



Kawartha-Haliburton Source Protection Authority Meeting #1/2024

Thursday, March 28, 2024, 2:00 p.m.

Kawartha Conservation, Boardroom

277 Kenrei Road, Lindsay, ON K9V 4R1

(Virtual access details to be provided for members unavailable to attend in-person)

Agenda

We would like to acknowledge that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which we are located.

Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that our watershed forms a part of the treaty and traditional territory of the south-eastern Anishinaabeg.

It is on these ancestral and treaty lands that we live and work. To honour this legacy, we commit to being stewards of the natural environment and undertake to have a relationship of respect with our Treaty partners.

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Agenda Item #3

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To: The Chair and Members of Kawartha-Haliburton Source Protection
Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer

Re: Approval of Minutes

KEY ISSUE:

To approve the minutes of Meeting #2/2023 (April 20, 2023).

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the minutes of Meeting #2/2023 be adopted as circulated.

Minutes are attached for your review and approval.



Kawartha-Haliburton Source Protection Authority Minutes of Meeting SPA #2/23

Meeting #2/23 was held on Thursday, April 20, 2023, in person at the Kawartha Conservation Administration Centre. Chair Rock called the meeting to order at 1:04 p.m.

Present: Robert Rock, Chair
Pat Warren, Vice-Chair
Tracy Richardson, Director
Eric Smeaton, Director
Gerry Byrne, Director
Cria Pettingill, Director
Peter Franzen, Director
Harold Wright, Director
Pam Sayne, Director

Regrets: Lloyd Rang, Director
Walt McKechnie, Director
Cam McKenzie, Director
Jeff Forbes, Director, Mississaugas of Scugog Island First Nations

Vacant: Director, Algonquin Highlands

Staff: Mark Majchrowski, CAO
Jonathan Lucas, Acting Director, Corporate Services
Kristie Virgoe, Director, Stewardship and Conservation Lands
Nancy Aspden, Acting Manager, Integrated Watershed Management
Melanie Dolamore, Corporate Services Assistant
John Chambers, Marketing and Communications Specialist
Jenna Stephens, RMO/Source Protection Technician

Guests: None

FIRST NATIONS ACKNOWLEDGEMENT

The Chair began meeting #2/23 with a First Nations Acknowledgement and moment of contemplation:

We would like to acknowledge that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which we are located.

Today, this area is home to many indigenous peoples from across Turtle Island. We acknowledge that our watershed forms a part of the treaty and traditional territory of the south-eastern Anishinaabeg.

It is on these ancestral and treaty lands that we live and work. To honour this legacy, we commit to being stewards of the natural environment and undertake to have a relationship of respect with our Treaty partners.

#1 - Adoption of Agenda

RESOLUTION #9/23

MOVED BY: PAT WARREN

SECONDED BY: GERRY BYRNE

RESOLVED, THAT, the agenda for Meeting #2/2023 be adopted.

CARRIED

#2 - Declaration of Pecuniary Interest

None.

#3 - Approval of Minutes

RESOLUTION #10/23

MOVED BY: TRACY RICHARDSON

SECONDED BY: CRIA PETTINGILL

RESOLVED, THAT, the minutes of Meeting #1/2023, held March 23, 2023, be approved.

CARRIED

#4 - Business Arising from the Minutes

None.

#5 - Update on Trent Source Protection Committee Activities

RESOLUTION #11/23

MOVED BY: HAROLD WRIGHT

SECONDED BY: CRIA PETTINGILL

RESOLVED, THAT, the update on recent Source Protection Committee activities be received.

CARRIED

Ms. Stephens provided an overview of the new activities of the Source Protection Committee and clarified details on the National Oil to Heat Pump Affordability Program.

#6 – Annual Progress Report

RESOLUTION #12/23

MOVED BY: PAT WARREN
SECONDED BY: TRACY RICHARDSON

RESOLVED, THAT, the Trent Source Protection Plan Annual Progress Report be endorsed, **AND**, **THAT**, the Trent Source Protection Plan Annual Progress Report be submitted to the Lower Trent Source Protection Authority (lead) for delivery to the Ministry of Environment, Conservation and Parks (MECP) as required by Section 46 of the *Clean Water Act* and Section 52 of *Ontario Regulation 287/07*.

CARRIED

#7 – Clean Water Act, Section 36 Amendment Package

RESOLUTION #13/23

MOVED BY: PETER FRANZEN
SECONDED BY: GERRY BYRNE

RESOLVED, THAT, the update on the development of the Section 36 Amendment Package for the review and update of the Assessment Report and Source Protection Plan be received.

CARRIED

#8 – Source Protection Committee Member

RESOLUTION #14/23

MOVED BY: PAT WARREN
SECONDED BY: CRIA PETTINGILL

RESOLVED, THAT, Paul Pentikainen, Supervisor, Policy Planning at the City of Kawartha Lakes be endorsed as the municipal representative on the Trent Conservation Coalition Source Protection Committee, **AND**

THAT, this endorsement be active upon receipt of all formal council resolutions from each of the member municipalities within the Kawartha-Haliburton Source Protection Area, **AND**

THAT, upon active endorsement, that the municipal representative for the Kawartha-Haliburton Source Protection Area be forwarded to the Lower Trent Source Protection Authority as the lead Source Protection Authority for official appointment to the Source Protection Committee.

CARRIED

#9 - Correspondence

RESOLUTION #15/23

MOVED BY: TRACY RICHARDSON
SECONDED BY: HAROLD WRIGHT

RESOLVED, THAT, the correspondence be received.

CARRIED

#10 - New Business

None.

#11 - Next Meeting

The next meeting of the Kawartha-Haliburton Source Protection Authority is to be determined by call of the Chair.

#12 - Adjournment

There being no further business, the meeting adjourned at 1:20 p.m.

RESOLUTION #16/23

MOVED BY: CRIA PETTINGILL
SECONDED BY: PAT WARREN

RESOLVED, THAT, the Kawartha-Haliburton Source Protection Authority meeting #2/23 be adjourned.

CARRIED

Robert Rock
Chair

Mark Majchrowski
CAO

To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Update on Trent Conservation Coalition Source Protection Committee Activities

KEY ISSUE:

To provide an update on recent Source Protection Committee activities.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the update on Source Protection Committee activities be received.

Since our last Source Protection Authority (SPA) meeting held on April 20th, 2023, the Source Protection Committee (SPC) met on June 26th, and November 1, 2023. This report summarizes the key topics discussed and outcomes of those meetings. The meeting summaries produced for the SPC meetings are attached for information.

Chair's Reports

Chair Jim Hunt provided reports to the Committee on the one-on-one meeting that was held with MECP Source Protection Programs Branch Director, Kirsten Service, discussing the source protection program moving forward. He also updated the Committee on a letter which was sent to the new Minister of the Environment, Conservation and Parks, Andrea Khanjin, by the Chair of the Quinte Source Protection Committee expressing concern for the lack of rural source water protection legislation in place. Mary Wooding, MECP Liaison Officer, shared that the MECP intends to maintain open dialogues with Source Protection Regions and Chair.

Best Management Practices for Other Systems

The Committee was provided an update on best practices to protect source water for landowners, including work that has been done and future projects including a webinar program. The Committee was pleased with the education and outreach value of the program.

Pre-Consultation on Source Protection Plan Amendments

The Committee reviewed all the comments received during pre-consultation phase of the Section 36 Amendment Process, which lasted from May 1 to May 30, 2023. Comments were received from groups including Transport Canada, OMAFRA, Risk Management Officials, Trans Northern Pipeline Inc., and the Source Protection Authority Municipal Working Groups. All comments were received for information by the Committee, with some resulting in minor

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edits to policy wording and a few resulting in major changes to the policy wording.

Public Consultation Source Protection Plan Amendments

The Project Manager summarized the public consultation process, which ran from September 10 to October 10, 2023. Notices of the public consultation were posted in four newspapers, as well as social media and the local conservation authority websites. Direct mailouts were sent to all impacted landowners, and hard copies of the notices were available at local conservation and municipal offices. Comments were received for both the Trent and Ganaraska Assessment Reports and Source Protection Plans and upon review, minor edits were made to the policy text.

Next Steps

The approvals process for Section 36 Amendment was summarized for the Committee. The amendment package went through review for AODA compliance prior to its formal submission to the Ministry of the Environment, Conservation, and Parks on December 20, 2023. At the time of writing this report, the Ministry has not approved the amendment, and the timing of their approval is unknown.

Following an anticipated approval of the amendments, implementation would involve expansion of education and outreach efforts, working with municipalities in the adaptation of new policy and technical rule updates, improving the annual reporting process, and improving internal documents on the processes for transport pathways and Risk Management Official protocols/methods.

The Project Manager suggested that it would be beneficial to invite guests to future Committee meetings, including indigenous representatives, pipeline companies, agricultural experts, emergency responders, road salt experts, fuel experts, water treatment experts, and septic inspectors. Staff turnover across municipalities and conservation authorities across the region highlighted the need for succession planning for both staff and committee members as a priority, along with the retaining existing recruitment and improving training processes.

Round Table Updates

Committee members were invited to speak on any items they felt the Committee would be interested in hearing about. Crowe Valley Source Protection Area municipal representative, George Offshack, expressed an interest in increasing municipal engagement within the program, specifically due to many municipalities within the Region experiencing high rates of staff turnover in recent years. He also wanted to make the Committee aware of an individual in the region donating roughly 21,000 acres to the Nature Conservancy of Canada. The Environmental Non-Government Representative, Phillip Niblett, provided an overview of the Baxter Creek Watershed Alliance meeting he attended. He noted a primary concern was on non-municipal drinking water sources, adding that the Chief of Alderville First Nation spoke, as well as students from local colleges and universities, on water studies being completed.

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The Waterfront Landowners Representative on the Committee, Terry Rees, spoke about some early discussions he has been having with MECP and the Federation of Ontario Cottagers Association regarding a rural source protection plan. He also provided a summary of a Road Salt Seminar he attended, which included contractors, researchers, consultants, conservation authority, and municipal staff. Discussions involved lake studies, issues regarding liability, certification, and training.

Leads Reports

At each Committee meeting, the Leads of each Source Protection Area gave an update on the status of program implementation within their area. These reports help to identify challenges or areas in which the Committee may support the Leads. These updates included details of the status of all remaining Risk Management Plans, current issues or challenges, status updates on any Section 34 amendments, positive progress or news, and the successes or challenges of the current education and outreach efforts. These updates were received for information.

SOURCE PROTECTION COMMITTEE (SPC) MEETING SUMMARY

JUNE 26, 2023 – ASPHODEL-NORWOOD COMMUNITY CENTRE

CHAIRS REPORT

- J. Hunt noted there was a one-on-one meeting with Ministry of the Environment, Conservation and Parks (MECP) Source Protection Branch Director, Kirsten Service discussing the source protection program moving forward. M. Wooding shared MECP intentions to maintain open dialogues with Source Protection Regions and Chairs.

LEADS REPORT

- Each Source Protection Authority (SPA) Lead Staff member provided a verbal report on the status of their local source protection implementation, including:
 - a. Training of new municipal staff regarding the source protection program;
 - b. Update on municipal working groups and their comments on the proposed s.36 Amendments;
 - c. Update on risk management plans and RMO progress;
 - d. Current issues or challenges;
 - e. Positive progress news;
 - f. Update on education and outreach efforts.

PRE-CONSULTATION COMMENTS AND RECOMMENDATIONS FOR THE SECTION 36 AMENDMENTS

- K. Taylor provided an overview of the comments received during the pre-consultation phase of the S.36 Amendment. This phase includes comments from implementers of the Source Protection Plan, including: Transport Canada, OMAFRA, Risk Management Officials, Trans Northern Pipeline Inc., and the Source Protection Authority Municipal Working Groups.
- K. Taylor brought forward a number of motions, including comments received as information with no changes to the Source Protection Plan, and a number of minor and significant changes proposed to the Plan.
- OMAFRA provided three comments, regarding policies A-2 and A-3, A-4, and N-1.
- The RMO from Marmora, and Source Protection Program Manager from Quinte Conservation, Amy Dickens, provided general comments and a suggestion for policy O-1(3) regarding snow dumps.
- Trans Northern Pipeline Inc. (TNPI) provided comments on policies G-6(6) (Signage), HP-2 (water crossings), HP-5 (location of equipment near watercourses), HP-6 (conservation authorities), HP-8 (requests for information on integrity inspections and maintenance) and HP-9 (moderate and low-threat policy).
- P. Niblett inquired for further information on the “current industry best practices” suggested to include in policy HP-5. K. Taylor suggested that TNPI would be willing to attend

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a future meeting to provide more information regarding this, and that this information is available online.

- K. Taylor reviewed the comments received from Risk Management Officials Terri Cox (Otonabee-Peterborough SPA), Jenna Stephens (Kawartha-Haliburton SPA) and Marcus Rice (Lower Trent SPA) regarding the proposed amendments on Policies F-2(2) - Fuel, O-1(3) – Snow Storage, O-2 – Snow Storage, O-3 – Snow Storage, A-4 – Agriculture (including pesticide exemption), D-1, D-2, D-3 - DNAPLs, and R-1(1) – Road Salt.
- K. Taylor provided an overview of the comments received from the Kawartha-Haliburton Municipal Working Group on policies S-6 – Sewage Systems, A-2 and A-3 – Agriculture (including pesticide permits, the impact on future land-owners, and the impact on non-agricultural land), R-1(3) and R-1(4) and R-1(5) – Road Salt.

NEXT STEPS

- K. Taylor provided an overview of the next steps involved in the S.36 Amendment, including making necessary changes to the policies based off pre-consultation comments, and Source Protection Committee approve moving forward to the Public Consultation Stage.

INCREASING MUNICIPAL ENGAGEMENT – GEORGE OFFSHACK

- G. Offshack inquired about increasing municipal engagement in areas with a lot of municipal staff turnover, small municipalities and low turnout and engagement in municipal working groups such as in Crowe Valley CA. Staff discussed the potential merging of Crowe Valley's municipal working groups with Lower Trent's in the future.

BEST PRACTICES FOR OTHER SYSTEMS

- T. Bos provided a report on the Best Practices Program to the committee, including work that has been done and future projects including a webinar program.
- F. Langmaid suggested incorporating "Drinking" into the title (Drinking Water Wise, etc.).

ROUNDTABLE

- G. Offshack noted an individual in the region donating roughly 21,000 acres to the Nature Conservancy of Canada.
- P. Niblett inquired about an orientation session for new SPC members and any materials needing to be signed. K. Taylor noted staff will be in touch regarding setting up a meeting shortly, and those documents will be passed along.

NEXT MEETING

- K. Taylor noted there is no set date as of now, but likely after the 35-day Public Consultation period in late October.

SOURCE PROTECTION COMMITTEE (SPC) MEETING SUMMARY

NOVEMBER 2, 2023 – ASPHODEL-NORWOOD COMMUNITY CENTRE

CHAIRS REPORT

- J. Hunt noted there hasn't been a chairs meeting since the last SPC meeting, however talked about a letter sent from Max Christie, Chair of the Quinte Source Protection Committee, to the new Minister of the Environment, Conservation and Parks, Andrea Khanjin, expressing concern for the lack of rural source water protection legislation in place.

LEADS REPORT

- Each Source Protection Authority (SPA) Lead Staff member provided a verbal report on the status of their local source protection implementation, including:
 - Update on public consultation efforts on the proposed s.36 Amendments, including targeted social media posting, newspaper ads, and mail-outs;
 - Update on municipal working groups;
 - Update on risk management plans and RMO progress, managing new threats;
 - Current issues or challenges;
 - Positive progress news, such as Otonabee Conservation updating their webpage;
 - Progress on updating municipalities on the upcoming Annual Reporting process;
 - Update on education and outreach efforts, events.

PUBLIC CONSULTATION REVIEW, COMMENTS AND RECOMMENDATIONS FOR THE SECTION 36 AMENDMENTS

- K. Taylor provided an overview of the comments received during the pre-consultation phase of the S.36 Amendment. This phase includes comments from implementers of the Source Protection Plan, including: Transport Canada, OMAFRA, Risk Management Officials, Trans
REVIEW:
- K. Taylor provided a Summary of the public consultation phase of the S.36 Amendment. Noting the 35-day period has completed, and that notices were placed in four newspapers, as well as social media posting, and a question and comment form setup online where the revised documents and proposed changes were viewable. Hard copies of the documents were also available at Conservation Authority offices. K. Taylor provided an overview of some of the questions and comments received over phone calls, and the questions and comments submitted through the online question form.
- **PUBLIC COMMENTS RECEIVED:**
- K. Taylor provided an overview of the public comments received through the official submission form. This included a general comments unrelated to specific policy changes, such as expropriating green space and farmland for development, a comment regarding where to find a map showing private well locations and records, and a comment regarding the lack of hazardous waste disposal locations in some communities.
- **IMPLEMENTERS COMMENTS RECEIVED:**

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- K. Taylor noted one comment was received from Trans North Pipelines (TNPI), indicating that they had no further comment since their previous comments were dealt with by the committee. They also thanked the committee for the opportunity to review.
- P. Niblett noted his concerns regarding the lack of information provided on the best management practices from Trans Northern Pipelines, suggesting the wording is vague and insufficient. K. Taylor suggested the committee could reach out to TNPI to speak at a future meeting, as they have done in the past.

GENERAL COMMENTS:

- K. Taylor addressed comments that were received from the Ministry of the Environment, Conservation and Parks on the Source Protection Plans and Assessment Reports, including:
 - Updating all tables to ensure references to the Table of Drinking Water Threats (i.e., 2013/2017) be updated to reference the Technical Rules (2021), and to ensure the year of the Technical Rules is referenced throughout.
 - K. Taylor noted staff did use the 2021 Technical Rules to revise the Table of Drinking Water Threats in the Assessment Report.
 - K. Taylor noted most of the technical work was done using the 2013, however some updates were done using the 2021 rules, and these will be referenced in the documents.

TRENT ASSESSMENT REPORT:

- Ensuring Sections 4.4.3, 5.4.3, and 6.3.2 in the Assessment Report list the six occurrences per Technical Rule 126 where contaminated sites may be identified as Conditions. And removing reference to a WHPA-F in the footnote of Table 8-2.
 - K. Taylor noted these minor errors were corrected.
- Recheck the enumeration of the road salt application risks for the Kinmount drinking water system, where the impervious surface areas vary between 6-8% in IPZ-1 with a vulnerability score of 10.
 - K. Taylor noted two Road Salt Application threats will be added for Kinmount because there are two County Roads that are now significant threats under the new rules and the new impervious percentage calculation.

GANARASKA ASSESSMENT REPORT:

- Removing all references to the old provincial tables of circumstances.
- Providing details supporting the proposed extension to the IPZ-2 of the Cobourg drinking water system. K. Taylor noted Ganaraska staff has provided support in completing this, including more detailed text explaining the rationale and method for expanding the IPZ-2 to be added to the document.

COMMENTS ON THE UPDATED SOURCE PROTECTION PLANS

- Revising the wording of Policy G-6(6) regarding pipeline signage for clarity, from “visibly noticeable” to “visible.”

- K. Taylor explained that the MECP would like the waste disposal prescribed drinking water threat activity to be first on the list of activities in the updated Policy G-7(2).
- K. Taylor addressed comments received from MECP regarding policy G-8(1) concerning risk management plan timelines, as a follow-up to comments received during Early Engagement. After further review it was determined to re-add the wording “within 2 years of the effective date of the plan or plan amendment” to the Policy G-8(1) text.
- K. Taylor provided an overview of minor wording corrections noted by MECP to the Trent and Ganaraska Source Protection Plans, for clarity, to be completed by Ganaraska and regional staff. These changes did not alter the intent of any policies.
- K. Taylor reviewed the comments received from Meredith Carter and Terri Cox (Otonabee Conservation), concerning removing “and future” from policy G-1(4), adding “complete” to “application” in the Policy G-1(2), and amending Policy F-1 and F-2 to only prohibit the future handling and storage in IPZ-1 and require Risk Management Plans for future fuel threats in IPZ-2. All proposed amendments were approved.

ADDITIONAL COMMENT

- K. Taylor noted he met with Jennifer McKay and Erin Harkin recently concerning the minimum requirement for prescribed instrument policies, with a concern over a lack of information provided on these in the Ministry’s annual reporting. The ministry suggested removing the minimum requirement. K. Taylor had suggested that the Prescribed Instrument must include as a minimum, what vulnerable area the managed activity is in and what emergency measures are in place related to protecting the drinking water source.
- J. McKay noted more written comments have been provided, sent out the morning of the SPC meeting to K. Taylor. The latest memo provides additional clarity regarding these prescribed instruments. M. Wooding noted existing environmental compliance approvals have all been addressed, and it is not feasible to go back and revise those. K. Taylor suggested that all future approvals meet that minimum standard, and the annual reporting describe where these are taking place specifically.
- K. Taylor recommended we leave the wording as is, with the understanding that the Ministry make efforts to improve the level of information regarding this shared during annual reporting. K. Taylor is to distribute the updated memo to the committee.

NEXT STEPS

- K. Taylor provided an overview of the next steps involved in the S.36 Amendment, including final submission to the Ministry of the Environment, Conservation and Parks.

WHAT HAPPENS AFTER THE SECTION 36 AMENDMENTS

- K. Taylor provided a summary of the possible tasks for the staff and committee members following the completion of the S.36 amendment. This includes: expanding education and outreach efforts and including committee members in this; working with municipalities on adapting to the new policy and technical rules updates; improving the annual reporting process; and improving internal documents on the processes for transport pathways and RMO protocols and methods.

- K. Taylor also recommended inviting guests to SPC meetings, such as indigenous representatives, pipeline companies, agricultural experts, emergency responders, road salt experts, fuel experts, water treatment experts, septic inspectors.
- Other activities included field trips to municipal drinking water systems, water treatment plants etc.
- K. Taylor noted the need for further turnover and succession planning for both staff and committee members, noting a recruitment and orientation process is in place but could be improved.

BEST PRACTICES FOR OTHER SYSTEMS

- T. Bos provided a report on the Best Practices Program to the committee, including a summary of the webinar series to date, and future plans.

ROUNDTABLE

- P. Niblett provided an overview of the Baxter Creek Watershed Alliance meeting he attended. He noted a primary concern was on non-municipal drinking water sources. Adding that the Chief of Alderville First Nation spoke, as well as students from local colleges and universities on water studies being completed.
- T. Rees spoke to the beginnings of discussions with MECP and the Federation of Ontario Cottagers Association regarding a rural source protection plan. T. Rees also provided a summary of a Road salt Seminar he attended, including contractors, researchers, consultants, and conservation authority and municipal staff. Discussions involved lake studies, and issues regarding liability, certification and training.

NEXT MEETING

- K. Taylor noted there is no set date as of now.



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To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Annual Progress Report

KEY ISSUE:

To provide the draft Annual Progress Report for submission of comments to the Source Protection Committee.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the Kawartha-Haliburton Source Protection Authority approve the grade of "P: Progressing Well/On Target" for the status of implementation within the watershed; AND,

THAT, the draft Kawartha-Haliburton Source Protection Authority annual progress report be endorsed and forwarded to the Source Protection Committee for comment in accordance with O. Reg. 287/07.

BACKGROUND

The *Clean Water Act* and associated general regulation 287/07 identify reporting requirements specific to the Source Protection Authority (SPA). There is a need to report to the Minister of the Ministry of the Environment, Conservation and Parks (MECP) on progress related to Source Protection Plan (SPP) implementation.

The SPP created by Source Protection Committees (SPC) also contain a number of reporting policies that must be reported to the SPA annually. This information is aggregated by staff representing the SPA from each of the implementing bodies and summarized, resulting in the content for annual progress report.

ANNUAL PROGRESS REPORT

O. Reg. 287/07 of the *Clean Water Act* outlines the requirements for the Source Protection Region (SPR) to submit an annual progress report to the MECP. This annual progress report contains implementation information for 2023, which must be submitted to the Minister of the MECP by May 1, 2024. Each SPR must submit one report per source protection plan (SPP). The region has two SPPs (Trent and Ganaraska), and as such, the Trent SPR will be submitting two reports.

The information to be contained within these reports has been dictated by the MECP in

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a detailed Supplemental Report, and a simpler “public-facing” document. The “public – facing” document has been designed to summarize the information in the supplemental document into a more digestible format for general communication purposes.

As of 2021 the Trent Conservation Coalition Source Protection Region has moved away from excel documents which have previously been used to collect annual report information from local implementing bodies and has changed to an online electronic reporting format. The online reporting format is supported by the MECP and Conservation Ontario. Two training/refresher webinars were held in early 2024 for all municipal staff who complete the annual report for their municipality.

SPA staff have compiled applicable information at a broadly summarized scale for the Kawartha-Haliburton Source Protection Area (Attachment – KHSPA Annual Progress Report).

Once this report is approved by the Kawartha-Haliburton Source Protection Authority Board of Directors (K-H SPA BOD), it is then rolled into a regional annual progress report which will be presented to the SPC for comment and endorsement on March 26, 2024. Due to tight timing on this front, the draft K-H SPA annual progress report has been incorporated into the regional annual progress report. This regional annual progress report will be submitted to the K-H SPA BOD for endorsement on April 25, 2024, which will allow the lead SPA, Lower Trent, to submit the annual progress report to the MECP by the May 1, 2024, deadline.

ANNUAL PROGRESS REPORT GRADING

The annual progress report for the K-H SPA has been completed using a public facing document template provided by the MECP. Within this document there are 5 sections which require a grade to be assigned (P: Progressing well/on target, S: Satisfactory, or L: Limited progress made) to assess implementation progress as identified below:

- Municipal Progress
- Septic Inspections
- Risk Management Plans
- Provincial Progress
- Awareness and Change in Behaviour

Possible Report Grades

- | | |
|----------|-----------------------------|
| P | Progressing well/on target, |
| S | Satisfactory |
| L | Limited progress made |

An overall implementation grade for the K-H SPA must be assigned as well, which will help to inform the regional implementation progress grade.

For more information, please contact Jenna Stephens, extension 224.



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The following ratings and summary of implementation measures proposed:

Municipal Progress:

Municipalities and approval authorities under the *Planning Act* are the implementing body for 56 policies in the Trent SPP.

All municipalities have established standard operating procedures to ensure day-to-day planning decisions conform to the SPP. Four municipalities have completed amendments to their Official Plans and Zoning By-Laws, ensuring that they conform to the SPP. The remaining municipalities have their amendments in progress and will have them finalized within the timeframe specified within the SPP. All municipalities have confirmed that updates to their Emergency Management Plans are complete, ensuring that they conform to the SPP.

A rating of **P: Progressing Well/On Target** is suggested.

Septic Inspections:

The Ontario Building Code (OBC) requires that septic system threats be subject to a mandatory inspection program within a drinking water protection zone.

Within the K-H SPA, the septic inspections are completed by the municipal building inspectors or chief building inspectors. All existing septic threats (365) were inspected in the first 5-year phase, of which 301 (83%) passed with no maintenance required, 51 (14%) passed with minor maintenance required, and 12 (3%) failed and required major work such as replacement. All septic systems are now in the second 5-year inspection phase. Of the 365 existing septic threats, 309 have been inspected to date, 20 (6.5%) of which required minor maintenance and 9 (3%) of which required major maintenance.

A rating of **P: Progressing Well/On Target** is suggested.

Risk Management Plans:

Risk Management Officials (RMOs) are the Implementing Body for 39 policies in the Trent SPP and utilize the following tools which were established under Part IV of the Act, to manage threats: Prohibition (s.57); Risk Management Plans (s.58); and Restricted Land Uses (s.59).

The total number of Risk Management Plans (RMPs) established in the Kawartha-Haliburton SPA in 2023 was 0, maintaining the total number of RMPs at 47. These 47 plans collectively manage a total of 445, or 98% of the 454 significant drinking water threats initially enumerated in the Assessment Report. The outstanding RMPs are not subject to the established deadlines due to changes in property ownership and vulnerable area mapping. Work to complete these RMPs is ongoing.

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The total number of inspections carried out by a Risk Management Official/Inspector is 6. The RMOs will now be inspecting all RMPs on the same schedule, once a year. The compliance rate with the risk management plans established is 100%. As a result of these inspections, it was found that some RMPs need to be revoked due to change in property ownership or cessation of the threat activity on the property. RMOs are working to revoke these RMPs on an ongoing basis.

RMOs within the K-H SPA issued 21 Section 59 notices in 2023 for a total of 163 Section 59 notices since the effective date (January 1, 2015) of the Trent Source Protection Plan. The processes to screen development applications are reported to be working well and some municipalities continue to fine tune their screening processes to improve efficiencies.

A rating of **P: Progressing Well/On Target** is suggested.

Provincial Progress:

Five provincial ministries reported on progress of 27 policies in our SPP. The ministries have implemented 90% of the TCC policies. The remaining 10% are reported to be in progress, however these are on items such as "Continue ongoing investigation and implementation of innovative practices and mitigative technologies..." and therefore will most likely always be marked as in progress.

The table below summarizes the progress achieved for policy implementation as reported by each ministry.

Implementing Body (Provincial Ministry)	Policy Implementation Complete (%)	Policy Implementation In Progress (%)	Policy Implementation Not in Progress (%)
Ministry of Agriculture, Food, and Rural Affairs (OMAFRA)	100	0	0
Ministry of the Environment, Conservation and Parks (MECP)	100	0	0
Ministry of Natural Resources and Forestry (MNRF)	100	0	0
Ministry of Transportation (MTO)	60	40	0
Ministry of Municipal Affairs and Housing (MMAH)	0	100	0

A rating of **P: Progressing Well/On Target** is suggested.

For more information, please contact Jenna Stephens, extension 224.



Agenda Item #6

K-H SPA Meeting #1/24

March 28, 2024

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Source Protection Awareness and Change in Behaviour:

Signage was identified as an effective tool for raising awareness of the Drinking Water Source Protection (DWSP) program and the importance of protecting sources of municipal drinking water. Prior to 2021, 60 Drinking Water Protection Zone signs have been installed in the Kawartha-Haliburton SPA; 4 on Provincial highways, and 56 on municipal and county roads.

RMOs attended in-person events such as the East Central Farm Show and the Country Living Show. As usual, the vulnerable area maps and Drinking Water Protection Zone road sign were a great draw for people walking by.

As part of the Section 36 amendment process, staff from across the Trent Source Protection Region participated in the consultation phases, including public consultation. As part of the public consultation phase, the City of Kawartha Lakes RMO sent direct mailouts to all landowners and tenants who would be impacted by the proposed changes. This was seen as the most direct and cost-effective way to ensure that the information about the amendments reached the intended audience. Very few mailouts were returned to the sender, and those that did were hand delivered to the new property owners. No comments were received through this consultation effort.

A rating of **P: Progressing Well/On Target** is suggested.

SUMMARY AND OVERALL PROGRESS GRADE

All required annual reports from implementing agencies have been received and all reporting requirements for 2023 have been met; should annual reports from individual implementing bodies be required, staff would be pleased to provide them upon request.

The grading suggested for each of the implementation categories is summarized below. As illustrated, the categories all score a grade of Progressing Well/On Target -- a similar grade for the overall grading of implementation progress is recommended.

Implementation Category	Suggested Grade	
Municipal Progress	Progressing Well/On Target	P
Septic Inspections	Progressing Well/On Target	P
Risk Management Plans	Progressing Well/On Target	P
Provincial Progress	Progressing Well/On Target	P
Awareness and Behaviour Change	Progressing Well/On Target	P
Overall	Progressing Well/On Target	P

Staff are seeking Board approval of the suggested status of P: Progressing Well/On Target for implementation of all implementation categories within the Kawartha-Haliburton Source Protection Area.

For more information, please contact Jenna Stephens, extension 224.

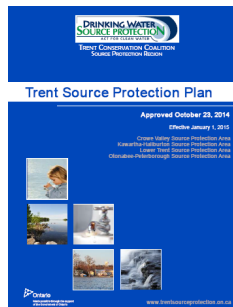
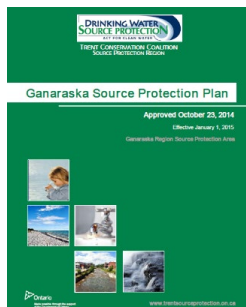
Kawartha-Haliburton Source Protection Area Annual Progress Report – May 1, 2024 *DRAFT for Approval of Grades by SPA Boards*

1. Introduction

This annual progress report outlines the progress made in implementing our source protection plan(s) for the Trent Conservation Coalition (TCC) and its five Source Protection Authorities (SPAs) as required by the *Clean Water Act* and regulations.

The five SPAs who have contributed to this annual report, and their applicable Source Protection Plan is as follows:

Source Protection Plan	Source Protection Area
Ganaraska	Ganaraska Region
Trent	Kawartha-Haliburton
	Otonabee-Peterborough
	Crowe Valley
	Lower Trent



There are approximately 210,000 residents serviced by 53 municipal residential drinking water systems.

II. A message from your local Source Protection Committee

On behalf of the Trent Conversation Coalition Source Protection Committee, it is my pleasure to introduce the 2023 Annual Progress Report on the implementation of the Trent and Ganaraska Source Protection Plans. We have now completed 9 years of implementation and it is encouraging to see our Source Protection Plan Policies being implemented across our vast region.

It is hard to believe that we are approaching the 24th anniversary of the Walkerton water tragedy. As a result of that series of tragic events, we have learned lessons and we are now and better equipped to deal with potential future perils. The Source Protection Program in Ontario is a perfect example of how we can learn from adversity and reduce the risk of history repeating itself. But we must never become complacent. This Annual Report provides a snap shot of where we are in the program and details of how the Source Protection Plans are being implemented.

As always, our main objective is to protect sources of drinking water. This concept of source water protection was identified as the first barrier in a multi-barrier approach to safer drinking water by the Walkerton Commission. Our assessment reports and Source Protection Plans are science-based and as new science emerges our staff and committee will respond with appropriate amendments.

I am pleased to announce that in December, 2023, an extensive amendment package under section 36 of the Clean Water Act, 2006, was submitted to the Ministry of the Environment, Conservation and Parks for approval. This effort was the culmination of 5 years of research and consultation to adapt to new Technical Rules and to address some policy changes. Our Source Protection Committee reviewed and approved all the amendments.

In 2023, our regional staff also continued to provide expertise to people who do not receive their water from municipal systems. Our stance has always been that everyone should have safe drinking water. We are working with other Source Protection Regions in Eastern Ontario to provide webinars that explain best practices to assist people with private drinking water systems. We hope to continue this program into the future.

Our Annual Report summarizes the achievements of the Risk Management Officials, the municipalities and the provincial ministries that are required to implement the many policies in our Source Protection Plan. Through this exercise the committee can judge the level of progress made and the effectiveness of the Source Protection Plan policies as well as identify any challenges with implementing the Plan.

Each year, as we prepare these Annual Reports, there is an opportunity to reflect on the magnitude and importance of the work we do to protect sources of municipal drinking water. I encourage you to read this report to follow our progress.

Jim Hunt, Chair of the Trent Conservation Coalition Source Protection Committee.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

III. Our Watershed

To learn more, please read our assessment report(s) and source protection plan(s).

Kawartha-Haliburton Source Protection Area

The Kawartha-Haliburton Source Protection Area is comprised of watersheds that represent the jurisdiction of Kawartha Conservation, and an additional watershed area to the North primarily within Haliburton County.

The K-H SPA covers an area of 5,406 km² and is located within the southcentral region of Ontario, fringing on the Greater Toronto Area to the south and Algonquin Park to the north. There are 11 municipalities within or partially within the Source Protection Area.

There are six existing municipal residential drinking water systems in the source protection area that obtain their water from surface water sources. These systems serve about 22,350 people and include:

- Bobcaygeon
- Fenelon Falls
- Kinmount
- Lindsay
- Norland
- Southview Estates

There are 16 existing municipal residential drinking water systems in the source protection area that obtain their water from groundwater sources. These systems serve about 15,700 people and include:

- | | |
|----------------------------------|-----------------------------|
| • Blackstock | • Mariposa Estates |
| • Canadiana Shores | • Minden |
| • Greenbank | • Omemee |
| • Janetville | • Pleasant Point |
| • Kings Bay | • Port Perry |
| • Lutterworth Pines Trailer Park | • Sonya Village Subdivision |
| • Manilla | • Victoria Place |
| • Manorview | • Woodfield |

The Mississaugas of Scugog Island First Nation is located within the Source Protection Area, and residents of the Mississaugas of Scugog Island First Nation are served by a community water system since 2021.


IV. At a Glance: Progress on Source Protection Plan Implementation

Data and information related to SPP implementation in the City of Kawartha Lakes communities of Pinewood and Birch Point subdivisions has been included in this report despite the fact that those two systems are located within the Otonabee-Peterborough SPA.

1. Source Protection Plan Policies

All of the policies (100%) that address significant drinking water threats are implemented, in progress and have been evaluated and determined to require no further action(s).

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

2. Municipal Progress: Addressing Risks on the Ground

Municipalities and Approval Authorities under the *Planning Act* are the Implementing Body for 56 policies in the Trent SPP.

<i>Compliance Date Summary</i>
5 years Official Plan + 3 years Zoning By-Law


The jurisdictions of 43 municipalities lie within the TCC SPR, however of those, 27 municipalities (22 lower tier and 5 upper tier) contain vulnerable areas where SPP policies apply. There are 19 municipalities located within or partially within the Kawartha-Haliburton SPA; 14 lower tier, 4 upper tier and 1 single tier municipalities in the Kawartha-Haliburton SPA.

All municipalities (100%) within the SPA have established standard operating procedures to ensure day-to-day planning decisions conform to the SPP. Some fine tuning of the process is required to ensure all relevant applications are flagged and transport pathway notifications occur to ensure that planning advice is provided to manage or provide options to manage potential transport pathways.

67% of the municipalities have completed amendments to Official Plans and Zoning By-Laws, ensuring that they conform to the SPP. The remaining municipalities have their amendments in progress with plans in place to complete the updated within the timeframe specified in the Trent SPP.

All of the municipalities (100%) have implemented updates to Emergency Management Plans are complete, ensuring that they conform to the SPP.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

3. Septic Inspections

While outside the scope of the *Clean Water Act*, The Ontario Building Code (OBC) requires that septic system threats be subject to a mandatory inspection program. Based on the location of individual septic systems, the responsibility to undertake these inspections may be that of the local Health Unit/department, municipality, or Conservation Authority depending on which body is empowered by the principal authority (municipalities).

<i>Compliance Date Summary</i>		Compliance dates for existing septic inspections (those constructed by the following date) are set by s. 1.10.2.4 (2)(a)(i)(A) of O. Reg. 315/10: BUILDING CODE to be five years after the date of publishing of the Assessment Report on the Environmental Bill of Rights. The EBR Registry Number is 012-2699 and was posted November 3, 2014 therefore the first compliance date for existing septic systems was November 3, 2019, and the second compliance date is November 3, 2024.
Existing	5 years from notice on EBR (first round was November 3, 2019, second round is November 3, 2024)	
Future	When the plan takes effect (January 1, 2015)	

A total of 100% (364) of existing septic threats have been inspected in accordance with OBC in the first inspection period, of which 83% passed inspection and are functioning as designed or carrying out the required pump-outs. 14% required minor maintenance such as a pump out or lid replacement, and 3% needed major work such as tank replacement. All systems are now in the second 5-year inspection period and inspections will begin following the same schedule which was used for the first round of inspections. Compliance dates for existing threats are set by the s. 1.10.2.4 (2)(a)(i)(A) of [O. Reg. 315/10: BUILDING CODE](#) to be five years after the date of publishing of the Assessment Report on the Environmental Bill of Rights, November 3, 2014.

Within the second 5-year inspection period, 309 of the now 365 septic threats have been inspected. Of the systems inspected, 20 (6.5%) needed minor maintenance such as a pump out or lid replacement, and 9 (3%) needed major work such as tank replacement. The remaining system inspections will be completed before the end of the current 5-year inspection period. Municipalities have indicated that, if necessary, the inspections will be completed through a legal order.

100% of municipalities and/or health units have standard operating procedures to ensure OBC compliance and thus ensure that future septic systems do not become significant threats.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

✓	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

4. Risk Management Plans

Risk Management Officials (RMOs) are the Implementing Body for 39 policies in the Trent SPP, and utilize the following tools which were established under Part IV of the Act, to manage threats: Prohibition (s.57); Risk Management Plans (s.58); and, Restricted Land Uses (s.59).

<i>Compliance Date Summary</i>		Existing threats have a 5-year compliance date. Future threat policies are effective when the plan takes effect. Although there are many RMP's yet to complete, RMO's have until January 1, 2023 to complete them.
Existing	5 years from plan taking effect (originally January 1, 2020, with extension January 1, 2023)	
Future	When the plan takes effect (January 1, 2015)	


The total number of Risk Management Plans (RMPs) established in the Kawartha-Haliburton SPA in 2023 was 0, maintaining the total number of RMPs at 47. These 47 plans collectively manage a total of 445, or 98% of the 454 significant drinking water threats initially enumerated in the Assessment Report. The outstanding RMPs are not subject to the established deadlines due to changes in property ownership and vulnerable area mapping. Work to complete these RMPs is ongoing.

The total number of inspections carried out by a Risk Management Official / Inspector in 2023 is 6. The RMOs will now be inspecting all RMPs on the same schedule, once a year. The compliance rate with the risk management plans established is 100%. As a result of these inspections, it was found that some RMPs need to be revoked due to change in property ownership or cessation of the threat activity on the property. RMOs are working to revoke these RMPs on an ongoing basis.

RMOs within the K-H SPA issued 21 Section 59 notices in 2023 for a total of 163 Section 59 notices since the effective date (January 1, 2015) of the Trent Source Protection Plan. The processes to screen development applications are reported to be working well and some municipalities continue to fine tune their screening processes to improve efficiencies.

The contact details for the RMOs can found on the TCC website RMO webpage (<http://trentsourceprotection.on.ca/risk-management/contact-your-risk-management-official-inspector>).

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
---	--

	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

5. Provincial Progress: Addressing Risks on the Ground

Five provincial ministries reported on progress of 27 policies in our Source Protection Plan.


<i>Compliance Date Summary</i>	
Existing	5 years from plan taking effect (January 1, 2020)
Future	When the plan takes effect (January 1, 2015)

The ministries have implemented 90% of the TCC policies. The remaining 10% are reported to be in progress, however these are on things such as “Continue ongoing investigation and implementation of innovative practices and mitigative technologies...” and therefore will most likely always be marked as in progress.

The table below summarizes the progress achieved for policy implementation as reported by each ministry:

Implementing Body	Policy Implementation Complete (%)	Policy Implementation In Progress (%)	Policy Implementation Not in Progress (%)
Ministry of Agriculture, Food, and Rural Affairs (OMAFRA)	100	0	0
Ministry of the Environment, Conservation and Parks (MECP)	100	0	0
Ministry of Natural Resources and Forestry (MNRF)	100	0	0
Ministry of Transportation (MTO)	60	40	0
Ministry of Municipal Affairs and Housing (MMAH)	0	100	0

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
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6. Source Protection Awareness and Change in Behaviour

Ten (10) policies in the Trent SPP recognize the importance of using the education and outreach tool to change behavior to better protect sources of municipal drinking water.

<i>Compliance Date Summary</i>	
Existing / Future	5 years from when plan takes effect (January 1, 2020)

Signage was identified an effective tool for raising awareness of the DWSP program and the importance of protecting sources of municipal drinking water. To date, 60 Drinking Water Protection Zone signs have been installed in the Kawartha-Haliburton SPA:

- 4 signs were installed by the Ministry of Transportation along provincial highways before 2023
- 56 signs have been installed by Municipalities on county and municipal roads before 2023
- Several municipalities have replaced existing signage with the provincially designed DWSP signs before 2023

RMOs attended various in-person events such as the East Central Farm Show and the Country Living Show. As usual, the vulnerable area maps and Drinking Water Protection Zone road sign were a great draw for people walking by.

As part of the Section 36 amendment process, staff from across the Trent Source Protection Region participated in the consultation phases, including public consultation. As part of the public consultation phase, the City of Kawartha Lakes RMO sent direct mailouts to all landowners and tenants who would be impacted by the proposed changes. This was seen as the most direct and cost-effective way to ensure that the information about the amendments reached the intended audience. Very few mailouts were returned to the sender, and those that did were hand delivered to the new property owners. No comments were received through this consultation effort. The municipality and Kawartha Conservation staff continue to share CO's education and outreach materials throughout the year.

Our progress score on achieving source protection plan objectives in this reporting period is as follows:

✓	P: Progressing well / on target: Most of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	S: Satisfactory: Some of the source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.
	L: Limited progress made: A few source protection plan policies have been implemented and/or are progressing according to the timelines in the source protection plan.

7. Source Protection Plan Policies: Summary of Delays

Prescribed Threat	Number Addressed from 2015-2020	Number Remaining	Rationale for Delay	Potential Future Actions
Risk Management Plans	47	Up to 10	Changes in ownership and changes to the vulnerable areas have resulted in delays negotiating the final RMPs in the City of Kawartha Lakes. Staff turnover has impacted the negotiation of RMPs in the Township of Minden Hills.	RMOs will be moving forward with the negotiation of all remaining RMPs once vulnerable area mapping has been updated. The Township of Minden Hills now has 4 staff trained as RMO/RMIs and they will be completing all remaining RMPs either through negotiation efforts or legal Orders under the Clean Water Act in 2024.

8. More from the Watershed

Find out more information about DWSP and what's happening in the TCC SPR at trentsourceprotection.on.ca including details on:

- The *Clean Water Act*
- The Trent Conservation Coalition Source Protection Region
- The five Trent Conservation Coalition Source Protection Areas
- Publications and resources e.g. the source protection plans and assessment reports
- Am I affected? / policy mapping tool

To learn more about the Trent Conservation Coalition Source Protection Region, visit our homepage at <http://www.trentsourceprotection.on.ca>.

To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Source Protection Committee - Kawartha-Haliburton Source Protection Area Municipal Representative

KEY ISSUE:

The municipal member from the City of Kawartha Lakes representing the Kawartha-Haliburton Source Protection Area on the Source Protection Committee has resigned, leaving a vacancy on the Committee.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the update on the Kawartha-Haliburton Source Protection Area municipal member for the Source Protection Committee be received.

In accordance with O.Reg. 288/07 under the *Clean Water Act, 2006*, the Trent Conservation Coalition Source Protection Region may be composed of up to 21 members, one third of which must be municipal representatives. As the Kawartha-Haliburton Source Protection Area contains more drinking water systems than any of the other four Source Protection Areas within the Trent Source Protection Region, it is permitted to have two municipal source protection representatives on the Source Protection Committee.

In March 2023, Municipality of Highlands East councillor, Cecil Ryall, was named as a municipal member of the Source Protection Committee representing the municipalities within the Kawartha-Haliburton Source Protection Area. In April 2023, City of Kawartha Lakes Supervisor, Policy Planning, Paul Pentikainen, was named as the second municipal member on the Committee.

In August 2023, Paul accepted an exciting out-of-country career opportunity, leading to him stepping down from his role on the Committee. Staff at the Kawartha-Haliburton Source Protection Authority have since been working with the City of Kawartha Lakes to identify a replacement member. Once a member has been identified, the process of collecting municipal council resolutions in support of this new member will begin so they can be officially appointed to the Committee.



Agenda Item #8

K-H SPA Meeting #1/2024

March 28, 2024

Page 1 of 4

To: The Chair and Members of Kawartha-Haliburton Source Protection Authority Board of Directors

From: Mark Majchrowski, Chief Administrative Officer
Jenna Stephens, Source Protection Technician

Re: Correspondence

KEY ISSUE:

To provide an update on correspondence received related to Source Protection Planning initiatives.

RECOMMENDED RESOLUTION:

RESOLVED, THAT, the correspondence be received.

The following correspondence is provided for informational purposes:

Sarah O'Connell, City of Kawartha Lakes – April 6, 2023

RE: Municipal Representative on the Trent Conservation Coalition Source Protection Committee

Kawartha Lakes Council at their meeting of March 21, 2023 adopted resolution CR2023-167 to endorse Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Sarah O'Connell, City of Kawartha Lakes – April 6, 2023

RE: Municipal Representative on the Trent Conservation Coalition Source Protection Committee

Kawartha Lakes Council at their meeting of March 21, 2023 adopted resolution CR2023-168, that Paul Pentikainen, Policy Supervisor, be nominated as the Municipal Representative on the Trent Conservation Coalition Source Protection Committee for the City of Kawartha Lakes.

For more information, please contact Mark Majchrowski, extension 215.



Agenda Item #8

K-H SPA Meeting #1/2024

March 28, 2024

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County of Haliburton – April 12, 2023

RE: Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Haliburton County Council passed a motion, R 85-2023 to acknowledge receipt of the February 8, 2023 correspondence from the Trent Conservation Coalition – Source Protection Region requesting Municipal representation on the Trent Conservation Coalition Source Protection Committee, and endorsed the Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the committee.

Township of Minden Hills – March 30, 2023

RE: Municipal Representative on the Trent Conservation Coalition Source Protection Committee

Minden Hills Council passed Resolution #2023-201 to acknowledge receipt of correspondence from the Trent Conservation Coalition – Source Protection Region requesting Municipal representation on the Trent Conservation Coalition Source Protection Committee and endorsed the Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Dawn Newhook, Township of Algonquin Highlands – April 25, 2023

RE: Support for Appointment as Kawartha-Haliburton Representative

Algonquin Highlands Council at its meeting of April 20, 2023 adopted Resolution supporting Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.

Fernando Lamanna, Township of Brock – April 26, 2023

RE: Second Nomination – Source Protection Committee

Brock Council at its meeting of April 13, 2023 adopted Resolution C-2023-092 to receive correspondence from the Trent Conservation Coalition Source Protection Committee, and endorsed the City of Kawartha Lakes nomination of Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.

For more information, please contact Mark Majchrowski, extension 215.



Agenda Item #8

K-H SPA Meeting #1/2024

March 28, 2024

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Mallory Bishop, Municipality of Dysart et al – April 27, 2023

RE: Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Dysart et al Council at its meeting of April 25, 2023 adopted Resolution #23-198 to endorse the City of Kawartha Lakes nomination of Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.

Debbie Leroux, Township of Uxbridge – April 27, 2023

RE: Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Uxbridge Council at its meeting of April 17, 2023 passed a motion to receive correspondence, and endorse the City of Kawartha Lakes nomination of Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.

Becky Jamieson, Township of Scugog – May 3, 2023

RE: Correspondence received from Kawartha Conservation regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Scugog Council at its meeting of April 24, 2023 adopted Resolution to receive correspondence, and endorse the Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Becky Jamieson, Township of Scugog – May 3, 2023

RE: Correspondence received from Kawartha Conservation regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Scugog Council at its meeting of April 24, 2023 adopted Resolution to receive correspondence, and endorse the City of Kawartha Lakes nomination of Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.



Agenda Item #8

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March 28, 2024

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Jessie Clark, Municipality of Trent Lakes – May 4, 2023

RE: Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Trent Lakes Council at its meeting of May 2, 2023 adopted Resolution #R2023-233 to receive correspondence, and endorse the City of Kawartha Lakes nomination of Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.

Robyn Rogers, Municipality of Highlands East – May 11, 2023

RE: Highlands East - Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Highlands East Council at its meeting of May 9, 2023 adopted Resolution #2023-186 to receive correspondence, and endorse the City of Kawartha Lakes nomination of Paul Pentikainen, Policy Supervisor, as the Kawartha-Haliburton Municipal Representative on the Trent Conservation Coalition Source Protection Committee.



Office of the City Clerk
PO Box 9000, 26 Francis St.
Lindsay, ON K9V 5R8
705-324-9411 Ext. 1266
clerks@kawarthalakes.ca

Sarah O'Connell, Deputy Clerk

RECEIVED

April 6, 2023

APR 21 2023

Kawartha Conservation

Mark Majchrowski
277 Kenrei Rd
Lindsay, ON K9V 4R1

Dear Members of Trent Conservation Coalition Source Protection Committee,

Re: Municipal Representation on the Trent Conservation Coalition Source Protection Committee

Your correspondence regarding the above referenced matter was on the Regular Council Agenda on March 21, 2023. For your information the following resolution was adopted by Council at that meeting.

CR2023-167

Moved By Deputy Mayor Richardson

Seconded By Councillor Yeo


That the correspondence from the Trent Conservation Coalition Source Protection Committee, **regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates**, be received; and

That Township of Highlands East Deputy Mayor Cecil Ryall be endorsed as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Carried

Please contact, Richard Holy, Director of Development Services (705-324-9411, ext.1246), if you have any questions with respect to this matter.

Yours truly,

A handwritten signature in black ink, reading "Sarah O'Connell". The script is cursive and fluid, with the first name "Sarah" being more prominent than the last name "O'Connell".

Sarah O'Connell
Deputy Clerk

cc: Richard Holy, Director of Development Services



Office of the City Clerk
PO Box 9000, 26 Francis St.
Lindsay, ON K9V 5R8
705-324-9411 Ext. 1266
clerks@kawarthalakes.ca

Sarah O'Connell, Deputy Clerk

RECEIVED

April 6, 2023

APR 21 2023

Kawartha Conservation

Mark Majchrowski
277 Kenrei Rd
Lindsay, ON K9V 4R1

Dear Members of Trent Conservation Coalition Source Protection Committee,

Re: Municipal Representation on the Trent Conservation Coalition Source Protection Committee

Your correspondence regarding the above referenced matter was on the Regular Council Agenda on March 21, 2023. For your information the following resolution was adopted by Council at that meeting.

CR2023-168

Moved By Councillor Smeaton

Seconded By Deputy Mayor Richardson

That the correspondence from the Trent Conservation Coalition Source Protection Committee, **regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Vacancy**, be received; and

That Paul Pentikainen, Policy Supervisor, be nominated as the Municipal Representative on the Trent Conservation Coalition Source Protection Committee for the City of Kawartha Lakes.

Carried

Please contact, Richard Holy, Director of Development Services (705-324-9411, ext.1246), if you have any questions with respect to this matter.

Yours truly,

A handwritten signature in black ink, reading "Sarah O'Connell". The script is cursive and fluid, with the first name "Sarah" and last name "O'Connell" clearly legible.

Sarah O'Connell
Deputy Clerk

cc: Richard Holy, Director of Development Services

14. Other Business**14.1. Meeting Calendar - April****14.2. 2023 Deputy Warden's Election**

As all members were not in attendance for the meeting, Council agreed to postpone the election to the April meeting.

14.3. Municipal Representation on the Trent Conservation Coalition Source Protection Committee - Selection of Candidates

The members reviewed the correspondence requesting municipal representation on the Committee.

Motion # R 85-2023

Moved by: Councillor Walt McKechnie

Seconded by: Councillor Dave Burton

**Be it resolved that Haliburton County Council acknowledges receipt of the February 8, 2023 correspondence from the Trent Conservation Coalition - Source Protection Region requesting Municipal representation on the Trent Conservation Coalition Source Protection Committee; and
That Haliburton County Council endorse the Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the said Committee.**

Carried

15. Closed Session**16. Report from Closed Session**

Council resumed in Open Session with nothing to report.

17. By-laws

County Council passed a number of by-laws.

17.1. Being a by-law to authorize an agreement with Drain Brothers Excavating Ltd. for the 2023 hot mix road rehabilitation projects on various sections of County Roads.**Motion # R 86-2023**

Moved by: Councillor Bob Carter

Seconded by: Councillor Murray Fearrey

Be it resolved that By-law 4160 being a By-law to authorize an agreement with Drain Brothers Excavating Ltd. for the 2023 hot mix road rehabilitation projects on various sections of County Roads be considered to be read a first, second and third time and finally passed and the seal of the Corporation be affixed.

Carried



The Corporation of the Township of Minden Hills
Resolutions
Regular Council - 30 Mar 2023

Item 11.3.

Date: March 30, 2023

Res. #2023-201

Moved by: [Signature]Seconded by: Johannessen

That Council receives correspondence from the Trent Conservation Coalition Source Protection Committee, as information;

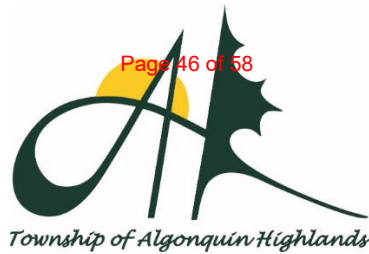
And further that the Corporation of the Township of Minden Hills endorse Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

☒ Carried ☐ Defeated ☐ Recorded Vote

Recorded Vote:

	For	Against	Absent
Mayor Bob Carter			
Deputy Mayor Lisa Schell			
Councillor Tammy McKelvey			
Councillor Ivan Ingram			
Councillor Shirley Johannessen			
Councillor Pam Sayne			
Councillor Bob Sisson			

[Signature]
 Mayor Bob Carter



April 25, 2023

via email only

Mr. Mark Majchrowski
Chief Administrative Officer
Kawartha Conservation
277 Kenrei Road
Lindsay, ON K9V 4R1
mmajchrowski@kawarthaconservation.com

Dear Mr. Majchrowski:

Re: Support for Appointment as Kawartha-Haliburton Representative

Council, at its April 20, 2023, Council Meeting supported the appointment of City of Kawartha Lakes Supervisor, Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

The following is a true copy of the resolution passed by Council at its meeting.

Moved by Councillor Sabrina Richards
Seconded by Councillor Julia Shortreed

Be It Resolved That the Council of the Township of Algonquin Highlands endorse the City of Kawartha Lakes Supervisor, Policy Planning Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Carried

If you have any questions, or require additional information please contact me.

Yours truly,

Dawn Newhook
Municipal Clerk



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
705-432-2355

April 26, 2023

Mark Majchrowski, CAO
Kawartha Conservation, Kawartha-Haliburton Source Protection Authority

Sent via email: mmajchrowski@kawarthaconservation.com
mdolamore@kawarthaconservation.com

Re: Second Nomination – Source Protection Committee

This is to acknowledge your correspondence dated April 13, 2023. Please be advised that Council adopted the following resolution at their meeting held on April 24, 2023:

C-2023-092

“BE IT RESOLVED THAT Communication Number 204/23, Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates, submitted by the Kawartha Conservation Authority be received; and

THAT The Township of Brock endorse The City of Kawartha Lakes Supervisor, Policy Planning Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.”

Should you have any questions or concerns please do not hesitate the Clerks Department.

Yours truly,

THE TOWNSHIP OF BROCK

A handwritten signature in black ink, appearing to read 'Fernando', with a long, sweeping horizontal line extending to the right.

Fernando Lamanna
Clerk/Deputy CAO

FL:dh

From: [Mallory Bishop](#)
To: [Melanie Dolamore](#)
Cc: [Mark Majchrowski](#); [REDACTED] keith.taylor@ltc.on.ca; [Robert Rock](#)
Subject: RE: Municipal Representation on the Trent Lakes Conservation Coalition Source Protection Committee - Selection of Candidates
Date: April 27, 2023 11:09:39 AM
Attachments: [04-25-23 Signed Resolutions - Trent Conservation Coalition Source Protection Committee Appointment.pdf](#)

Hello Melanie,

Please find attached the endorsement from Dysart et al Council for candidate Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Coalition Source Protection Committee.

Thank you,

Mallory Bishop

Municipal Clerk

Municipality of Dysart et al

135 Maple Avenue, P.O. Box 389

Haliburton, Ontario K0M 1S0

Email: mbishop@dysartetat.ca

Tel: (705) 457-1740 Ext. 631

Fax: (705) 457-1964

Please tell us about your Dysart experience or provide general feedback through this link:

<https://forms.dysartetat.ca/General-Feedback>

From: Melanie Dolamore <mdolamore@kawarthaconservation.com>

Sent: April 12, 2023 4:20 PM

To: Mallory Bishop <mbishop@dysartetat.ca>

Cc: Mark Majchrowski <mmajchrowski@kawarthaconservation.com>; [REDACTED]
keith.taylor@ltc.on.ca; Robert Rock <rrock@scugog.ca>

Subject: Municipal Representation on the Trent Lakes Conservation Coalition Source Protection Committee - Selection of Candidates

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Good afternoon,

Further to our letter dated December 8, 2022, the attached correspondence provides an update on the nomination process to identify candidates to fill one vacancy on the Source Protection Committee (SPC), who will represent all member municipalities from our Source Protection Area.

Kind regards,

Melanie Dolamore
Corporate Services Assistant
KAWARTHA CONSERVATION
277 Kenrei Road
Lindsay, ON K9V 4R1

Tel: 705.328.2271 ext. 216
Fax: 705.328.2286

KawarthaConservation.com

The Kawartha Conservation Administration Centre is open Monday to Friday, 8:30 a.m. to 4:30 p.m. Visitors are encouraged to schedule an appointment in advance to ensure an appropriate member of our team is available to assist you. For more information, visit us online at www.kawarthaconservation.com or call 705-328-2271.



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The Municipality of Dysart et al

Regular Council Resolution

Tuesday, April 25, 2023

Motion #23-197 *198*

Moved by: *Barry Boice*

Seconded by: *Carm Sanger*

Be it resolved that the Municipality of Dysart et al endorses the City of Kawartha Lakes Supervisor of Policy Planning, Paul Pentikainen, as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Carried ☒

Defeated ☐

Deferred ☐

Murray Fearrey
Murray Fearrey, Mayor

Tamara Wilbee
Tamara Wilbee, CAO/Deputy Clerk



The Corporation of the

**Township
of
Uxbridge**

In The Regional Municipality of Durham

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9P 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.uxbridge.ca

SENT VIA EMAIL

April 27, 2023

Kawartha-Haliburton Source Protection Agency
277 Kenrei Road
Lindsay, ON K9V 4R1
mdolamore@kawarthaconservation.com

**RE: MUNICIPAL REPRESENTATIVE ON THE TRENT CONSERVATION
COALITION SOURCE PROTECTION COMMITTEE – SELECTION OF
CANDIDATES
TOWNSHIP FILE NO. A-00 G**

Please be advised that during the regular meeting of the General Purpose and Administration Committee of April 17, 2023, the following motion was carried:

THAT correspondence from Kawartha-Haliburton Municipal Working Group regarding re Municipal Representation on the Trent Conservation Coalition Source Protection Committee - Selection of Candidates be received for information;

AND THAT Committee endorse City of Kawartha Lakes Supervisor, Policy Planning Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

I trust you will find the above to be satisfactory.

Yours truly,

Debbie Leroux
Director of Legislative Services/Clerk

DL/ljr

181 Perry Street, PO Box 780
Port Perry, ON L9L 1A7
Phone: 905-985-7346
Fax: 905-985-9917
scugog.ca

Sent Via Email to: mdolamore@kawarthaconservation.com

May 3, 2023

Mark Majchrowski
CAO, Kawartha Conservation,
Kawartha-Haliburton Source Protection Authority
250 Queen Street, PO Box 1282,
Port Perry ON, L9L 1B9

RE: Correspondence received from Kawartha Conservation regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Dear Mark Majchrowski,

Please be advised at the last regular Council meeting of the Township of Scugog held on Monday, April 24, 2023, a resolution was adopted pertaining to the above noted matter.

I wish to advise you that the resolution adopted by Council is as follows:

THAT the correspondence received from Mark Majchrowski, CAO of Kawartha Conservation, regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates, from February 28, 2023, be received; and

THAT the Council of the Township of Scugog endorse Township of Highlands East Deputy Mayor Cecil Ryall as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Should you require anything further in this regard, please do not hesitate to contact the undersigned at 905-985-7346 ext. 119, clerks@scugog.ca.

Yours Sincerely,



Becky Jamieson
Director of Corporate Services/Clerk

181 Perry Street, PO Box 780
Port Perry, ON L9L 1A7
Phone: 905-985-7346
Fax: 905-985-9917
scugog.ca

Sent Via Email to: mdolamore@kawarthaconservation.com

May 3, 2023

Mark Majchrowski
CAO, Kawartha Conservation,
Kawartha-Haliburton Source Protection Authority
250 Queen Street, PO Box 1282,
Port Perry ON, L9L 1B9

RE: Correspondence received from Kawartha Conservation regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates

Dear Mark Majchrowski,

Please be advised at the last regular Council meeting of the Township of Scugog held on Monday, April 24, 2023, a resolution was adopted pertaining to the above noted matter.

I wish to advise you that the resolution adopted by Council is as follows:

THAT the correspondence received from Mark Majchrowski, CAO of Kawartha Conservation, regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee – Selection of Candidates, from April 13, 2023, be received; and

THAT the Council of the Township of Scugog endorse City of Kawartha Lakes Supervisor, Policy Planning Paul Pentikainen as the Kawartha-Haliburton municipal representatives on the Trent Conservation Coalition Source Protection Committee.

Should you require anything further in this regard, please do not hesitate to contact the undersigned at 905-985-7346 ext. 119, clerks@scugog.ca.

Yours Sincerely,



Becky Jamieson
Director of Corporate Services/Clerk

From: [Clerk](#)
To: [Melanie Dolamore](#)
Cc: [Mark Majchrowski](#); [REDACTED]; keith.taylor@ltc.on.ca; [Robert Rock](#)
Subject: RE: Municipal Representation on the Trent Lakes Conservation Coalition Source Protection Committee - Selection of Candidates
Date: May 4, 2023 8:53:11 AM

Good Morning,

At their May 2 Council Meeting, Council passed the following resolution:

Resolution No. **R2023-233**

Moved by Councillor Franzen
Seconded by Councillor Cadigan

That Council receive the correspondence from the Kawartha Region Conservation Authority regarding Municipal Representation on the Trent Conservation Coalition Source Protection Committee - Selection of Candidates; and further

That Council endorse City of Kawartha Lakes Supervisor, Policy Planning Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

Carried.

Please let me know if you require anything further.

Jessie Clark
Municipality of Trent Lakes
Director of Corporate Services/Clerk
705-738-3800 x 219
705-738-3801 fax

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From: Melanie Dolamore <mdolamore@kawarthaconservation.com>

Sent: Wednesday, April 12, 2023 4:08 PM

To: Jessie Clark <JClark@trentlakes.ca>

Cc: Mark Majchrowski <mmajchrowski@kawarthaconservation.com>; [REDACTED];
keith.taylor@ltc.on.ca; Robert Rock <rrock@scugog.ca>

Subject: Municipal Representation on the Trent Lakes Conservation Coalition Source Protection Committee - Selection of Candidates

Good afternoon,

Further to our letter dated December 8, 2022, the attached correspondence provides an update on the nomination process to identify candidates to fill one vacancy on the Source Protection Committee (SPC), who will represent all member municipalities from our Source Protection Area.

Kind regards,

Melanie Dolamore
Corporate Services Assistant
KAWARTHA CONSERVATION
277 Kenrei Road
Lindsay, ON K9V 4R1

Tel: 705.328.2271 ext. 216
Fax: 705.328.2286

KawarthaConservation.com

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From: [Robyn Rogers](#)
To: [Melanie Dolamore](#)
Subject: RE: Highlands East -Municipal Representation on the Trent Lakes Conservation Coalition Source Protection Committee - Selection of Candidates
Date: May 11, 2023 4:03:22 PM
Attachments: [image002.png](#)

Hi Melanie,

Below is the resolution as approved by Highlands East Council at their May 9th meeting:

Resolution # 2023-186

Moved by Councillor Angela Lewis Seconded by Councillor Cam McKenzie That the Municipality of Highlands East receive the request from the Trent Conservation Coalition Source Protection Committee and;

Furthermore That the Municipality of Highlands East endorse the City of Kawartha Lakes Supervisor, Policy Planning Paul Pentikainen as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee. **Carried**

If you require anything more please let me know.

Thanks,
Robyn

Robyn Rogers,
Municipal Clerk
Municipality of Highlands East
2249 Loop Road, Wilberforce, ON
K0L 3C0
705-448-2981 ext. 422



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From: Melanie Dolamore <mdolamore@kawarthaconservation.com>

Sent: April 12, 2023 4:22 PM

To: Robyn Rogers <rrogers@highlandseast.ca>

Cc: Mark Majchrowski <mmajchrowski@kawarthaconservation.com>; [REDACTED]; keith.taylor@ltc.on.ca; Robert Rock <rrock@scugog.ca>

Subject: Municipal Representation on the Trent Lakes Conservation Coalition Source Protection Committee - Selection of Candidates

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Good afternoon,

Further to our letter dated December 8, 2022, the attached correspondence provides an update on the nomination process to identify candidates to fill one vacancy on the Source Protection Committee (SPC), who will represent all member municipalities from our Source Protection Area.

Kind regards,

Melanie Dolamore
Corporate Services Assistant
KAWARTHA CONSERVATION
277 Kenrei Road
Lindsay, ON K9V 4R1

Tel: 705.328.2271 ext. 216

Fax: 705.328.2286

KawarthaConservation.com

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