resources and Forestry – December 13, 2023

RE: Cost Apportioning Agreements Extension

The Minister has granted approval for Kawartha Conservation's request of an extension to March 31, 2024, to meet transition requirements for cost apportioning agreements. Further details are provided on the attached.

Graydon Smith, Minister of Natural Resources and Forestry – December 13, 2023

RE: Extension of Minister's Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees

Minister direction for conservation authorities not to change fees for programs and services associated with planning, development and permitting for the 2024 calendar year. Further details are provided on the attached for the Board's interest.



Reema Kureishy
Ministry of the Environment, Conservation and Parks
Environmental Policy Branch
40 St. Clair Avenue West, 10th Floor
Toronto Ontario, M4V 1M2

November 30, 2023

Re: Conservation Ontario's comments on the "Proposed regulatory amendments to encourage greater reuse of excess soil" (ERO#019-7636)

Thank you for the opportunity to comment on the "Proposed regulatory amendments to encourage greater reuse of excess soil" (ERO#019-7636). Conservation Ontario (CO) represents Ontario's 36 Conservation Authorities (CAs), whose mandatory programs and services include natural hazard management and Drinking Water Source Protection.

Protection of Drinking Water Sources and Application of Source Protection Plans

Appropriate safeguards must remain in place to ensure that reuse of salt-impacted soil would not adversely impact municipal drinking water sources. It is Conservation Ontario's opinion that that proposed 100m setback from existing or planned potable wells for use of salt-impacted soil at certain properties is insufficient to protect municipal drinking water sources from potential contamination. Rather, Conservation Ontario strongly recommends the proposed rules be amended such that, in addition to the proposed 100m setback, the use of salt-impacted soil should not be allowed in protection zones identified under the *Clean Water Act, 2006* where the vulnerability score is 10. It is also strongly recommended that the use of salt-impacted soil should not be allowed in Issue Contributing Areas for chloride identified under the *Clean Water Act, 2006*.

Further, the proposal to exempt specific excess soil management operations from requiring an Environmental Compliance Approval (ECA) is not supported. The current framework under the *Clean Water Act, 2006* allows for these activities to be managed through prescribed instrument policies as provided in Source Protection Plans. The proposed exemption would remove the ability for local Source Protection Plan policies to

effectively manage these activities. If approved, Conservation Ontario strongly recommends that the exemption not apply to excess soil management operations where the activities are identified as significant drinking water threats under the *Clean Water Act*.

Consideration of Natural Hazards

This proposal, the *Environmental Protection Act*, and the Rules for Soil Management and Excess Soil Quality Standards generally do not provide direction for the placement or storage of excess soil as it relates to natural hazards. This is a significant gap, as a proponent could meet requirements under the *Environmental Protection Act*, and still be undertaking works within an area regulated for natural hazards by a local CA (e.g., storage of excess soil within 30m of a water body, which may be directly in the floodplain). Such works may require written permission from the local CA for the temporary or permanent placing, dumping or removal of any material (e.g., excess soil). To assist proponents with navigating the legislative and regulatory landscape for excess soil, the Ministry is encouraged to clarify the need to avoid natural hazard areas and to promote coordination amongst applicable regulatory authorities (including CAs) to ensure effective and appropriate reuse of excess soil.

Compliance with Rules in Regulation (Enforcement and Monitoring)

Conservation Ontario appreciates the Province's objectives of clarifying regulatory requirements and exploring opportunities for greater reuse of excess soil in Ontario. However, we are concerned with the proposed shift to exempt certain excess soil management operations from requiring a waste ECA and direct proponents to follow rules in regulation instead. The ECA process involves direct Ministry review of applications, ensuring that the activity will not adversely affect the environment or human health. The shift to a rules in regulation approach would remove direct provincial oversight of these activities, which is concerning particularly in areas where municipal drinking water sources require protection from contamination

Thank you for the opportunity to provide comments on the "Proposed regulatory amendments to encourage greater reuse of excess soil" (ERO#019-7636). Additional detailed comments are provided in Attachment 1 to this letter. Please contact the undersigned should this letter require any clarification.

Sincerely,

Nicholas Fischer

Nicholas Fischer
Policy and Planning Liaison

1 Attachment: Detailed Comments
c.c: All Conservation Authority CAOs/GMs

Attachment 1:

Detailed Conservation Ontario Comments the “Proposed regulatory amendments to encourage greater reuse of excess soil” (ERO#019-7636)

| Proposed Amendments | Conservation Ontario Comments |
|---|--|
| <p>Exempt specified excess soil management operations from a waste environmental compliance approval (ECA) subject to rules</p> <p>A. Topsoil and landscaping reuse depots</p> <p>B. Aggregate reuse depots</p> <p>C. Small liquid soil depots</p> | <ul style="list-style-type: none"> • Conservation Ontario is concerned that the proposal to exempt specified excess soil management operations from the current requirement to obtain a waste Environmental Compliance Approval (ECA) would weaken provincial oversight of these activities in areas where municipal drinking water sources require protection from contamination. If the amendments proceed as proposed, these exemptions must be complemented by appropriate oversight and enforcement to ensure operators are appropriately following the rules outlined in regulation. • The current framework allows these activities to be managed through prescribed instrument policies (e.g., waste ECAs as outlined in subsection 1.0.1(1)(7) of the <i>Clean Water Act, 2006</i>) in source protection plans. The proposed exemption would take away the ability for local source protection plan policies to manage these activities through the ECA process. • Conservation Ontario recommends that the proposed exemption should not apply to excess soil management operations where the activities are identified as significant drinking water threats under the <i>Clean Water Act, 2006</i>. |
| <p>Enhanced reuse opportunities for salt-impacted soil (Section D, Part I in the Soil Rules)</p> | <ul style="list-style-type: none"> • Conservation Ontario is concerned that enhanced reuse opportunities for salt-impacted soil would not adequately protect municipal drinking water sources. Specifically, the 100m setback from existing or planned potable wells or properties expected to use groundwater wells for potable purposes is insufficient to protect municipal drinking water sources from contamination from salt-impacted soil. Under the <i>Clean Water Act, 2006</i>, well head protection zones have been identified for each well and are based on best available science and technical assessment. Studies undertaken consider the vulnerability/permeability of the soil and time of travel of water and contaminants to the well. Protection zones where activities are identified as significant drinking water threats can exceed the 100m setback. |

| Proposed Amendments | Conservation Ontario Comments |
|---------------------|--|
| | <ul style="list-style-type: none"> • In addition to maintaining the current 100m setback, Conservation Ontario recommends the following amendments to the proposed rules to provide further protection for municipal drinking water sources: <ul style="list-style-type: none"> ○ Use of salt-impacted soil should not be allowed in protection zones identified under the <i>Clean Water Act, 2006</i> where the vulnerability score is 10; and, ○ Use of salt-impacted soil should not be allowed in Issue Contributing Areas for chloride identified under the <i>Clean Water Act, 2006</i>. • While the MECP is proposing to retain rules that prohibit placement of salt-impacted soils within 100m of wells and 30m of surface water bodies (<i>note: the proposal incorrectly states that the current setback from surface water bodies is 100m</i>), as well as new prohibitions for use at agricultural properties in areas used for growing crops, there is no discussion of the impacts of natural hazards. For example, there is potential for salt-impacted soil placed in areas susceptible to flooding to transport the salt during flood events or to increase the flood risk. It is recommended that placement of salt-impacted soils in natural hazard areas be considered in the proposed amendments to protect sources of drinking water. While a restriction exists for placement of salt-impacted soil within 30m of a surface water body, Conservation Ontario notes that floodplains can extend significantly further than 30m from a water body. Proper setbacks should also be considered for sites receiving salt-impacted soil to avoid interaction with stormwater management facilities. • With appropriate safeguards in place to protect municipal sources of drinking water, Conservation Ontario acknowledges that the proposal would enhance opportunities to reuse salt-impacted soil in areas where it is deemed to have minimal impact. If the amendments proceed, Conservation Ontario recommends road projects be prioritized for the re-use of salt-impacted soil, given the elevated levels of chloride which exist in these areas due to road maintenance. • The proposed rules state that a landscape plan would need to be prepared and certified by an expert (e.g., a licensed landscape architect) to permit the use of salt- |

| Proposed Amendments | Conservation Ontario Comments |
|--|---|
| | <p>impacted soil on properties with a community, institutional, parkland or residential use. This expert would be required to identify the acceptable concentration of salt-related contaminants in these areas. Conservation Ontario is concerned that a landscape architect may not have the necessary expertise to determine acceptable chloride concentration (as opposed to, for example, a Qualified Person). Greater clarity is required as to what information an expert such as a landscape architect would base their decision-making on. It is recommended that such experts base their assessments on targets identified in relevant source protection and watershed plans, where such exist.</p> |
| <p>Enable greater soil management at Class 2 soil management sites and create greater alignment at local waste transfer facilities and depots (section 21 and 25 of the Excess Soil Regulation and associated provisions in the Soil Rules)</p> | <ul style="list-style-type: none"> As part of the proposed amendments for Class 2 soil management sites, the Ministry is proposing to allow mixing of soil from different projects areas into one stockpile so long as there is confidence that the mixed soils are of similar quality and there is no evidence of contamination. Conservation Ontario requests additional clarity on how “confidence” will be determined to allow for the mixing of soils from different areas into a single stockpile. |
| <p>Clarify the responsibility of a qualified person (QP) when dewatering or solidifying liquid soil (section 6(4) of the Excess Soil Regulation, as well as associated rules under the Soil Rules)</p> | <ul style="list-style-type: none"> Conservation Ontario requests clarification on the rationale for removing the requirement for a QP to confirm there will be no negative effect from the use of a polymer, or to ensure that the polymer and any potential break down products will not result in an adverse effect. The proposal is to instead require a QP to undertake their investigation to verify that “such information does not identify concerns that an adverse effect may result from the use of these polymers, or their breakdown products, for this purpose in soil.” This shift seems to imply the project leader or operator will make the final decision regarding the use of a polymer, rather than this decision coming from a QP. Having a QP attest to there being “no negative effects” prior to the use of a polymer is an important baseline to assist with monitoring the effects on the surrounding environment. Conservation Ontario recommends the current process be retained which required a QP to confirm that the storage and final |

| Proposed Amendments | Conservation Ontario Comments |
|--|--|
| | placement of the excess soil will not cause an adverse effect. |
| <p>Greater flexibility for storage of soil adjacent to waterbodies (storage rules in the Soil Rules document)</p> | <ul style="list-style-type: none"> Conservation Ontario is concerned with the proposal to allow soil storage within 30m of a water body for projects excavating in or near that area. Through regulations made pursuant to Section 28 of the <i>Conservation Authorities Act</i>, CAs regulate development, including the temporary or permanent placing, dumping or removal of any material, on sites located within CA regulated areas. Storage of soils in the floodplain is generally not supported by CAs due to the associated natural hazards. As a result, the changes facilitated by the proposed regulatory amendment may conflict with CA regulatory policies and may result in a contravention of an individual CAs' Section 28 regulation. While Conservation Ontario acknowledges the proposed amendments would only permit storage if mitigation measures are in place to minimize adverse effects to the water body, it is unclear what level of monitoring and Ministry-led enforcement would occur to ensure these sites appropriately employ mitigation measures. Therefore, it is recommended that soil storage occur outside of the hazard area to mitigate any adverse impacts on the waterbody, including sources of drinking water. |



November 30, 2023

Ministry of Municipal Affairs and Housing
Submitted via email: greenbeltconsultation@ontario.ca

Re: Conservation Ontario's Comments on the "Proposal to return lands to the Greenbelt - Greenbelt Statute Law Amendment Act, 2023 (ERO #019-7739) and the "New Act regarding the Duffins Rouge Agricultural Preserve easements and covenants" (ERO #019-7735)

Thank you for the opportunity to provide comments on the "Proposal to return lands to the Greenbelt - Greenbelt Statute Law Amendment Act, 2023" (ERO #019-7739) and the "New Act regarding the Duffins Rouge Agricultural Preserve easements and covenants" (ERO #019-7735).

Conservation Ontario represents the network of Ontario's 36 Conservation Authorities (CAs). These comments should not limit consideration of comments by individual Conservation Authorities throughout the review and consultation process.

Conservation Ontario supports the Province's decision to introduce legislation restoring 15 parcels of land that were redesignated or removed from the Greenbelt in late 2022. We also support maintaining lands added to the Greenbelt in 2022.

Protection of these systems and their functions is crucial to supporting a balanced and vibrant economy that meets growing housing and development pressures in Ontario, while balancing the needs to manage risks of natural hazards on development, protecting sources of drinking water, and protecting agricultural lands for local food production.

The Greenbelt provides a significant level of protection to the agricultural land base, natural heritage, and water resource systems that are required to support ecological and human health and climate impacts in Ontario. Conservation Ontario is supportive of proposed amendments to establish designated Greenbelt and Oak Ridges Moraine lands directly in legislation and increase transparency by requiring the approval of the Ontario legislature for future proposed boundary changes. It is essential that any proposed changes are transparent and include opportunities for robust public consultation.

Regarding the proposed *Duffins Rouge Agricultural Preserve Act, 2023*, Conservation Ontario supports proposed legislation to enact the *Duffins Rouge Agricultural Preserve Act, 2023* and continued protection of easements and covenants applicable to the lands covered by the *Duffins Rouge Agricultural Preserve Act, 2005*.

Conservation Authorities, as local watershed agencies, provide valuable support to implement Greenbelt Plan objectives, and help partners, Municipalities, and the Province reach their overall outcomes of the Plan (e.g., through their mandatory programs and services regarding flooding and other natural hazards, as service providers to Municipalities, and as the second largest landowner in Ontario).

Conservation Ontario and Conservation Authorities across the Province remain committed to working with the Province and municipalities to address housing supply needs and achieve specific housing targets, while protecting public health and safety and the environment. We welcome further discussion with the Province on ways to leverage CA expertise to address these ongoing needs.

Thank you for the opportunity to provide comments on the "Proposal to return lands to the Greenbelt - Greenbelt Statute Law Amendment Act, 2023" (ERO #019-7739) and the "New Act regarding the Duffins Rouge Agricultural Preserve easements and covenants" (ERO #019-7735). Please contact the undersigned should this letter require any clarification.

Sincerely,

Angela Coleman

Angela Coleman
General Manager

c.c. all CA CAOs/GMs



December 5, 2023

Dear Friends at Ken Reid Conservation Area,

Thank you so much for taking the time to support Kawartha Lakes Food Source! Without community-led food drives, fundraisers and public events and donations we would be unable to continue to provide the services we do.

Our deepest gratitude goes out to you for your donation of 239 lbs of food from Christmas at Ken Reid. We appreciate your work and dedication to helping those in need. As the weather gets colder and the days get shorter, your support is more important than ever.

When we receive donations from the community to help others, we see the best of our community. Each donation counts and lets those who are struggling know that someone thought of them. Your donation helps KLFS ensure that our member food banks have enough to serve the growing number of people in need.

The Lindsay Community Food Market, the food bank that we own and operate, has seen need rise significantly, serving an average of 550 individuals each month, which is an increase of over 25% during the same period in the previous year. Many are new to using the services of a food bank and have shared that they just can't make ends meet, even with a pay cheque. Others have shared that their money is going towards rent, and they can't afford food. All clients are very grateful for the services we provide.

As we continue to see increases in food bank use heading into the holiday season, we deeply cherish your support.

With Sincere Appreciation,

Erika Henry
Donor Stewardship Coordinator

164 Needham St., Lindsay ON, K9V 5R7 Tel: 705 324-0707

www.kawarthalakesfoodsource.ca

Charitable # 86254 5712 RR 0001

Ministry of Natural
Resources and Forestry

Ministère des Richesses
naturelles et des Forêts

Office of the Minister

Bureau du ministre

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



93-2023-1094

December 13, 2023

Mark Majchrowski
Chief Administrative Officer
Kawartha Region Conservation Authority
c/o mdolamore@kawarthaconservation.com

Dear Mark Majchrowski:

Thank you for your application on behalf of the Kawartha Region Conservation Authority (KRCA) seeking an extension of time beyond the January 1, 2024 transition date for the purposes of subsections 25 (1.3) and 27 (1.3) of the *Conservation Authorities Act* (CAA), to meet the transition requirements outlined in Ontario Regulation 687/21: Transition Plans and Agreements under the CAA (O. Reg. 687/21).

After careful consideration, I am satisfied that your application demonstrates that additional time is required to conclude a cost apportioning agreement for a program or service that will be provided beyond January 1, 2024 pursuant to subparagraph 10 (1) 2 (i) of O. Reg. 687/21. I am therefore granting the KRCA an extension until March 31, 2024 to meet its transition requirements.

If there are questions about this extension, please feel welcome to reach out to the Conservation Authorities Unit at ca.office@ontario.ca.

Sincerely,

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Conservation Authority Office (via ca.office@ontario.ca)

**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley St W
Room 6630, Whitney Block
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Tel.: 416-314-2301**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416-314-2301

December 13, 2023

TO: All Conservation Authorities**SUBJECT:** Extension of Minister's Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees

I am writing with regards to conservation authority fees for the 2024 year. As you are aware, a Minister's Direction ("Direction") was issued on December 28, 2022, directing conservation authorities not to change fees for programs and services associated with planning, development and permitting for the 2023 calendar year. I have provided a copy of this previous direction for your reference.

Pursuant to my authority under subsection 21.3 (1) of the *Conservation Authorities Act*, I am issuing a new Direction that extends the previous Direction for the upcoming year (attached to this letter as Attachment A). The Direction will be in effect from January 1, 2024 to December 31, 2024 and applies to fees for the same programs and services specified in the Direction that was in effect for 2023.

If you have any questions, please contact Jennifer Keyes, Director, Resources Planning and Development Policy Branch, at 705-761-4831 or jennifer.keyes@ontario.ca.

Sincerely,

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks

**Minister's Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this "Direction")**

WHEREAS section 21.2 of the *Conservation Authorities Act* permits a Conservation Authority to charge a fee for a program or service if the program or service is included in the Minister's list of classes of programs and services in respect of which a Conservation Authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a Conservation Authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a "**Fee Schedule**");

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a Conservation Authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources and Forestry under section 21.3, the Conservation Authorities set out under Appendix "A" of this Direction (the "**Conservation Authorities**" or each, a "**Conservation Authority**") are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a Conservation Authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a Conservation Authority, including without limitation fees for any mandatory program or service

(Category 1), municipal program or service (Category 2), or Conservation Authority recommended program or service (Category 3) related to reviewing and commenting on planning and development related proposals, applications, or land use planning policies, or for Conservation Authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to Conservation Authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all Conservation Authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the Conservation Authorities listed in Appendix "A" to this Direction when such Conservation Authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

Effective Date and Term

6. This Direction is effective from January 1, 2024 (the "**Effective Date**").

7. The term of this Direction is the period from the Effective Date to December 31, 2024 (the “**Term**”).

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources and Forestry



The Honourable Graydon Smith
Minister of Natural Resources and Forestry
December 13, 2023

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

R.R. #3
71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
Katrina Furlanetto
kfurlanetto@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
Oshawa ON L1H 3T3
Chris Darling
cdarling@cloca.com

Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

Box 416
70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

Suite 311
360 Fairview Ave West
Essex ON N8M 1Y6
Tim Byrne
tbyrne@erca.org

Ganaraska Region CA

Box 328
2216 County Road 28
Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

Box 729
400 Clyde Road
Cambridge ON N1R 5W6
Samantha Lawson
slawson@grandriver.ca

Grey Sauble CA

R.R. #4
237897 Inglis Falls Road
Owen Sound ON N4K 5N6
Tim Lanthier
t.lanthier@greysauble.on.ca

Halton Region CA

2596 Britannia Road West
Burlington ON L7P 0G3
Hassaan Basit
hbasit@hrca.on.ca

Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

R.R. #8
44015 Ferguson Line
St. Thomas ON N5P 3T3
Elizabeth VanHooren
elizabeth@kettlecreekconservation.on.ca

Lake Simcoe Region CA

Box 282
120 Bayview Parkway
Newmarket ON L3Y 3W3
Rob Baldwin
r.baldwin@lsrca.on.ca

Lakehead Region CA

Box 10427
130 Conservation Road
Thunder Bay ON P7B 6T8
Tammy Cook
tammy@lakeheadca.com

Long Point Region CA

4 Elm Street
Tillsonburg ON N4G 0C4
Judy Maxwell
jmaxwell@lprca.on.ca

Lower Thames Valley CA

100 Thames Street
Chatham ON N7L 2Y8
Mark Peacock
mark.peacock@ltvca.ca

Lower Trent Region CA

R.R. #1
714 Murray Street
Trenton ON K8V 5P4
Rhonda Bateman
rhonda.bateman@lrc.on.ca

Maitland Valley CA

Box 127
1093 Marietta Street
Wroxeter ON N0G 2X0
Phil Beard
pbeard@mvca.on.ca

Mattagami Region CA

100 Lakeshore Road
Timmins ON P4N 8R5
David Vallier
david.vallier@timmins.ca

Mississippi Valley CA

10970 Highway 7
Carleton Place ON K7C 3P1
Sally McIntyre
smcintyre@mvc.on.ca

Niagara Peninsula CA

250 Thorold Road West, 3rd Floor
Welland ON L3C 3W2
Chandra Sharma
csharma@npca.ca

Nickel District CA

199 Larch St
Suite 401
Sudbury ON P3E 5P9
Carl Jorgensen
carl.jorgensen@conservationsudbury.ca

North Bay-Mattawa CA

15 Janey Avenue
North Bay ON P1C 1N1
Chitra Gowda
chitra.gowda@nbmca.ca

Nottawasaga Valley CA

8195 Line 8
Utopia ON L0M 1T0
Doug Hevenor
dhevenor@nvca.on.ca

Otonabee Region CA

250 Milroy Drive
Peterborough ON K9H 7M9
Janette Loveys Smith
jsmith@otonabeeconservation.com

Quinte CA

R.R. #2
2061 Old Highway #2
Belleville ON K8N 4Z2
Brad McNevin
bmcnevin@quinteconservation.ca

Raisin Region CA

PO Box 429
18045 County Road 2
Cornwall ON K6H 5T2
Richard Pilon
richard.pilon@rrca.on.ca

Rideau Valley CA

Box 599
3889 Rideau Valley Dr.
Manotick ON K4M 1A5
Sommer Casgrain-Robertson
sommer.casgrain-robertson@rvca.ca

Saugeen Valley CA

R.R. #1
1078 Bruce Road #12, Box #150
Formosa ON N0G 1W0
Jennifer Stephens
j.stephens@svca.on.ca

Sault Ste. Marie Region CA

1100 Fifth Line East
Sault Ste. Marie ON P6A 6J8
Corrina Barrett
cbarrett@ssmrca.ca

South Nation River CA

38 Victoria Street
P.O. Box 29
Finch ON K0C 1K0
Carl Bickerdike
cbickerdike@nation.on.ca

St. Clair Region CA

205 Mill Pond Crescent
Strathroy ON N7G 3P9
Ken Phillips
kphillips@scrca.on.ca

Toronto and Region CA

101 Exchange Avenue
Vaughan ON L4K 5R6
John MacKenzie
john.mackenzie@trca.ca

Upper Thames River CA

1424 Clarke Road
London ON N5V 5B9
Tracey Annett
annettt@thamesriver.on.ca



Agenda Item #8.1

BOD Meeting #9/23

December 21, 2023

Page 1 of 2

To: The Chair and Members of
Kawartha Conservation Board of Directors

From: Mark Majchrowski, CAO
Kristie Virgoe, Director, Stewardship and Conservation Lands

Re: Updated Fee Schedule 2024

KEY ISSUE: To provide an updated fee schedule for Stewardship, Education, and Conservation Lands services.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the updated fee schedule for 2024 be approved.

Background

In October 2022, the Fee Policy and schedule for Kawartha Conservation was approved. In keeping with the direction from that policy, we have undertaken an annual review of the fees we charge. Aside from planning and permitting fees which are under a Minister's Order to freeze the fees, which has been extended for an additional year (through 2024), a review of our other fee schedules indicated revisions specific to our Stewardship, Education, and Conservation Areas programs were applicable. As Category 3 programs, many of the services we provide are done so on a cost recovery basis and it is imperative that we continually evaluate our offerings to ensure they meet the evolving needs of our community.

On October 26th 2023, the Board approved the proposed fee schedule changes for circulation, which included keeping the annual pass for seniors at the existing rate. The updated fees were posted on our website with an opportunity for the community to comment on the proposed changes. An alert was posted on our website so that anyone accessing the website would see the link to the updated fee schedule. To date, no comments have been received regarding the proposed changes, with the commenting period closing on December 17th, 2024.

On November 22nd we launched the 2024 seedling sale with the new prices having been added to the fee schedule as part of the fee schedule consultation. These prices were set based on the original 2023 premise of cost recovery plus an administration fee. Those new prices can now be seen in the fee schedules attached. We have also secured our pricing for the tree planting services we offer; those prices are now also included in the proposed fee schedule.

For more information, please contact Mark Majchrowski at extension 215.



Agenda Item #8.1

BOD Meeting #9/23

December 21, 2023

Page 2 of 2

Conclusion:

In conclusion, these updates to our fee schedule are essential to maintain the high standard of our Stewardship, Conservation Areas, and Educational Programs. The modifications made to our services reflect our dedication to meeting the changing needs of our community while ensuring the long-term sustainability of our organization.

If any comments are received during the remainder of the commenting period, they will be brought forward at the Board meeting for consideration.

We note that the fees for Planning and Regulation will continue to operate under Minister's orders to remain the same for the remainder of 2023 and through the 2024 calendar year, and effort will need to be placed on aligning fee schedules in this area once this order is lifted.

Attachments:

Attachment 1: Proposed Fee Schedule changes (public consultation)

Attachment 2: Proposed 2024 Fee Schedule

Acknowledgements in the preparation of this report:

Kristie Virgoe, Director, Stewardship and Conservation Lands

Melissa Creasy-Alexander, Conservation Areas Technician

Carolyn Snider, Administrative Support, Conservation Projects

Ola Pasternak, Landowner and Community Support

Colleen Cathcart, Forestry and Landowner Services

Schedule 3 - General Fees
Conservation Areas Fee Schedule

| Description | Fee Basis | Fee (Excluding Taxes) | Proposed Increase / Decrease |
|--|---------------|-----------------------|------------------------------|
| Conservation Areas – Facilities | | | |
| Ken Reid – Green Spaces <i>*Renters subject to pay for parking</i> | | | |
| Green Spaces <i>*No third-party vendors</i> | Daily | \$85.00 | \$10.00 |
| Group Camp <i>*Renters must be cleaned up and out of the Group Camp area by 11am on checkout day</i> | Per Overnight | \$150.00 | \$0.00 |
| Security Deposit <i>*Recoverable if clean-up is not required</i> | Flat Rate | \$200.00 | \$0.00 |
| Ken Reid – Field Center <i>*Renters subject to pay for parking</i> | | | |
| Field Center | Daily | \$175.00 | \$0.00 |
| Security Deposit <i>*Recoverable if clean-up is not required</i> | Flat Rate | \$200.00 | \$0.00 |
| Special Events <i>*Renters subject to pay for parking</i> <i>*Private use of parking associated with area</i> | | | Re-developed |
| Special Event (formerly referred to as Private Events) <i>*No third-party vendors</i> | Daily | \$250.00 | \$0.00 |
| Special Event <i>*One to three third-party vendors</i> | Daily | \$400.00 | New |
| Special Event <i>*Three plus third-party vendors</i> | Daily | \$550.00 | New |
| Events in Excess of 500 people <i>*Includes 8 hours of staff time</i> | Daily | \$3000.00 | New |
| Security Deposit <i>*Recoverable if clean-up is not required</i> | Flat Rate | \$200.00 | \$0.00 |
| Ken Reid – Outdoor Classroom <i>*Renter subject to pay for parking</i> | | | |
| Outdoor Classroom | Daily | \$80.00 | Re-developed |
| Parking Fees | | | |
| Daily | Per Vehicle | \$3.54 | \$0.00 |
| Annual Pass | Per Permit | \$85.00 | \$10.00 |
| Annual Pass – Seniors | Per Permit | \$60.00 | \$0.00 |
| Filming Fees <i>*Security deposit may be required</i> | | | |
| Set up/take down activities | Per Day | \$1,000 - \$1,500 | \$0.00 |
| Feature Film Filming Days | Per Day | \$2,500 - \$3,000 | \$0.00 |
| Other | | | |
| Vendor and Concession Permit | Per Day | \$75.00 | New |
| Agricultural Field Rentals | Per Acre | Negotiated agreement | \$0.00 |

**Discounted rates on Facility Rentals may be negotiated with local schools, charitable organizations, not-for-profit organizations, and partner organizations on an individual basis.*

Schedule 4 - Stewardship Fee Schedule

| Description | Unit | 2023 Fee (Excluding Taxes) | 2024 Fee (Excluding Taxes) | Proposed Increase/Decrease |
|---|--|-------------------------------|----------------------------------|-------------------------------|
| Stewardship Services | | | | |
| Tree Seedlings and Shrubs | Approach: Full cost recovery based on market costs with an integrated administration fee of 15% (<i>prices posted in the fall prior to sale year</i>) +hst | | | |
| Conifers | Per Bundle | \$33.29 | \$39.50 | \$6.21 |
| Deciduous | Per Bundle | \$44.51 | \$54.50 | \$9.99 |
| Shrubs | Per Bundle | \$46.23 – \$82.80 | \$46.50-\$63.50 | \$0.27 - (\$19.30) |
| Specialty | Per Bundle | \$63.83 | \$77.50-85.50 | \$13.67 – \$21.67 |
| Note: Price ranges for shrubs and specialty species are reflective of the type of species selected, which varies The number of specialty species offered has increased from previous offerings | | | | |
| Tree Planting Services | Approach: Full cost recovery based on market costs with an integrated administration fee of 15% and a \$75 handling fee +hst. | | | |
| Hand Planting | Per Tree | \$2.55 - \$3.13 | \$2.71 - \$3.41 | \$0.16 - \$0.28 |
| Machine Planting | Per Tree | \$2.21 - \$2.79 | \$2.71 - \$3.41 | \$0.58 - \$1.20 |
| Site Preparation (Mowing) | Per Acre | N/A | \$280 | New |
| Site Preparation (Competition Management) | Per Acre | N/A | \$215 | New |
| Tractor Float | Per Site | \$500 | \$300 | (\$200) |
| Post Planting Tending | Per Tree | \$0.35 | \$0.44 | \$0.09 |
| Native Plants | Approach: Full cost recovery based on market costs with an integrated administration fee of 15% (<i>prices posted in the spring of the sale year</i>) +hst | | | |
| Pollinator Kit | Per Bundle | \$82.00 | TBD | TBD |
| Understory Kit | Per Bundle | \$122.00 | TBD | TBD |
| Shoreline Kit | Per Bundle | \$54.00 | TBD | TBD |
| Rain Garden Kit | Per Bundle | \$321.00 | TBD | TBD |
| Spring Bloomer Kit | Per Bundle | \$86.00 | TBD | TBD |

Schedule 5 - Education Fee Schedule

| Education Programming | | | |
|--|-------------|--|------------------------------|
| Delivered at Ken Reid Conservation Area or in class where appropriate (One Hour Programs) | | | |
| <i>*Parking for one bus is included in the fee. Additional parking is \$4/vehicle.</i> | | | |
| <i>*Each program requires one teacher and two volunteers per class to be present to assist staff with students</i> | | | |
| Description | Unit | Fee (Excluding Taxes) | Proposed Increase / Decrease |
| Forest Senses | Per class | \$300.00 | Re-developed |
| Micro-Macro Hike | Per class | \$300.00 | Re-developed |
| Pond Dipping/Water Bugs | Per class | \$300.00 | Re-developed |
| The Changing Seasons Game and Scavenger Hunt | Per class | \$300.00 | Re-developed |
| Wonderful Wetlands | Per class | \$300.00 | Re-developed |
| Pollinator Gardens | Per class | \$300.00 | Re-developed |
| Water Cycle | Per class | \$300.00 | Re-developed |
| Delivered at Ken Reid Conservation Area or in class where appropriate (Two Hour Programs) | | | |
| <i>*Parking for one bus is included in the fee. Additional parking is \$4/vehicle.</i> | | | |
| <i>*Each program below requires one teacher and three volunteers per class to be present to assist staff with students</i> | | | |
| Description | Unit | Fee (Excluding Taxes) | Proposed Increase / Decrease |
| Soil Recipe | Per class | \$400.00 | Re-developed |
| Habitats and Survival | Per class | \$400.00 | Re-developed |
| Rocks and Minerals | Per class | \$400.00 | Re-developed |
| Tree Friends (Tree Identification?) | Per class | \$400.00 | Re-developed |
| Orienteering | Per class | \$400.00 | Re-developed |
| Environmental Sculpting | Per class | \$400.00 | Re-developed |
| Animal Tracks and Signs | Per class | \$400.00 | Re-developed |
| Snowshoeing | Per class | \$400.00 | Re-developed |
| Water Quality and Biomonitoring | Per class | \$400.00 | Re-developed |
| <i>Please note, not all programs can be easily delivered in a classroom setting, contact staff for details.</i> | | | |
| Community Programs | | | |
| Professional technical and soft training opportunities | Per Person | Target: 25% net margin | TBD |
| Community Hikes | Per Person | \$10.00 | \$0.00 |
| Forest Therapy (formerly Forest Bathing) | Per Person | \$20.00 | \$0.00 |
| Private Forest Therapy Session | Per Session | \$300.00 | New |
| Private session (Forest Therapy, Guided Hike) | Per Session | Based on Cost Recovery with Admin fee of 15% | New |

Schedule 3 - Conservation Areas Fee Schedule

| Description | Fee Basis | Fee (Excluding Taxes) |
|--|---------------|-----------------------|
| Conservation Areas – Facilities | | |
| Ken Reid – Green Spaces <i>*Renters subject to pay for parking</i> | | |
| Green Spaces <i>*No third-party vendors</i> | Daily | \$85.00 |
| Group Camp <i>*Renters must be cleaned up and out of the Group Camp area by 11am on checkout day</i> | Per Overnight | \$150.00 |
| Security Deposit <i>*Recoverable if clean-up is not required</i> | Flat Rate | \$200.00 |
| Ken Reid – Field Center <i>*Renters subject to pay for parking</i> | | |
| Field Center | Daily | \$175.00 |
| Security Deposit <i>*Recoverable if clean up is not required</i> | Flat Rate | \$200.00 |
| Special Events <i>*Renters subject to pay for parking. *Private use of parking associated with area</i> | | |
| Special Event <i>*No third-party vendors</i> | Daily | \$250.00 |
| Special Event <i>*One to three third-party vendors</i> | Daily | \$400.00 |
| Special Event <i>*Three plus third-party vendors</i> | Daily | \$550.00 |
| Events in Excess of 500 people <i>*Includes 8 hours of staff time</i> | Daily | \$3000.00 |
| Security Deposit <i>*Recoverable if clean-up is not required</i> | Flat Rate | \$200.00 |
| Ken Reid – Outdoor Classroom <i>*Renter subject to pay for parking</i> | | |
| Outdoor Classroom | Daily | \$80.00 |
| Parking Fees | | |
| Daily | Per Vehicle | \$3.54 |
| Annual Pass | Per Permit | \$85.00 |
| Annual Pass – Seniors | Per Permit | \$60.00 |
| Filming Fees <i>*Security deposit may be required</i> | | |
| Set up/take down activities | Per Day | \$1,000 - \$1,500 |
| Feature Film Filming Days | Per Day | \$2,500 - \$3,000 |
| Other | | |
| Vendor and Concession Permit | Per Day | \$75.00 |
| Agricultural Field Rentals | Per Acre | Negotiated agreement |

**Discounted rates on Facility Rentals may be negotiated with local schools, charitable organizations, not-for-profit organizations, and partner organizations on an individual basis.*

All prices are subject to HST.

Schedule 4 - Stewardship Fee Schedule

| Description | Unit | 2024 Fee (Excluding Taxes) |
|---|--|-------------------------------|
| Stewardship Services | | |
| Tree Seedlings and Shrubs | Approach: Full cost recovery based on market costs with an integrated administration fee of 15% (<i>prices posted in the fall prior to sale year</i>). | |
| Conifers | Per Bundle | \$39.50 |
| Deciduous | Per Bundle | \$54.50 |
| Shrubs | Per Bundle | \$46.50-\$63.50 |
| Specialty | Per Bundle | \$77.50-85.50 |
| Note: Price ranges for shrubs and specialty species are reflective of the type of species selected, which varies The number of specialty species offered has increased from previous offerings | | |
| Tree Planting Services | Approach: Full cost recovery based on market costs with an integrated administration fee of 15% and \$75 handling fee. | |
| Hand Planting | Per Tree | \$2.71 - \$3.41 |
| Machine Planting | Per Tree | \$2.71 - \$3.41 |
| Site preparation (Mowing) | Per Acre | \$280 |
| Site Preparation (Competition Management) | Per Acre | \$215 |
| Tractor Float | Per Site | \$300 |
| Post Planting tending | Per Tree | \$0.44 |
| Native Plants | Approach: Full cost recovery based on market costs with an integrated administration fee of 15% (<i>prices posted in the spring of the sale year</i>). | |
| Pollinator Kit | Per Bundle | TBD |
| Understory Kit | Per Bundle | TBD |
| Shoreline Kit | Per Bundle | TBD |
| Rain Garden Kit | Per Bundle | TBD |
| Spring Bloomer Kit | Per Bundle | TBD |

All pricing is subject to HST.

Schedule 5 - Education Fee Schedule

| Description | Unit | Fee (Excluding Taxes) |
|--|-------------|--|
| Education Programming | | |
| Delivered at Ken Reid Conservation Area or in Class where appropriate (One Hour Programs) | | |
| <i>*Parking for one bus is included in the fee. Additional parking is \$4/vehicle.</i> | | |
| <i>*Each program requires one teacher and two volunteers per class to be present to assist staff with students</i> | | |
| Forest Senses | Per class | \$300.00 |
| Micro-Macro Hike | Per class | \$300.00 |
| Pond Dipping/Water Bugs | Per class | \$300.00 |
| The Changing Seasons Game and Scavenger Hunt | Per class | \$300.00 |
| Wonderful Wetlands | Per class | \$300.00 |
| Pollinator Gardens | Per class | \$300.00 |
| Water Cycle | Per class | \$300.00 |
| Delivered at Ken Reid Conservation Area or in Class where appropriate (Two Hour Programs) | | |
| <i>*Parking for one bus is included in the fee. Additional parking is \$4/vehicle.</i> | | |
| <i>*Each program below requires one teacher and three volunteers per class to be present to assist staff with students</i> | | |
| Description | Unit | Fee (Excluding Taxes) |
| Education Programming | | |
| Soil Recipe | Per class | \$400.00 |
| Habitats and Survival | Per class | \$400.00 |
| Rocks and Minerals | Per class | \$400.00 |
| Tree Identification | Per class | \$400.00 |
| Orienteering | Per class | \$400.00 |
| Environmental Sculpting | Per class | \$400.00 |
| Animal Tracks and Signs | Per class | \$400.00 |
| Snowshoeing | Per class | \$400.00 |
| Water Quality and Biomonitoring | Per class | \$400.00 |
| <i>Please note, not all programs can be easily delivered in a classroom setting, contact staff for details.</i> | | |
| Community Programs | | |
| Professional technical and soft training opportunities | Per Person | Target: 25% net margin |
| Community Hikes | Per Person | \$10.00 |
| Forest Therapy | Per Person | \$20.00 |
| Private Forest Therapy Session | Per Session | \$300.00 |
| Private session (Forest Therapy, Guided Hike) | Per Session | Based on Cost Recovery with Admin fee of 15% |



Agenda Item #8.2

BOD Meeting #9/23

December 21, 2023

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To: The Chair and Members of
Kawartha Conservation Board of Directors

From: Mark Majchrowski, CAO

Re: *Conservation Authorities Act* – Phase 2 Transition Activities

KEY ISSUE:

Draft MOUs tied to the *Conservation Authorities Act* and supporting O. Reg. 687/21 requiring the development of agreements with municipalities for programs and services not deemed mandatory by the Province.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the staff report on Phase 2 Transition Activities related to *Conservation Authorities Act* changes be received.

The Ministry of the Environment, Conservation and Parks (MECP) released Phase 1 regulations to implement amendments to the *Conservation Authorities Act* on October 4th, 2021, which included a requirement to develop an inventory of programs and services. This inventory initiates the process for understanding the categories of services that a Conservation Authority provides and facilitates entering into agreements with participating municipalities on the costing of programs, which are to be entered into by January 1, 2024.

Phase 2 regulations outlining budget requirements were released on April 20, 2022, which are tied to the Phase 1 regulation requirements for the accounting of agreements with municipalities.

Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services under Section 21.1.2 of the Act requires each conservation authority to develop agreements with its municipalities for programs and services which are Category 2 or Category 3 programs.

Memorandum of Understanding (MOUs)

The draft MOU which was brought forward and approved by the Board on May 25th with a few amendments, has been circulated to all participating municipalities. Complete draft agreements were approved at the October 26, 2023 Board meeting and these agreements were circulated to our municipalities.

We have a fully executed agreement with Trent Lakes and will soon have fully executed agreements with Cavan Monaghan and the City of Kawartha Lakes as signatures are obtained.

For more information, please contact Mark Majchrowski at extension 215.



Agenda Item #8.2

BOD Meeting #9/23

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The Region of Durham has provided an updated agreement for our review and plan on bringing the MOU forward to their January 17th Council meeting where they will approve the MOUs for conservation authorities in their municipality. There are slight additions or clarifications provided for based on their review in addition to a few noteworthy items:

- Inclusion of Region-specific budget policy, procurement and procedures.
- Special projects which are not a part of the mandatory/levy programs to be funded by the authority until project completion, or other such terms as agreed to.
- Inclusion of a deferred revenue report by July 1st and joint review of opportunities to reallocate funding to priority program and service areas.
- Dispute resolution – simplified dispute resolution identified, which includes negotiation in good faith; any dispute not resolved shall be referred to the senior management of the parties, and from there to Regional Council (and our Board).
- Removal of the listing of service agreements (Schedule 2), with provision of this listing separately to the Region
- Revision to Inventory of Programs and Services table, with specific apportionment method and budget amounts (reflecting current budget year)

A draft agreement with this municipality has not been provided at this time to allow for further negotiation on the agreement with respect to some of the noteworthy items identified above.

We have submitted a request to the Province to extend the deadline for agreements and we have received confirmation of an extension request from the Minister on December 13 (please see correspondence).

We expect that we will have fully executed agreements with 3 of 4 municipalities by December 31st and will have all agreements in place prior to the March 31st deadline as requested and approved in the extension request.